



The Town of
Brentwood

**MEETING OF THE MAYOR & TOWN COUNCIL
OF BRENTWOOD MARYLAND**

Tuesday, August 18, 2026 | 7:00 PM

The meeting is being held in Person and can also be watched on YouTube.
For public comment during the meeting, email info@brentwoodmd.gov

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

A. Councilmember Glenn Harris Jr.	☐ Present	☐ Absent
B. Councilmember Juan Arango Millan	☐ Present	☐ Absent
C. Councilmember Julia Elrod	☐ Present	☐ Absent
D. Vice Mayor Jerry Burgess	☐ Present	☐ Absent
E. Mayor Rocio Treminio-Lopez	☐ Present	☐ Absent

IV. Approval of the Agenda

V. Upcoming Events

- A. Mayor and Town Council Work Session—Tues, Sept 1, 2026 (Via Zoom) 7 PM
- B. Community Advisory Committee Meeting—Thurs, Sept 10, 2026 (Municipal Center)
- C. Mayor and Town Council Meeting—Tues, Sept 15, 2026 (Municipal Center) 7 PM
- D. Hispanic Heritage Month Celebration—Fri, Sept 18, 2026 (Bartlett Park) 5 PM-8 PM

VI. Presentation

- A. Community Garden Task Force

VII. Public Comments (2 Minute Limit)

VIII. Reports

- A. Police Chief Report — Months of June & July 2026
- B. Treasurer`s Deposit & Activity Report
- C. Town Administrations Report
- D. Code Compliance Reports-Months of June & July 2026

IX. Mayor and Council Reports

- A. Cable TV Authority—Council Member Juan Arango Millan
- B. Green Team/Tree Committee—Council Member Juan Arango Millan
- C. Public Works—Council Member Glenn Harris Jr.
- D. Special Events—Council Member Julia Elrod
- E. Community Advisory Committee—Vice Mayor Jerry Burgess
- F. Mayor's Report—Mayor Rocio Treminio-Lopez

X. Consent Agenda

- A. Purchase of a Spare Workstation (Peake IT Services)
- B. Purchase to Onboard five (5) Police Toughbook Laptops onto Town Server (Peake IT Services)

XI. Legislation

XII. Old Business

- A. Community Garden (Vote)

XIII. New Business

- A. Charter and Ordinance Revision Internship Program with The University of Maryland
- B. MNCPPC and Town of Brentwood Partnership (Concert Series & Class Offerings)
- C. National League of Cities (NLC) 2026 City Summit (Attendance)
- D. Motion to Approve a Purchase of a Police Cruiser

XIV. Public Comment (2 Minute Limit)

XV. Closed Session

A. This meeting will be closed under General Provisions Art. § 3-305(b)

A. (1) "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction;
any other personnel matter that affects one or more specific individuals"

B. (7) "To consult with counsel to obtain legal advice"

XVI. Adjourn

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.

BRENTWOOD
COMMUNITY GARDEN

COMING
SOON

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MUY PRONTO



Community Agreement

Discussion Questions:

a list of questions for the Brentwood
Community Gardeners drafting the garden's
community agreements

Prepared by the Town of Brentwood's
Community Garden Task Force



Finalized July 2026
Presented to Brentwood's Town Council on August 18, 2026

Hello Brentwood community gardeners!

You're invited to steward this community garden on the lands of the Mattapanient, the Patuxent, the Piscataway, the Moyaone, and the Pamunkey Peoples, the Native Americans in Indigenous relationship to this land and its surrounding waters.

Brentwood Community Garden's Task Force drafted this list of questions hoping it supports the gardeners drafting community agreements and bylaws for Brentwood's Community Garden. The Task Force did not find it appropriate to establish community agreements or bylaws on behalf of the gardeners actually using the garden space. Instead, the Task Force provides a list of questions that capture concerns we think the gardeners should consider when drafting community agreements, bylaws, and future plans for the garden.

