



The Town of
Brentwood

**MEETING OF THE MAYOR & TOWN COUNCIL
OF BRENTWOOD MARYLAND**

Tuesday, April 21, 2026 | 6:00 PM

The meeting is being held in Person and can also be watched on YouTube.
For public comment during the meeting, email info@brentwoodmd.gov

AGENDA

I. Call to Order

II. Roll Call

A. Councilmember Glenn Harris Jr.	☐ Present	☐ Absent
B. Councilmember Juan Arango Millan	☐ Present	☐ Absent
C. Councilmember Julia Elrod	☐ Present	☐ Absent
D. Vice Mayor Jerry Burgess	☐ Present	☐ Absent
E. Mayor Rocio Treminio-Lopez	☐ Present	☐ Absent
F. Town Administrator Shelley Dorsey Washington	☐ Present	☐ Absent
G. Police Chief Robert Althoff	☐ Present	☐ Absent
H. Town Treasurer Waymon Blanger	☐ Present	☐ Absent
I. Town Clerk Ana Contreras	☐ Present	☐ Absent
J. Town Attorney Jason Deloach	☐ Present	☐ Absent

III. Approval of the Agenda

IV. Public Comments (2 Minute Limit)

V. Legislation

A. Fiscal Year 2027-Proposed Town Budget

B. Youth Suffrage

VI. Public Comment (2 Minute Limit)

VII. Adjourn

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.



BRENTWOOD Maryland

March 31, 2026

Town of Brentwood

I am pleased to present the **Town of Brentwood's Proposed Fiscal Year 2027 Budget**, along with the accompanying **Budget Notes and Assumptions**, for your review.

The FY2027 budget reflects a continued commitment to fiscal responsibility, transparency, and strategic investment in the Town's priorities. This proposed budget is **balanced**, with total revenues and expenditures of **\$5,023,543**, ensuring that the Town maintains sound financial practices while addressing community needs .

This year's budget reflects several key priorities:

- **Public Safety Investments** – Strengthening law enforcement capacity through competitive wages, recruitment incentives, and expanded technology programs.
- **Workforce Support** – Implementing living wage adjustments to ensure employees can meet the cost of living in Prince George's County.
- **Community Services & Programs** – Expanding events, resident assistance programs, and community initiatives.
- **Infrastructure & Environmental Stewardship** – Advancing stormwater management, tree programs, and climate action efforts.

A significant driver of the FY2027 budget increase is the implementation and performance of the **stop sign camera program**, which has expanded overall revenues. Importantly, these funds are largely restricted and are being reinvested into public safety and related initiatives, ensuring compliance with applicable guidelines and maximizing community benefit.

The **Budget Notes and Assumptions** document provides detailed explanations of revenue projections, expenditure changes, and policy considerations that guided the development of this budget. These notes are intended to promote clarity and support informed decision-making throughout the budget adoption process.

The proposed FY2027 budget maintains the current real property tax rate, reflecting the Town's ongoing effort to balance service delivery with taxpayer impact.

We respectfully submit this budget for your review and welcome your feedback, questions, and guidance as we move through the budget hearing and adoption process.

Please join us at the FY2027 Budget Hearing on April 21st 6:00pm. This meeting will be held in-person.

Sincerely,
Town Administrator

Town Hall | 4300 39th Place | Brentwood, Maryland 20722
(301) 927-3344 | info@brentwoodmd.gov



**FY2027 BUDGET
NOTES AND ASSUMPTION
HIGHLIGHTS**

Revenue

Real Estate Revenue – The Town maintained the previously adopted rate of .3570. The basis for this calculation is the FY2027 Mayor and Council approved tax rate, and the certified assessment provided by the State of Maryland. The formula for the revenue calculation is assessed value divided by 100 then multiplied by the rate. Based on information provided by the Maryland Department of Assessment and Taxation, the assessed value for FY2027 is \$378,681,869. Assessed value divided by 100 is \$3,785,819 which multiplied by .3570 equals the budgeted revenue of \$1,351,894. Total increase in projected revenue compared to prior year, using the same real estate property tax rate, is \$65,953 or 5%.

Incorporated/Utility Personal Property Taxes – Budgeted FY2027 revenue is a projection based total revenue received in prior years, an incorporated personal property tax rate of .0175; and a utility personal property tax rate of .0275. Assessment values used in these calculations are provided by the State of Maryland throughout the year. Total FY2027 budgeted Personal Property Tax Revenue is \$154,300, with \$82,800 (54%) being allocated to Utility Personal Property Taxes and \$71,500 (46%) allocated to Incorporated Personal Property Taxes.

Income Taxes – Local income taxes were projected based on FY2026 actuals and projected receipts.

Licenses & Permits – Budgeted license and permits revenue are projected to remain flat and reflects the FY2026 revenue level of \$141,400

Highway User – Highway User Revenue budget reflects projections provided by the Maryland State Highway Administration (SHA) of \$167,497. SHA projections reflect a \$2,512 or 1% decrease in revenue compared to prior years budgeted revenue.

Disposal Fee Rebate – Budgeted revenue is based on the amount currently received each quarter.

Speed Camera Fines (gross revenue) – Budgeted revenue in the amount of \$70,000 reflects an estimate based on current speed camera program performance. Speed

camera revenues are recorded at gross but are offset by the speed camera administration cost recorded in expenses. Speed Camera gross revenue minus the administrative cost is the formula used to calculate funding received by the Town.

Stop Sign Camera Revenues – FY2027 estimated gross revenues for stop sign cameras is \$1,280,000. This amount is offset by the administrative fees paid to service provider prior to the town receiving any funds generated by the program.

All Other Revenues – All other revenues are projected based on prior year receipts including State Aid for Police Protection which is provided by the Governors Office of Crime Prevention and Policy of Maryland.

Restricted Revenue

Public Safety Funds – Budgeted revenue of \$460,000 public safety revenue projected carry over from the previous year and is offset by an equal amount of public safety expenses. This also represents funds from speed cameras and stop sign cameras that can only be spent on public safety expenditures.