The concerns captured in this document center (1) accessibility, (2) safety, (3) community support/care, and (4) joy/connection for gardeners in the Community Garden. On the last page of this document are a set of temporary and preliminary community agreements the Task Force has drafted to help launch the space in an accessible, safe, and caring way. This preliminary set of community agreements are meant to be replaced by you, the gardeners.

Brentwood requires entities operating on Town property to submit copies of their bylaws to the Town in order to be in operational standing. One option to consider is maintaining a simpler set of bylaws separate from a more complicated and evolving set of community agreements for the community garden. An evolving set of community agreements could be adjusted as the needs for the gardeners, the garden as a whole, and the environment hosting the community garden change over time and with climate change.

Lastly, you should receive a copy of this document in Spanish and English. Additional translations can be requested by contacting info@brentwoodmd.gov or 301-927-3344.

In power while gardening,
Your Brentwood Garden Task Force



WHAT DOES THE GARDEN NEED TO BE ACCESSIBLE?

- How will the gardeners know whether a gardener needs accommodations to access the garden or garden plots?
- Should everything written in the garden (including posted signs) be written in several languages? Is Braille needed?
- Should the garden have a plan with the Town of Brentwood if a different set of needs are needed to accommodate gardeners (e.g., translation for another language, including sign language)?
- Should the garden allot garden spaces according to a person's needs? (E.g., a person who needs to access their garden plot on a wheelchair or a person who needs to easily access a bench nearby when it's extremely hot)
- Should the garden plots only be available to residents of Brentwood that cannot possibly have a garden in their home? If so, how will gardeners know whether that's true?
- Should gardeners have access to free tools? Should gardeners share a tool shed?
- Should community members who are not gardeners have access to the garden?

WHAT DOES THE GARDEN NEED TO BE SAFE?

- Should the garden be locked when the gardeners are not in the garden?
- Are state and federal enforcement officers allowed access to the garden? Is there a plan for what the gardeners should do if there are state/federal officers (in their official capacity) in the garden?
- How will gardeners navigate racism, anti-Blackness, anti-Indigeneity, xenophobia, homophobia, transphobia, ableism, and Islamophobia when they happen? What does restorative justice look like in these situations? How is it decided?
- Should the gardeners try to prevent and combat mosquitos in the garden?

- How will the gardeners combat mammal-pest infestations? (e.g., mice/rats, groundhogs, rabbits, deer, squirrels, raccoons)
- How will the gardeners combat insect-pest infestations? Is using pesticide allowed? Who will co-facilitate and communicate a plan between gardeners?

WHAT DOES THE GARDEN NEED TO BE SUPPORTIVE & CARING OF THE GARDENERS & THE ENVIRONMENT HOSTING THE GARDEN?

- How will gardeners check-in on each other's needs and offer support to each other? Will there be a way to communicate needs and/or offer support?
- Should the garden aim to have a community fridge? A community food garden that anyone can harvest from? A way to share free food with each other (in a way that doesn't attract pests)?
- How will the gardeners care for the environment supporting the garden?
 - Will gardeners be planting native plants, shrubs, and trees?
 - Will gardeners have strict rules about introducing invasive/non native varieties?
 - Will folks Native to the area (the Mattapanient, the Patuxent, the Piscataway, the Moyaone, the Pamunkey Peoples) be invited to talk about how to steward a respectful and sustainable relationship with the land and surrounding waters?
 - Will organizations/government agencies that specialize in ways to support native plants and species be invited to talk at the garden?
- Will the garden be collecting rain water?
- How will the garden plan for floods?
- How will the garden plan for droughts?
- Will the community garden produce or run on solar energy? Wind energy?
- Will the garden work with Brentwood or Prince George's government to attain compost for the garden?
- Will there be events tailored for children and youth in the garden and/or surrounding community?

- Will there be events tailored for elders in the garden and/or surrounding community?
- Should gardeners be required to weed certain ground cover and grasses?

WHAT DOES THE GARDEN NEED TO FOSTER JOY & CONNECTION?

- Should the garden post ways for other community members to get involved? (e.g., a QR code for a group chat, social media, or an email)
- How will the list of gardeners change and grow as time passes? Will there be a waiting list?
- Will there be a community outreach strategy? Will the community garden host open houses and events for the larger community? Who will co-facilitate those events at the garden?
- How will the gardeners co-design shared spaces and rest areas?
- Will children (that need supervision) be allowed in the garden? Will pets be allowed in the garden? Will gardeners need to communicate with other gardeners before bringing their children or pets to the garden?
- Should the garden host events about how to cook meals with the food that's being grown?
- Should the garden plan seed swapping and seedling gifting events or spaces?
- Will the community garden feature community art installations made by community members?
- Will the garden rely on partnerships with outside organizations and government agencies to fund larger events, educational opportunities, and the gardeners themselves? (e.g., local nurseries, local construction workers, plant workshop guides, local artists, community forklift, Neema's garden, eco city farms, University of Maryland, Joe's Emporium, master gardeners program)

Brentwood Community Garden's Temporary & Preliminary Community Agreements

1. Each person in the garden must meet and respect each community agreement.
2. Gardeners agree to collectively decide what to do if a community agreement is not honored or respected.
3. Involving any Brentwood government official in conflict resolution should be seen as a last resort and should be a decision made collectively by the gardeners.
4. Federal enforcement officials are not welcome in the community garden.
5. Each person in the garden cannot engage in racism, anti-Blackness, anti-Indigeneity, xenophobia, homophobia, transphobia, ableism, or Islamophobia.
6. Gardeners will not touch other gardeners without their consent.
7. Gardeners will not touch other people's gardens without their consent.
8. Gardeners will collectively decide how to distribute garden plots fairly.
9. Until there is a permanent decision made by gardeners on whether it's safe to do so, gardeners cannot share access to the garden with people who are not gardeners (e.g., will not share keys or passcodes).
10. Gardeners cannot leave any food or beverage in the garden. Take all trash (including compostable trash) with you when you leave the garden.
11. Gardeners cannot take another gardener's seeds, seedlings, tools, plants, or vegetables/fruits without that other gardener's consent. This excludes spaces for community gardening, harvesting, or tool sharing.
12. Gardeners will collectively decide how long a plot will be held by any household / person.

Community Garden — Neighbourhood Engagement Survey

Brentwood is getting a community garden! Tell us about your interest in the community garden and how you'd like to be involved.

About this survey

We are a group of local residents working on the task force opening the Brentwood community garden. As the site is being prepared, we want to hear from you about how we can grow together! Please take a few minutes to tell us what kinds of events, workshops, and activities you'd like to see! This short survey takes about 5 minutes to complete.

Please complete and return this form by: _____

Return to: _____



Section 1 — About you

Q1. Are you a Brentwood Resident? What street or area do you live on?

This helps us understand which parts of the neighbourhood are most interested.

Street / area _____ *this could be changed to a question about whether you live in an apartment or single family home*

Q1a. What age group are you in?

☐	18 to 20
☐	20's
☐	30's
☐	40's
☐	50's
☐	60's
☐	70's +

Q2. How many people would be gardening with you?

☐	Just me
☐	2 people (my partner and I)
☐	Gardener plus children
☐	I garden at my home but I'd love to join the community

Q3. How would you describe your gardening experience?

☐	Complete beginner — never grown anything
☐	Tried a few plants on a windowsill or balcony

☐	Some experience with pots or a small garden
☐	Regular gardener with good experience
☐	Experienced — happy to mentor other gardeners

Section 2 — Interest & use

Q4. How likely are you to use a community garden if one opened nearby?

Circle or tick the number that best reflects your answer.