Grants – Grant revenue in the amount of \$362,350 has been included in the FY2027 budget.

MEA Grant – Funding in the amount of \$87,750 for the installation of solar panels on the Municipal Town Center.

DHCD Façade Improvement Grant – Funding in the amount of \$75,000 to assist businesses on Rhode Island Avenue with façade improvements.

CBT - - Funding in the amount of \$97,100 for the design of a stormwater management plan and practices to address flooding in Bartlett Park.

Safet Streets for All – Previously awarded funding the for the design of a Vision Zero Plan to reduce deaf and serious injury to vehicle drivers, pedestrians, and bicyclists.

Expenses

Salary/Wage Expense – Mayor and Council reviewed current salary structure and adjusted based on living wage data that determines how much one must earn to support themselves living in Prince George’s County.

Health Insurance Expense – Cost was adjusted based on the most current rates provided by the State of Maryland.

Other line items reflect adjustments due to increase in costs by vendors, contractors, and other agencies providing services (i.e. insurance, training, conference attendance)

Gen Gov

Salary and Benefits – Reflects restructuring of the Town Clerk and Police Clerk positions, repurpose of one position to create a position for the Communication Specialist, and the addition of one new Administrative Assistant position.

Elected Officials

FY2027 Budget reflects the additional cost necessary to cover upcoming election expenses.

BPD

Salary/Wages – FY2027 includes wage adjustments to be more competitive and assist with recruitment and retention. The department has lost officers to various other law enforcement agencies and to attract and retain new officers, hiring incentives have been included. New officers are eligible for a \$10,000 sign-on bonus that is payable over 3 years.

Speed and Stop Sign Cameras - Public Safety revenues are generated from speed and stop sign cameras. Revenues are recorded at gross but are offset by the administrative cost paid to the contractor or service provider. FY2027 budget includes \$546,750 in administrative cost related to these activities.

Storage Device/Body Camera - Body camera storage fees are expected to cost approximately \$30,000 annually. This fee is charged by the service provider to store body camera footage as required by law.

Overall, the Brentwood Police Department budgeted expenditures have increased \$587,665 or 77% due to administrative cost related to stop sign cameras.

Fire Dept

Fire Dept – FY2027 includes a \$6,000 donation in support of the Brentwood Volunteer Fire Department.

Maintenance

Salary/Wages – Public Works salaries have received a living wage adjustment. An individual living in Prince George's County, MD needs to earn at least \$56,000 to provide food and shelter for themselves. Therefore, an adjustment was made to reflect a fair and equitable wage that will allow employees to provide for themselves.

Tree Services – FY2027 includes funding for the maintenance and removal trees. Additionally, funding has been added for the installation of new trees. A new Tree Assistance Fund and arborist related expenses has also been established to assist eligible residents with tree removal and to comply with the recently adopted Tree Ordinance.

Equipment Purchase – Funding to purchase a new leaf trailer in the amount of \$28,000 or less has been included to increase the effectiveness of the Towns leaf collection process.

Community Center – This section of budget reflects all cost related to the repair and maintenance of the community center. Additionally, this cost will no longer be included with General Government expenses.

RECREATION

Town Activities – Includes cost for events not specifically budgeted, such as Halloween, recycle/shred day, Easter, and the cost of supplies, decorations, etc. related to events.

NEW Line Items – New line items have been added for events the Town has made a commitment to host annually, such as, Senior holiday luncheon/dinner, Earth Day, Thanksgiving and Christmas holiday food baskets, and volunteer appreciations.

Restricted Expense

Public Safety – These funds represent funds remaining from the prior year that can be used for any expenditure necessary to improve, repair or avoid a safety concern. Funds may also be used for new public safety initiatives.

Highway User Revenue and Encumbrance – Annually, the Town receives funding from the Maryland State Highway Administration for the repair and maintenance of streets and footpaths. Unspent funds are encumbered to be used for future road and footpath projects.

Grants – *Each grant expenditure has an equal amount of related revenue. See revenue section for more details.*

Note: All expenses classified as restricted are offset equally by recorded revenues as described above in the revenue section of the Notes and Assumptions.

MAYOR AND COUNCIL PROJECTS

This section of the budget represents initiatives created by the Mayor and Council to address needs shared by community members or improve community engagement, services and infrastructure.

Food Panty – Established in FY2026. This funding is to restock the food pantry when food is low. The Town accepts donations; however, donations have not reached the level needed to ensure that an adequate amount of food is available to feed Brentwood families in need.

Community Garden – The Town made a commitment over 5+ years ago to install a community garden that would benefit residents without the needed resources to grow a garden themselves. In FY2027, the Town has included funding for the installation of a community garden.

Resident Relief Fund – In past years, the Mayor and Council have periodically approved funding to support residents needing help with rent, mortgage, and utility bills. That commitment to continue these efforts is reflected in the FY2027 budget.

Brentwood Unity Fund – This fund has been created to assist residents of Brentwood with citizenship.

Workshops – Includes funding to assist with workshop that educate our residents on various topics (e.g. financial, health).

Climate Action Plan – The Town has a new climate action plan and funding has been appropriated begin education and outreach, training employees, conduct an energy audit, etc. More detailed information about the climate action plan can be found on the town website. www.brentwoodmd.gov

Pocket Park Redesign – This is an ongoing stormwater management project to improve the design of the park.