1	2	3	4	5
☐	☐	☐	☐	☐
Very unlikely			Very likely	

Q5. What, if anything, would stop you from getting involved?

Select all that apply.

☐	Not enough time
☐	Physical limitations
☐	Uncertain about my gardening skills
☐	Cost of membership or plot fees
☐	Concern about distance from my home
☐	I would prefer to garden in my own space
☐	Nothing — I would love to get involved!

Q6. What interests you most about the community garden?

☐	Growing food
☐	Learning gardening skills
☐	Meeting Neighbors
☐	Outdoor relaxation
☐	Family activities
☐	Environmental sustainability
☐	Volunteering

Q7. How often do you think you would visit the garden?

☐	Several times a week
☐	Once a week
☐	A few times a month
☐	Mainly for events and community days
☐	I'm not sure yet

Section 3 — What would you like to grow?

Q8. If you're interested in a plot, which crops would you most like to grow?

Tick as many as you like — this helps us plan the garden layout and shared facilities.

☐ Tomatoes	☐ Salad leaves & lettuce
☐ Courgettes	☐ Cucumbers
☐ Beans & peas	☐ Carrots & beetroot
☐ Potatoes	☐ Onions & garlic
☐ Chillies & peppers	☐ Herbs (basil, mint, rosemary...)
☐ Kale & Swiss chard	☐ Squash & pumpkins
☐ Soft fruits (strawberries, raspberries...)	☐ Native wildflowers
☐ Cut flowers	☐ Perennial vegetables

Q9. Is there anything else you would love to grow that isn't listed above?

Please describe any specific varieties, unusual crops, or things you have always wanted to try.



Section 4 — Community & features

Q10. Which types of events would you attend?

Select all that apply.

☐ Gardening workshops
☐ Produce and seed swaps
☐ Workshops and skills-sharing events
☐ Harvest share program for surplus produce
☐ Social events and community meals
☐ Quiet seating and relaxation space
☐ Cooking demonstrations
☐ Foodways and Food preservation workshops
☐ Perennial food forest knowledge

Q11. Which community goals are most important to you?

Select up to three.

☐ Access to fresh food
☐ Building stronger community connections
☐ Beautifying the neighborhood
☐ Education and skill sharing
☐ Supporting local wildlife and pollinators
☐ Health and wellness
☐ Sustainability and climate awareness
☐ Safe outdoor gathering spaces
☐ Youth engagement

Q12. Would you be interested in volunteering?

☐	Yes
☐	Maybe
☐	No

Q13. Any other thoughts, ideas, or questions for us?

We would love to hear anything on your mind — concerns, suggestions, or offers of help are all welcome.

Thank you for completing this survey!

Please return your completed form by: _____

Return address / drop-off point: _____

Questions? Contact us: _____

Would you like updates about the garden? Please follow the Brentwood Community Garden on Instagram!

All responses are anonymous and will only be used to plan the community garden.

Suggested Infrastructure Projects by priority:

- Entrances
 - We would like two entrances: one large two door fence and one smaller entrance by the building
 - We recommend the large gate to be fixed
 - We would like to have gates closed with combo locks
 - We would like to add signage at gates that's colorful and informative. Attached is the draft banner.
 - We would like for this project to be managed by Town of Brentwood with support from Taskforce and community garden members
- Leveling & design of entire space
 - We would like to level the current ground
 - Order free chip drops for mulch to cover most of the surface area
 - Order/Purchase gravel to install a path (in specific) locations for deliveries
 - We would like for this project to be managed by Town of Brentwood with support from Taskforce and community garden members
- Water access
 - We would like to have 3 points of access to water: 2 wash stations beside container and various cisterns on top of cement block for watering of the garden
 - We would like to run an underground water line from public works to two wash stations and cisterns (located in the middle of the garden).
 - We would like for this project to be managed and paid for by Town of Brentwood
 - We would like for water service paid for by Town of Brentwood
- Waste management
 - Compost, trash, and recycling waste locked up in bins behind the container
 - Community garden members will maintain trash, recycling, and compost
 - We would like for the waste management services to be managed by Town of Brentwood
- ADA accessible from door
 - Possible idea is leveling ground and adding wood chips for ground path
 - Need to request accessibility expert ideas for making garden accessible
- Rat/Pest prevention in garden
 - We would like to add chicken wire (and possibly landscape cloth) used underneath the garden beds
 - Compost, trash, and recycling waste locked up in bins
 - We would like for it to be maintained by community garden members and the service managed by Town of Brentwood
 - Traps set around the perimeter
 - We would like for rodent trapping and pest control to be managed by Town of Brentwood
- We would like to purchase garden items listed in the budget, such as gloves, shovels, rakes, weed whacker, wheel barrow, etc.

Suggested Proposal for Land Use:

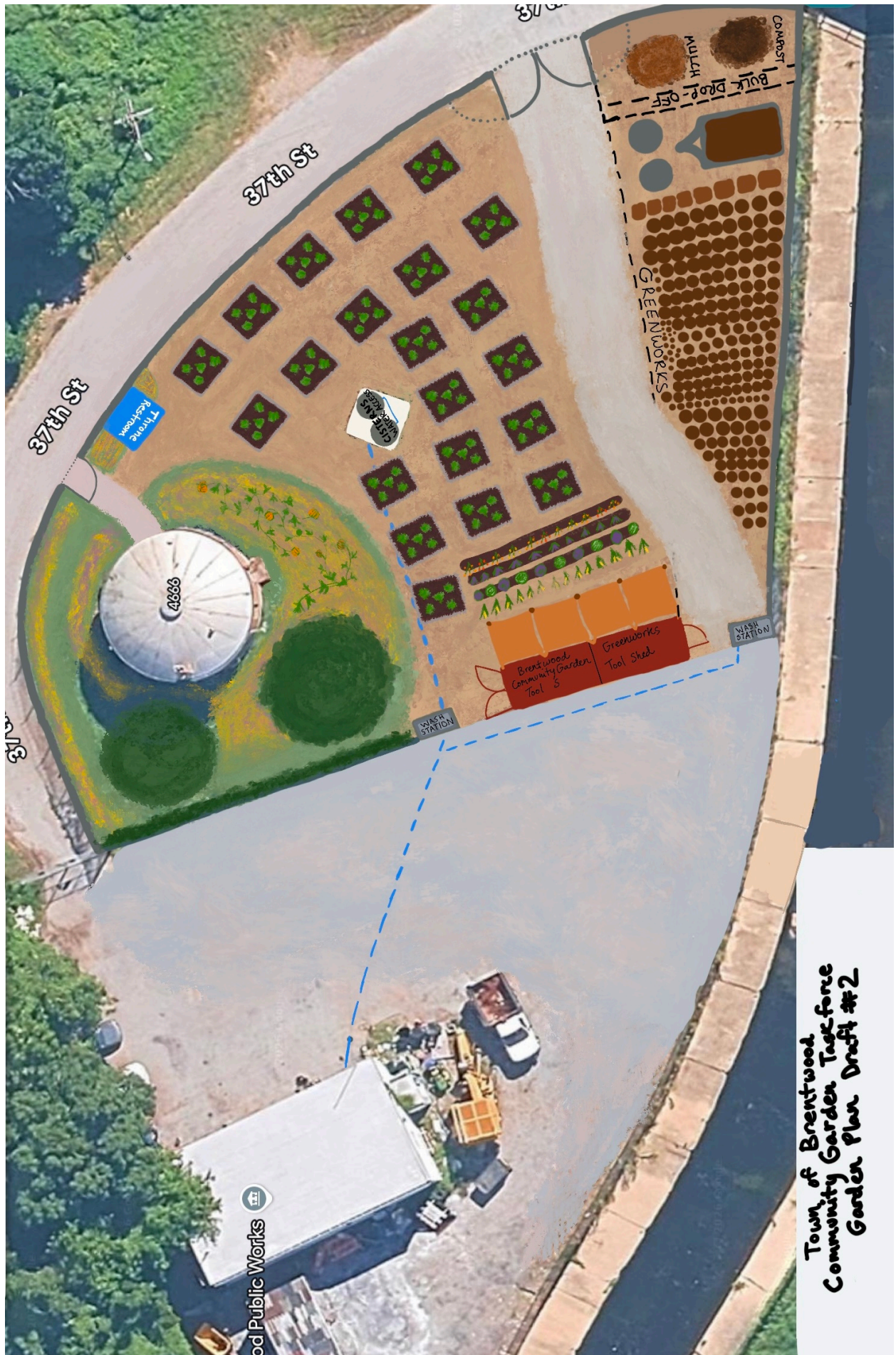
- (Please see Community Garden Design Proposal below)
- Community Garden Space (on the right), we would like to include:
 - 20 Garden beds made of metal (size: 5x4x3)
 - Chicken wire or landscape fabric at the bottom to avoid rats/pests burrowing
 - Garden beds filled ½ with cuttings and mulch; other ½ with organic compost and organic soil from LeafGro
 - Mulch path and surrounding the garden beds
 - We would like materials to be purchased by the Town of Brentwood. We would like for Taskforce and Community Garden members to install and manage this project.
- Green works Area on the left would include
 - Trees
 - Mulch bags
 - Delivery/drop off section
 - ½ of the shipping container w/door for tools
 - Washing station
 - Water access
- Bulk Materials drop off section
 - On the left side by the gated entrance next to Greenworks' space
 - Location for us to receive large deliveries, mulch, compost, etc.
- General public spaces (see Community Garden Design Proposal below)
 - Area #1: Canopy trees (sycamore/birch), shade/partial shade pollinator garden, and benches
 - Area #2: Shipping Container w/2 doors & shaded patio off the side.
 - Including two washing stations and harvesting tables on each side of the trailer.
 - A shared table and benches for workshops and use.
 - Area #3: A communal growing area in the center of the space for flowers, corn, and other plants to be grown by the community and for the community.
 - Bathroom: Portapotty or Throne bathroom located in the front. Possible Partnership/Donation from Throne?