Summary of Proposed FY2027 Budget:

Total Revenue:	\$5,023,543
Total Expense:	<u>\$5,023,543</u>
Net Surplus (Deficit)	\$0

**Budget increased 45.7% compared to the FY2026 Budget in the amount of \$3,448,392. This increase is due to the performance of the stop sign camera program. Stop sign camera revenues will be used primarily to cover law enforcement costs, which will result in the return of funds to the general fund.*

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
Property Tax Revenue:		
4-1005	Real Estate Revenue (\$.357/100)	\$1,351,894
4-1010	Incorp Personal Prop. Tax (\$1.75/ \$100)	\$71,500
4-1015	Utility Personal Prop. Taxes (\$2.75 / \$100)	\$82,800
4-1020	Interest & Penalties - Prop Tax	\$2,000
Subtotal - Property Taxes		\$1,508,194
Other Tax Revenue:		
4-2005	Income Taxes (local taxes)	\$450,000
4-2006	Other Tax Revenue	\$0
4-2010	MD Admission & Amusement Taxes	\$2,000
4-2015	Highway User Tax (restricted)	\$167,497
4-2020	Residential Recycling Fee	\$0
Subtotal - Other Taxes		\$619,497
Licenses & Permits Revenue:		
4-3005	Building Permits	\$15,000
4-3006	Noise Permit	\$100
4-3010	Liquor Licenses	\$300
4-3017	PG County Business Licenses	\$600
4-3020	Residential Parking Permits	\$1,200
4-3025	Single Family Home Rental Licenses	\$19,600
4-3027	Multifamily Home Rental Licenses	\$1,200
4-3030	Dumpster Permits	\$1,500
4-3035	Business Licenses Tier I (\$1500)	\$1,500
4-3036	Business Licenses Tier II (\$300)	\$10,600
4-3037	Business Licenses Tier III (\$200)	\$2,000
4-3038	Business Licenses Tier IV (\$100)	\$500
4-3040	Business Licenses Late Fees	\$500
4-3045	Multiple Rental Dwelling Fees	\$75,000
4-3046	Multiple Rental Dwelling Late Fees	\$0
4-3039	Vacant Lot Registration Fee	\$1,200
4-3041	Vacant Lot Re-Registration	\$1,200
4-3042	Blight Building Violation	\$300
4-3043	Unsafe Bldg Blight Penalties Fine (Residential)	\$0
4-3044	Vacant Bldg Registration (Commercial)	\$2,400
4-3048	Vacant Bldg Re-Registration (Commercial)	\$2,400
4-3050	Vacant Bldg Commercial Late Fee	\$0

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
4-3047	Vacant Building Registration (Residential-SF)	\$4,000
4-5006	Vacant Building Registration	\$0
4-3049	Vacant Building Re-Registration (Residential-SF)	\$300
4-3051	Vacant Building Residential Late Fee	\$0
Subtotal - Licenses & Permits		\$141,400
Intergovernmental Revenue:		
4-4005	Disposal Fee Rebate	\$8,380
Subtotal - Intergovernmental		\$8,380
Charge for Services Revenue:		
4-5005	Private Property Maintenance	\$0
Subtotal - Charge for Service Revenue		\$0
4-6010	Animal Violations	\$200
4-6025	Unsafe Building Violation Fee	\$0
4-6015	Code Ordinance Violations	\$600
Subtotal - Fines Revenue		\$800
Cable Revenue:		
4-7005	Comcast Cable Franchise Fee (5%)	\$9,000
4-7010	Comcast Cable TV Equip. Fee (3%)	\$5,000
4-7015	Verizon Qtrly Fee (5%)	\$14,000
4-7020	Verizon Qtrly Fee (3%)	\$8,500
Subtotal - Cable Revenue		\$36,500
Miscellaneous Revenue:		
4-8005	Interest Income	\$15,000
4-8004	Miscellaneous Revenue:	\$0
4-8006	Fallfest Revenue	\$0
4-8010	Semi-Annual Bus Shelter Advertising	\$250
4-8020	Other Revenues, Mulch & Misc.	\$100
4-8025	Other - Copies & Fax	\$0
4-8030	Refunds & Reimbursements	\$0
4-8035	Gazebo Rental	\$100
NEW	Community Center - Rental Income	\$5,000
4-8040	Town Hall Special Events Rental	\$200
4-9012	Other Income	\$0
4-8050	Solar Panel Electric Rebate	\$0
Subtotal - Miscellaneous Revenue		\$20,650
Other Income		
4-9133	International Day Vendor Income	\$100
Subtotal - Other Income		\$100
Police Revenues:		

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
4-4013	Speed Camera Fines Gross Revenue	\$70,000
4-4002	Stop Sign Gross Revenue	\$1,280,000
4-4019	Red Light Camera Revenue	\$1,500
4-4015	State Aid for Police Protection	\$59,000
4-6004	PR YR - Parking Tickets	\$0
4-6005	Parking Tickets	\$7,000
4-6007	Vehicle Impound (\$0) Fee	\$2,000
4-6009	Parking Tickets-Paid After 30 Days	\$3,000
4-6013	Parking Tickets-Flag Release	\$300
4-4009	BPD - Other Revenue	\$0
4-7041	BPD - Crime Prevention	\$0
4-9001	National Night Out	\$0
49-170	Police Department-Equip. (GOCCP)	\$0
Total Non-Grant Police Revenues		\$1,422,800
Total Unrestricted Revenues		\$3,758,321
Public Safety and Special Purpose Revenue		
4-4012	Public Safety Funds	\$460,000
4-9032	Donations Intl Day	\$0
4-9003	Emergency Response Donations	\$0
4-9007	Resident Relief Fund	\$0
4-9004	Back to School Donations	\$0
4-9011	Veterans Fund	\$0
49-005	Veterans Memorial Park (Bricks)	\$100
Sub-Total - Other Restricted Revenue		\$460,100
Encumbrances		
4-7008	Cable TV -Encumbrance PrYr	\$54,254
4-9404	Highway User Revenue encumbrance	\$388,518
Sub-Total - Encumbrances		\$442,772
Grant Revenue		
49-160	Anacostia Trail Herit (ATHA)	\$2,500
49-196	MEA Grant	\$87,750
49-206	Community Legacy State of Maryland	\$0
49-300	DNR Open Space Grant	\$0
49-305	DNR Open Space Grant (Playground and Lighting)	\$0
49-126	DHCD - Façade Improvement	\$75,000
49-208	Chesapeake Bay Trust	\$97,100