Items for the Town of Brentwood to move out of the space (see images below):

- Leaf blower trailer
- Trash cans
- 2 Waste Management Containers
- Shipping container aligned with design
- Flower planters
- Cement Blocks (tbd on location)
- Branches and Leaf mulch (can be used after the ground has been leveled)

Images of Items for Town of Brentwood to Move:





Town of Brentwood
Community Garden Taskforce
Garden Plan Draft #2

Brentwood Community Garden Budget										
	Total Funding Needed	Total Funding Secured	BUDGET GAP FOR TOWN TO FILL	Amount Requested in Grant	Joe's Movement Emporium Contribution	Cash Match	In-Kind Match			
SUMMARY TABLE										
Total supplies	\$29,950.00	\$17,945.00	\$11,005.00	\$10,745.00	\$7,600.00	\$300.00	\$300.00			
Total contractual	\$14,100.00	\$3,000.00	\$11,100.00	\$0.00	\$3,000.00	\$0.00	\$0.00			
TOTAL	\$44,050	\$20,945	\$22,105	\$10,745	\$10,600	\$300	\$300			
Budget Item	Budget Category	Quantity	Cost per Unit Requested	Amount Needed	BUDGET GAP	Grant Request	Joe's GreenWorks	Cash Match	In-Kind Match	Total Funding Secured
Raised garden beds 8x4x3	supplies	20	\$350	\$7,000	\$3,500	\$3,500				\$3,500
Awning	supplies	1	\$1,000	\$1,000	\$0	\$0	\$1,000			\$0
50ft Garden Hose	supplies	8	\$50	\$400	\$0	\$400				\$400
Buckets + Other watering supplies	supplies	1	\$200	\$200	\$200	\$0				\$0
Outdoor Sink	supplies	2	\$300	\$600	\$600	\$0				\$0
Compost/topsoil blend 30 cubic yards	supplies	70	\$70	\$4,900	\$2,800	\$2,100				\$2,100
Compost amendment topsoil 5cy	supplies	10	\$55	\$550	\$275	\$275				\$275
Mulch for filling holes, levelling, and other projects	supplies	10	\$12	\$120	\$0	\$120				\$120
Contingency garden supplies/tools	supplies	5	\$300	\$1,500	\$0	\$1,500				\$1,500
Seeds: cover crops (Crimson clover, Hairy vetch, Winter rye, Buckwheat, Daikon radish)	supplies	5	\$4.00	\$20	\$0	\$20				\$20
Seeds: warm season (Tomatoes, Cherry tomato, Okra, Eggplant, peppers/chiles (poblano, serrano, cuban, scotch bonnet), Tomatillo)	supplies	15	\$4.00	\$60	\$0	\$60				\$60
Seeds: vining (Cucumbers, cucamelon, Zucchini, squash, Sugar Baby watermelon, Sugar pie pumpkin, Cantaloupe)	supplies	7	\$4.00	\$28	\$0	\$28				\$28
Seeds: beans and peas (bush, pole, soy, black turtle, sweet corn, cowpeas, black-eyed, cow, pigeon, snow)	supplies	10	\$4.00	\$40	\$0	\$40				\$40
Seeds: root veg (Carrot, Beet, Radish, Turnip, Garlic (seed garlic/cloves), potatoes (sweet, yam)	supplies	9	\$4.00	\$36	\$0	\$36				\$36