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
49-209	Safe Streets Grant	\$100,000
49-101	Grants Revenue - Other	\$0
49-405	Highway User Grant Revenue	\$0
Subtotal Grant Revenues		\$362,350
Total Unrestricted Revenue		\$3,758,321
Total Other Restricted		\$460,100
Total Encumbrances		\$442,772
Total Grant Revenue		\$362,350
Total Revenues		\$5,023,543
Expenses		
General Government		
	General Government - Salary & Benefits:	
5-1005	Gen Gov. - Town Administrator Salaries	\$135,850
5-1037	Gen Gov - Town Admin . Grnt/Contr. Mointor (1%)	\$0
5-1010	Gen Gov. - Town Treasurer Salaries	\$80,000
5-1015	Gen Gov. - Town/Police Clerk Salaries	\$36,600
NEW	Gen Gov - Communications Specialist	\$56,000
NEW	Gen -Gov- Administrative Asst	\$65,000
5-1016	Gen Gov - Overtime	\$5,000
5-1019	Gen Gov. - Contract Human Resources Specialist	\$0
5-1020	Gen Gov - Employee Incentives	\$1,500
5-1025	Gen Gov. - FICA Taxes (Employer)	\$28,951
5-1027	Gen Gov. - MD State Unemployment Tax	\$5,000
5-1035	Gen Gov. - Health/Life Insurance	\$66,000
5-1040	Gen Gov. - ICMA/Pension	\$27,635
Subtotal - General Government Salary & Benefits		\$507,537
	General Government - Admin. Expenditures:	
5-1045	Gen Gov - Legal Fees	\$15,000
5-1050	Gen Gov - Auditing Fees	\$16,000
5-1057	Gen Gov.- Personnel Employment Expenditures	\$4,000
NEW	Gen Gov - Employee Appreciation	\$10,000
5-1055	Gen Gov - Accounting Fees	\$500
5-1060	Gen Gov - Insurance and Bonds	\$23,000
5-1065	Gen Gov - Security System	\$1,000
5-1067	Gen Gov - Cell Phone	\$6,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
5-1070	Gen Gov - Telephone	\$5,800
5-1076	Gen Gov - Water and Sewer	\$3,500
5-1077	Gen Gov - Gas	\$800
5-1078	Gen Gov - Electrical	\$18,000
5-1080	Gen Gov - Postage	\$1,000
5-1083	Gen Gov - Business License Specialty Paper	\$100
5-1085	Gen Gov - Advertising	\$1,000
5-1086	Gen Gov - Printing/Binding/Copying	\$1,250
5-1090	Gen Gov - Newsletter Printing	\$12,000
5-1091	Gen Gov - Newsletter Postage	\$1,500
5-1095	Gen Gov - Office Supplies & Small Office Equip	\$10,000
5-1100	Gen Gov - Town Hall Bldg Maint/Supplies	\$5,000
5-1105	Gen Gov. - Workers' Compensation Insurance	\$30,000
5-1110	Gen Gov - Temp. Service	\$0
5-1115	Gen Gov - Copier Lease	\$7,200
5-1120	Gen Gov - Employee Training	\$6,000
5-1136	Gen Gov - Peake	\$18,000
5-1135	Gen Gov - Computer Equipment/Software	\$5,000
5-1140	Gen Gov - Computer System Network	\$3,000
5-1145	Gen Gov - Office Equipment(no)	\$2,500
5-1150	Gen Gov - Office Furnishings	\$1,000
5-1155	Gen Gov - Office Machine Maintenance	\$2,500
5-1160	Gen Gov - Ordinance/Charter Revision	\$2,000
5-1165	Gen Gov - Bank/Merchant Fees	\$3,000
5-1170	Gen Gov - Finance Chrg/Late Fees	\$250
5-1175	Gen Gov - Contributions/Donations	\$10,000
5-1180	Gen Gov - Memberships/Dues/Subscriptions	\$7,500
5-1185	Gen Gov - Conventions and Conferences	\$4,500
5-1190	Gen Gov - MML Conferences	\$8,000
5-1195	Gen Gov - Travel Reimbursement	\$200
5-1200	Gen Gov - Fire Ext. Maintenance	\$800
5-1207	Gen Gov - Translation Services	\$23,000
5-1225	Gen Gov - Payroll Services/Software	\$7,000
5-1230	Gen Gov - Web Site	\$8,000
5-1235	Gen Gov - Town Hall Bld Repairs	\$8,000
5-1240	Gen Gov - Misc./Other	\$0
5-1245	General Government - Town Grants	\$0
5-1247	Grant Admin Cost	\$0
5-1249	Gen Gov - Professional Service	\$0
5-1251	Debt Service - CDA Bond Loan Interest	\$51,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
NEW	Community Engagement (swag)	\$5,000
5-1252	Gen Gov - Communication Outreach	\$8,000
5-1250	Gen Gov - Strategic Planning Consultant	\$1,000
Subtotal - General Gov. - Admin. Expenditures		\$357,900
Total - General Government Expenditures		\$865,437
Elected Officials		
5-2005	Elected Officials. - Mayor Salaries	\$9,000
5-2010	Elected Officials. - Town Council Salaries	\$24,000
5-2015	Elected Officials - Mayor and Council FICA	\$2,525
5-2020	Elected Officials - Mayor and Council Expenses	\$750
5-2022	Elected Officials - Mayor Meeting/Conferences	\$7,000
5-2023	Elected Officials - Council Meeting/Conferences	\$14,000
5-2025	Elected Officials - Election Costs	\$8,000
5-2040	Elected Officials - Cell Phone	\$1,800
Total - Elected Officials Cost		\$67,075
Note - 1: Salaries for the Mayor and Council are set by ordinances passed by the council.		
Code Management		
5-3005	Code - FT Salary Manager	\$78,000
5-3010	Code - Overtime	\$5,000
5-3011	Code-FT Code Enforcement	\$68,000
5-3015	Code - Employee Incentives	\$600
5-3025	Code - FICA Taxes	\$11,552
5-3030	Code - Health/Life Insurance	\$26,500
5-3035	Code - ICMA Retirement Plan/Pension	\$10,804
Subtotal - Code Salary & Benefits		\$200,456
<u>General Administrative:</u>		
5-3045	Code - Fuel Expense	\$500
5-3050	Code - Computer Equip/Software	\$2,500
5-3053	Code - Parking Citations/Violation Booklets	\$1,000
5-3054	Code - Cell Phones	\$660
5-3055	Code - Supplies	\$200
5-3060	Code - Postage	\$300
5-3062	Code - Uniform/Clothing	\$600
5-3065	Code - Dues/Subscriptions	\$500
5-3066	Code - Vehicle Repairs & Maint	\$3,000
5-3084	Code - Vehicle Equipment/Parts	\$0
5-3081	Code - MML Conference	\$6,000
5-3080	Code - Employee Training	\$5,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
5-3085	Code - Capital Equipment	\$0
5-3090	Code - Capital Other	\$0
5-3000	Code - Other	\$3,000
Subtotal - General Code		\$23,260
Total - Code Expenditures		\$223,716
Police Department		
Police Expenditures:		
<u>Salary & Benefits:</u>		
5-4020	BPD - Police Chief Salary	\$105,000
5-4023	BPD - Police Captain	\$90,000
5-4030	BPD - FT Police Officer II Salary	\$72,000
5-4035	BPD - FT Patrol Officer I Salary	\$72,000
5-4037	BPD - FT Police Officer III	\$72,000
NEW	BPD - Recruitment and Retention Bonus Plan	\$16,000
5-4040	BPD - Town/Police Clerk	\$36,600
NEW	BPD - Holiday Pay Incentive	\$3,000
5-4066	BPD - Grant Overtime	\$0
5-4045	BPD - Overtime	\$15,000
5-4046	BPD - Employee Incentives	\$1,500
5-4025	BPD - FICA	\$31,258
5-4055	BPD - Health/Life Insurance /Disability	\$66,000
5-4060	BPD - ICMA Retirement Plan/Pension	\$34,691
Subtotal - BPD Salary & Benefits		\$615,050
<u>General Administrative:</u>		
5-4405	Speed Camera Citations Admin. Cost	\$28,350
5-4406	Stop Sign Admin Cost	\$518,400
5-4044	BPD-Insurance Expense	\$21,000
5-4063	BPD - Legal Fees	\$5,000
5-4065	BPD - Landline Phone/Fax	\$6,720
5-4070	BPD - Chief Cell Phone	\$600
5-4075	BPD - Patrol Officer Cell Phone Duty Phone	\$2,000
5-4080	BPD - Supplies	\$3,500
5-4085	BPD - Postage	\$400
5-4090	BPD - Printing/Photo Copying	\$200
5-4095	BPD - Memberships	\$1,500
5-4100	BPD - Dues/Subscriptions	\$850

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
5-4009	BPD - Other	\$0
5-4110	BPD - Security System	\$1,000
5-4115	BPD - Citation/Violation Supplies	\$500
5-4120	BPD - Translation Services	\$0
5-4126	BPD - Peake	\$20,000
5-4128	BPD - Lexipol	\$10,000
5-4125	BPD - Internet Access	\$1,740
5-4127	BPD - Internet Website/Host	\$1,500
5-4135	BPD - Professional Development/Training	\$12,000
5-4140	BPD - Conventions/Conferences	\$3,000
5-4145	BPD - Police Computer Equip/Printer/Software	\$3,500
5-4150	BPD - Other Office Equipment/Furniture	\$0
5-4009	BPD - Other	\$0
5-4155	BPD - Storage Device 1/ Body Camera	\$30,000
	<u>Medical & Psychological Testing:</u>	
5-4165	BPD - Medical Testing	\$2,000
5-4170	BPD - Psychological Testing	\$3,600
5-4171	BPD - Mental Health	\$6,600
5-4175	BPD - Background Investigations (x2)	\$600
	<u>Uniforms:</u>	
5-4180	BPD - Uniforms(shirts, pants,shoes)	\$7,000
5-4185	BPD - Uniform cleaning	\$0
5-4190	BPD - Rain Coat/Winter Coat	\$1,500
	<u>Police Equipment:</u>	
5-4195	BPD - Flash Lights/OC	\$0
5-4197	BPD - Mounted Car Radios	\$2,500
5-4200	BPD - Police Weapons	\$0
5-4210	BPD - Ammunition (Duty)	\$750
5-4215	BPD - Ammunition (Training)	\$2,250
5-4255	BPD - Hand Baton/Tasers	\$0
5-4260	BPD - Duty Belt/Misc	\$0
	<u>Vehicle Operation Cost:</u>	
5-4265	BPD - Vehicle Fuel	\$15,000
5-4270	BPD - Vehicle Equipment/Computers	\$4,000
5-4275	BPD - Vehicle Maintenance	\$7,000
5-4280	BPD - Vehicle Marking/Upfitting	\$2,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
5-4285	BPD - Vehicle Tires	\$2,000
	<u>New Vehicle Cost:</u>	
5-4295	New Vehicle	\$0
5-4297	Interest on Lease	\$0
	<u>Program Cost:</u>	
5-4320	BPD - Community Outreach	\$2,000
5-4323	BPD - Youth Crime Prevention	\$2,000
5-4325	BPD - Business Watch Outreach	\$500
5-4330	BPD - National Night Out (non-grant)	\$2,000
5-4335	BPD - Gang Prevention	\$1,500
5-4340	BPD - Public Relations	\$1,000
Subtotal - Police Expenditures		\$737,560
Subtotal - Non-Grant Police Expenditures (paid by general fund)		\$1,352,610
Volunteer Fire Department		
5-6005	Volunteer Fire Dept	\$6,000
Total - Brentwood Volunteer Fire Department		\$6,000
Maintenance Department		
5-7005	Maint - Foreman Salary	\$78,000
5-7010	Maint - Laborer I Salary	\$65,000
5-7015	Maint - Laborer II Salary	\$56,000
5-7020	Maint - Laborer III - Salary	\$58,000
5-7023	Maint - Laborer IV - Salary	\$56,000
5-7025	Maint - Over Time (OT)	\$2,500
5-7030	Maint - Employee Incentives	\$1,800
5-7040	Maint - FICA Taxes	\$24,137
5-7045	Maint Health/Life Insurance	\$75,000
5-7050	Maintenance Retirement Plan/Pension	\$22,792
Subtotal - Maint Salary & Benefit		\$439,228
	<u>General Administrative:</u>	
5-7003	Maint - Vehicle Expense	\$0
5-7200	Maint - Repair & Maint	\$5,000
5-7055	Maint - Uniforms/Mats	\$15,000
5-7060	Maint - Employee Training	\$8,000
5-7065	Maint - Temporary Help	\$0
5-7068	Maint - Cell Phone	\$1,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
5-7067	Maint - Utilities Oil Heating	\$3,000
5-7070	Maint - Vehicle Gas	\$14,000
5-7073	Maint - Vehicle Tires	\$2,000
5-7075	Maint - Vehicle/Truck Repairs	\$6,000
5-7080	Maint - Supplies	\$5,000
5-7081	Pest Control	\$600
5-7085	Maint - Tree Services	\$20,000
NEW	Maint - New Tree Svc and Install	\$20,000
NEW	Maint - Tree Assistance Fund	\$10,000
NEW	Maint - Arbortist Svcs	\$7,200
5-7090	Maint - Security System	\$500
5-7095	Maint - Mosquito/Rodent Education/Pest Control	\$530
5-7105	Maint - Mis. Tools & Equipment Purchase	\$35,000
5-7110	Maint - Building Repair	\$3,000
5-7115	Maint - Leaf Machine Repair	\$500
5-7120	Bobcat Repair	\$2,500
5-7121	Maint - Fence Maint	\$2,000
5-7125	Equipment Repair	\$6,000
Subtotal - General Maintenance		\$166,830
Total - Maintenance Expenditures		\$606,058
Highway Lighting		
5-8005	Highway Lighting	\$70,000
5-8010	Highway Control Measures	\$0
5-8015	Snow Removal	\$2,500
5-8020	Street and Sidewalk Maintenance	\$50,000
5-8025	Sign Purchase/Replacement	\$3,000
Total - Public Ways & Lighting Expenditures		\$125,500
Sanitation		
5-9005	Sanitation - Contract Trash Removal	\$157,000
5-9010	Sanitation - Contract Rolloffs	\$7,000
5-9015	Sanitation - Resident Trash Cans	\$1,500
5-9020	Sanitation - Bulk Trash Landfill Fees	\$500
5-9025	Sanitation - Recycling Curbside Pick-UP	\$35,000
5-9030	Sanitation - Rcyc/Tipping/Other	\$5,000
Total - Sanitation Expenditures		\$206,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
Community Center		
5-1101	Gen Gov - Community Center R&M	\$100,000
NEW	Community Center - Electric	\$5,000
NEW	Community Center - Water/Sewer	\$2,500
NEW	Community Center - Gas	\$500
NEW	Community Center - Telephone/Internet	\$1,200
Total - Community Center Expenditures		\$109,200
Bartlett Park		
5-9910	Bartlett Park - Restroom/Park Laborer	\$0
5-9210	Bartlett Park - Landscaping & Maint.	\$5,000
5-9920	Bartlett - Restroom Supplies/Maintenance	\$800
5-9930	Bartlett Park - Sprinkler Supplies	\$200
5-9940	Bartlett Park - Sprinkler Maint.	\$150
Total - Bartlett Park Expenditures		\$6,150
Veterans Park		
5-9946	Veterans Park - Maintenance Supplies	\$300
5-9947	Veterans Park - Repairs and Maintenance	\$750
5-9948	Veterans Park - Landscaping Expense	\$1,000
5-9949	Veterans Park - Miscellaneous Expense	\$500
Total - Veterans Park Expenditures		\$2,550
Pocket Park		
5-9951	Pocket Park - Maintenance Supplies	\$300
5-9952	Pocket Park - Repairs and Maintenance	\$250
5-9953	Pocket Park - Landscaping Expense	\$750
5-9954	Pocket Park - Miscellaneous Expense	\$0
Total - Pocket Park Expenditures		\$1,300
Recreation		
5-9205	Recreation - Town Activities	\$15,000
NEW	Recreation - Senior Activities	\$5,000
5-9215	Recreation - Brentwood Day	\$15,000