Seeds: leafy/salad (Amaranth, Arugula, Spinach, Swiss chard, Kale, Collard greens, Bok choy, Mustard greens)	supplies	8	\$4.00	\$32	\$0	\$32				\$32
Seeds: Brassicas/fruits/flowers (Broccoli, Cabbage, Kohlrabi, Strawberries, Ground cherries, Marigold, Nasturtium, Zinnia, Sunflower, Calendula, Cosmos, Borage)	supplies	12	\$4.00	\$48	\$0	\$48				\$48
Seeds: herbs (Basil, Cilantro, Epazote, Dill, Rue, Parsley, Chives, Thyme, Oregano, Sage, Rosemary, Container Mint, Lemongrass, Lemonbalm)	supplies	14	\$4.00	\$56	\$0	\$56				\$56
Landscape fabric barrier	supplies	2	\$65.00	\$130	\$0	\$130				\$130
Soil Test	supplies	2	\$200.00	\$400	\$0	\$400				\$400
Native Pollinator Shrubs (red chokeberry, New Jersey tea, American witch hazel, winterberry holly, buttonbush, spicebush, ninebark, elderberry, inkberry, virginia sweetspire, highbush blueberry, raspberry)	supplies	25	\$40.00	\$1,000	\$0	\$500	\$500			\$1,000
Instructional Signage	supplies	1	\$1,000.00	\$1,000	\$200	\$200	\$300	\$300		\$800
Compost system (County pilot) totes	supplies	1	\$200	\$200	\$0	\$0			\$200	\$200
Food forest/orchard/trees provided by GreenWorks (serviceberry, hackberry, redbud, dogwood, persimmon, redb cedar, sweetbay magnolia, red mulberry, oak, sassafras, american plums, apple)	supplies	15	300	\$4,500	\$0	\$0	\$4,500			\$4,500
Cardboard under paths/beds	supplies	1	\$100	\$100	\$0	\$0			\$100	\$100
Wood chips provided by Greenworks	supplies	1	\$300	\$600	\$0	\$300	\$300			\$600
Native plants provided by GreenWorks (yarrow, common milkweed, wild bergamot, blackeyed susan, goldenrod, eastern purple coneflower, clustered mountain mint, joe-pye, Packera aurea)	supplies	1	\$1,000	\$2,000	\$0	\$1,000	\$1,000			\$2,000
Portable Restroom Yearly Contract (Throne?)	contractual	1	\$3,600	\$3,600	\$3,600	\$0				
Permanent Water System	contractual	1	\$6,000	\$6,000	\$6,000	\$0				\$0
Storage Container Enhancements	contractual	1	\$1,500	\$1,500	\$1,500	\$0				
Levelling	contractual	1	\$3,000	\$3,000	\$0	\$0	\$3,000			\$3,000
6 piece garden set (shovel, rakes, hoe, etc.)	supplies	2	\$150	\$300	\$300	\$0				
Wheel barrow	supplies	3	\$200	\$600	\$600	\$0				
Garden gloves	supplies	20	\$3	\$60	\$60	\$0				
Organization for tools	supplies	2	\$50	\$100	\$100	\$0				
Hand trowel set	supplies	10	\$12	\$120	\$120	\$0				
Shrub trimming tools	supplies	5	\$200	\$1,000	\$1,000	\$0				
Weed whacker	supplies	1	\$200	\$200	\$200	\$0				
Cistern/Rain Barrels	supplies	6	\$125	\$750	\$750	\$0				
Buckets	supplies	6	\$50	\$300	\$300	\$0				
GRAND TOTAL				\$44,050	\$22,105	\$10,745	\$10,600	\$300	\$300	\$20,945