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
5-9231	Recreation - Veterans Day	\$1,500
5-9232	Recreation - Black History	\$2,500
NEW	Recreation - Earth Day	\$1,500
5-9234	Recreation - Pride Month	\$1,500
NEW	Recreation - Holiday Baskets	\$12,000
5-9233	Recreation - Hispanic Heritage	\$2,500
5-9220	Recreation - International Day	\$3,500
5-9230	Recreation - Performing Arts	\$6,000
NEW	Volunteer Appreciaton	\$2,500
Total - Recreation Expenditures		\$68,500
Total - Re creation and Parks		\$187,700
Cable TV		
5-9405	Salary - Cable	\$12,000
5-9410	Cable Employee Incentives	\$300
5-9407	Cable - FICA Taxes	\$918
5-9415	Cable Equip & Supplies	\$1,250
5-9417	Cable Maintenance & Repairs	\$200
5-9422	Cable I-Net Fees	\$4,100
5-9425	Cable TV - Training	\$200
5-9430	Cable TV Capital Outlay	\$2,500
Total - Cable TV Expenditures		\$21,468
Note 1: The Cable TV Capital Outlay is funded by the quarterly franchise fees provided by Comcast and Verizon		
Capital Improvement		
Subtotal - Community Center Expenditures		\$0
Contingency Fund		
New	Transfer to Reserves	
5-9805	Unforeseen Contingency	\$108,467
Subtotal - Contingency Fund Expenditures		\$108,467
Total Unrestricted Expenses		\$3,770,030

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
Other Restricted Expenses		
5-4010	Public Safety Services	\$300,000
5-1248	Senior Tax Credit	\$250
5-9204	Town Events - Back to School	\$5,000
59-024	Brentwood Business Association	\$2,400
Subtotal - Other Restricted Expense		\$307,650
Encumbrances		
5-9432	Cable TV Encumbrance	\$54,254
59-404	Highway User Grant Encumbrance	\$388,518
Subtotal - Encumbrances		\$442,772
Grant Expense		
59-190	Anacostia Trails Heritage (ATHA)	\$2,500
NEW	Chesapeake Bay Trust	\$97,100
5-9196	MEA Grant	\$87,750
5-9080	DHCD - Façade Improvement	\$75,000
5-9080	Façade Improvement - Town Funds	\$25,000
5-9406	Safe Streets Grant	\$100,000
Subtotal - Grant Related Expenditures		\$387,350
Mayor Projects/Initiatives		
NEW	Food Pantry	\$15,000
NEW	Community Garden	\$10,000
NEW	Resident Relief Fund	\$30,000
NEW	Brentwood Unity Fund	\$12,000
NEW	Workshops	\$5,000
NEW	Climate Action Plan	\$10,000
Council Projects/Initiatives		
6-2005	Gateway CDC Outreach Project	\$10,000
6-2003	Redesign Pocket Park	\$17,500
6-2002	Committee Projects	\$5,240
6-2004	Brentwood MD Plant Network	\$1,000
Subtotal - Mayor/Council Project/Initiatives Expenditures		\$115,740
Total Unrestricted Expense		\$3,770,030
Total Other Restricted Expense		\$307,650
Total Encumbrances		\$442,772
Total Grant Related Expense		\$387,350

Town of Brentwood
FY2027 Proposed Budget

	Line Item	FY27 Council Proposed Budget
	Total Mayor/Council Project/Initiatives Expense	\$115,740
	TOTAL EXPENSES	\$5,023,543
	Net Amount	\$0



TOWN OF BRENTWOOD

ORDINANCE NO: 2026-04

AN ORDINANCE ESTABLISHING THE TAX RATE, ADOPTING AN ANNUAL BUDGET, AND APPROPRIATING FUNDS FOR FISCAL YEAR 2026, BEGINNING JULY 1, 2026 and ENDING JUNE 30, 2027

WHEREAS, in accordance with Section 6-303 of the Tax-Property Article of the *Annotated Code of Maryland*, by July 1st of each year, the Council of the Town of Brentwood shall set the tax rate for the next fiscal year on all assessments of property subject to municipal corporation's property tax; and

WHEREAS, a public hearing must be held prior to the establishment of the municipal corporation tax rate if the new tax rate is higher than the current rate; and

WHEREAS, pursuant to Town of Brentwood Charter Section 601-0, the Mayor submitted a recommended budget for Fiscal Year 2026 to the Council for its review and consideration; and

WHEREAS, the budget provided a complete financial plan for Fiscal Year 2026 and contained estimates of anticipated revenues and proposed expenditures for the upcoming fiscal year; and

WHEREAS, the Town of Brentwood Charter Section 603-0 requires the Council to conduct public hearings on the proposed budget prior to adoption of the budget; and

WHEREAS, the Council held public hearings to receive comments on the proposed Fiscal Year 2027 budget and tax rates; and

WHEREAS, after consideration the recommended budget submitted by the Mayor and the comments that were made at the public hearings on the budget and tax rate, the Council adopts the budget and tax rates as set forth in the Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD this ____ day of _____, 2026, as follows:

SECTION ONE. Tax Rate- Real Property.



TOWN OF BRENTWOOD

The tax rate for all real property subject to taxation by the Town of Brentwood is hereby set at thirty-five and 07/10 cents (\$0.3570) per \$100.00 of assessed valuation for Fiscal Year 2027, beginning July 1, 2026 and ending June 30, 2027.

SECTION TWO. Tax Rate – Personal Property.

The tax rate for all personal property subject to taxation by the Town of Brentwood shall be one dollar and seventy-five cents (\$1.75) per \$100.00 assessed valuation for Fiscal Year 2026, beginning July 1, 2026 and ending June 30, 2027.

SECTION THREE. Tax Rate – Utility Personal Property.

The tax rate for all operating property of railroads and public utilities subject to taxation by the Town of Brentwood shall be two dollars (\$2.75) per \$100.00 assessed valuation for Fiscal Year 2027, beginning July 1, 2026 and ending June 30, 2027.

SECTION FOUR. GENERAL FUND- REVENUES

The following amounts shall be adopted and appropriated as the General Fund budget for all revenue for Fiscal Year 2027, beginning July 1, 2026 and ending June 30, 2027.

REVENUES:	
Property Taxes	\$1,508,194
Other Taxes	\$619,497
Licenses & Permits	\$141,400
Intergovernmental	\$8,380
Charge for Service Revenue	\$0
Fines Revenue	\$800
Cable TV & Verizon Fees	\$36,500
Other/Misc Income	\$20,750
Community Fund Raising/Raffles	\$0
Brentwood Police Non-Grant Revenue	\$1,422,800
Restricted Revenues	\$1,265,222
Total Revenues	\$5,023,543



TOWN OF BRENTWOOD

SECTION FIVE. GENERAL FUND- EXPENSE

The following amounts shall be adopted and appropriated as the General Fund budget for all expenses for Fiscal Year 2027, beginning July 1, 2026 and ending June 30, 2027.

EXPENDITURES:	
General Government	\$865,437
Elected Official Cost	\$67,075
Codes Management	\$226,017
Brentwood Police Department (BPD)	\$1,352,610
PG County Contract Police	\$0
Brentwood Volunteer Fire Department	\$6,000
Maintenance	\$693,497
Public Ways and Lighting	\$125,500
Sanitation	\$206,000
Community Center	\$109,200
Barlett Park	\$6,150
Veterans Park	\$2,550
Pocket Park	\$1,300
Recreation	\$68,500
Cable Television	\$21,468
Reserves	\$0
Unforeseen Contingency	\$18,728
Mayor/Council Projects	\$115,740
Restricted Expenses	\$1,137,772
Total Expenditures	\$5,023,543

SECTION SIX. PROVISIONS SEVERABLE. The provisions of this Ordinance shall be construed as severable and should any section or part thereof be held unconstitutional or for any reason invalid or unenforceable by a court of competent jurisdiction hereto the unaffected portions thereof shall remain valid and shall be given full force and effect.



TOWN OF BRENTWOOD

SECTION SEVEN. CONFLICTS: All Ordinances or parts of Ordinances in conflict with any other Ordinance and any of the provisions of this Ordinance are hereby repealed.

SECTION EIGHT: EFFECTIVE DATE: This Ordinance shall become effective at the expiration of thirty (30) calendar days following its adoption or July 1, 2026, whichever is later.

PASSED AND ADOPTED this _____ day of _____, 2026.

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Council Member

Glenn Harris, Council Member

Juan Arango-Millan, Council Member

ATTEST:



TOWN OF BRENTWOOD

Ana Contreras, Town Clerk

CHARTER AMENDMENT RESOLUTION 2026-1

CHARTER RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD, TO AMEND CHAPTER 5, SECTION 501.0 "QUALIFICATION OF VOTERS" AND SECTION 506.2 "REGISTRATION" OF THE TOWN CHARTER TO LOWER THE AGE ELIGIBLE TO VOTE AND REGISTER TO VOTE IN TOWN ELECTIONS FROM EIGHTEEN TO SIXTEEN

A CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BRENTWOOD, MARYLAND, adopted pursuant to the authority of Article XI-E of the Constitution of Maryland, and § 4-301 *et seq.*, Local Government Article, Annotated Code of Maryland, as amended.

WHEREAS, the Mayor and Council believe it is important to allow as many residents as possible to vote in Town elections; and

WHEREAS, the Mayor and Council deem it advisable the public interest to promote voter participation to lower the voting age to 16 years of age.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Brentwood, Maryland, in regular session assembled:

Section 1: That Section 501.0 of the Charter of the Town of Brentwood, Maryland, be hereby repealed, re-enacted and amended as follows:

Section 501.0 **Qualification of voters.**

Every person shall be a qualified voter who (a) is a citizen of the United States or, if not a citizen, is a lawful resident as defined by US Citizen and Immigration Services to reside in the United States (b) is at least **[18] 16** years of age on or before the date of the Town election, (c) is a resident of the Town of Brentwood, (d) has resided within the corporate limits of the town for one year (365 days) next preceding any Town election, (e) is a registered voter in accordance with Section 506.2 of this Charter and (f) is not convicted of an infamous crime as defined in Section [506.2](#).

Section 2: **BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Brentwood, Maryland that Section 506.2 of the Charter of the Town of Brentwood, Maryland, be repealed, re-enacted and amended as follows:

Section 506.2 **Registration.**

506.2 Registration procedure. The Chief Election Judge shall be furnished by the Council with a well -bound registration book, for which they shall be responsible. All persons registering to vote shall present proof of identification, which shall include, but not be limited to, a passport, a birth certificate, a U.S. visa, or a valid driver's license, and shall swear or affirm under penalty of perjury that they (a) are a legal resident of the United States,

(b) are a resident of Maryland, Prince George' s County and the Town of Brentwood, (c) will be ~~[18]~~ 16 years of age by the date of the next Town election, (d) are not under guardianship for mental disability, (e) have not been convicted more than once of an infamous crime (defined below) without a pardon, (f) are not under sentence or probation or parole following conviction for an infamous crime, and (g) that all the information given in the process of registering to vote is true. " Infamous crime" is defined as any felony, treason, perjury, or any crime involving an element of deceit, fraud, or corruption.

Section 3: **BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Brentwood, Maryland that this Charter Resolution was introduced on the ____ day of _____, 2026 and was considered for adoption after a public hearing after at least 21 days of prior public notice of the public hearing this ____ day of _____, 2026, after at least 21 days of prior public notice of the public hearing and shall be and become effective upon the fiftieth (50th) day after its passage by the City unless petitioned to referendum in accordance with § 4-304 of the Local Government Article, Annotated Code of Maryland within forty (40) days following its passage. A complete and exact copy of this Charter Amendment Resolution shall be posted at Town Hall for forty (40) days following its passage by the Mayor and Council and a fair summary of the Charter Amendment Resolution shall be published in a newspaper having general circulation in the City not less than four (4) times, at weekly intervals, also within the forty (40) day period following its adoption by the City, or printed in the Town Newsletter as authorized by § 4-304 (b)(1)(ii)2B.

Section 4: **BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Brentwood, Maryland that as soon as the Charter Amendment Resolution hereby enacted becomes effective, either as herein provided or following a referendum, the Clerk shall send separately to the Department of Legislative Services, the following information concerning the Charter Amendment: (1) the complete text of this Resolution; (2) the date of referendum election, if any, held with respect thereto; (3) the number of votes cast for and against this Resolution by the Mayor and Council of the Town of Brentwood or in a referendum; and (4) the effective date of the Charter Amendment Resolution.

Section 5: **BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Brentwood, Maryland that the Clerk be, and he/she is specifically enjoined and instructed to carry out the provisions of Sections 3 and 4, and as evidence of compliance herewith the said Clerk shall cause to be affixed to the Minutes of this meeting (1) an appropriate certificate of publication of the newspaper in which the fair summary of the Amendment shall have been published; and (2) records of mailing referred to in Section 4, and shall further complete and execute a Certificate of Compliance.

Section 6. **BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Brentwood, Maryland that if any provision of this Charter Resolution or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other application of this Charter Amendment Resolution which can

be given effect without the invalid provisions or application, and to this end, all the provisions of this Resolution and of the Charter are hereby declared to be severable.

Section 7: **BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Brentwood, Maryland that the title to this Charter Amendment Resolution is deemed a fair summary hereof.

INTRODUCED by the Mayor and Council of the Town of Brentwood, Maryland, at a Regular Meeting on _____, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and Council of the Town of Brentwood, Maryland, at a Regular Meeting on _____, at which meeting copies were available to the public for inspection.

Underscored: Indicate matter added to existing law.

[Brackets] : Indicate matter deleted from law.