Virginia Cooperative Extension

Soil Test Report

Questions? Contact:
Fairfax County Office
12011 Government Center Pkwy.
Suite 1050
Fairfax, VA 22035-1111
703-324-5369

Virginia Tech Soil Testing Laboratory
145 Smyth Hall (0465)
185 Ag Quad Ln
Blacksburg, VA 24061
www.soiltest.vt.edu

SEE NOTES:
1 19
at www.soiltest.vt.edu under Report Notes

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ASHLEY MAY
4603 38TH ST

BRENTWOOD, MD 20722

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ALEKSANDRA GEORGE RUIZ

SAMPLE HISTORY

Sample ID	Field ID	LAST CROP		LAST LIME APPLICATION		SOIL INFORMATION				
		Name	Yield	Months Prev.	Tons/Acre	SMU-1 %	SMU-2 %	SMU-3 %	Yield Estimate	Productivity Group
4										

LAB TEST RESULTS (see Note 1)

Analysis	P (lb/A)	K (lb/A)	Ca (lb/A)	Mg (lb/A)	Zn (ppm)	Mn (ppm)	Cu (ppm)	Fe (ppm)	B (ppm)	S.Salts (ppm)
Result	38	189	5376	848	27.5	36.2	1.2	7.7	0.9	115
Rating	H -	H -	VH	VH	SUFF	SUFF	SUFF	SUFF	SUFF	L

Analysis	Soil pH	Buffer Index	Est.-CEC (meq/100g)	Acidity (%)	Base Sat. (%)	Ca Sat. (%)	Mg Sat. (%)	K Sat. (%)	Organic Matter (%)
Result	7.5	6.60	17.1	0.0	100.0	78.2	20.4	1.4	

FERTILIZER AND LIMESTONE RECOMMENDATIONS

Crop: VEGETABLE GARDEN (210)

619. Lime recommendations: NONE NEEDED.

630. Soil pH needs to be lower. So first, do NOT apply any liming material, including wood ashes. To help reduce the pH, do one of the following. OPTION #1 - Apply 10 pounds of aluminum sulfate per 100 square feet. OPTION #2 - Apply one and a half pounds of elemental ("free"/85-100% pure) sulfur (as a fine powder, called "flowers of sulfur") per 100 square feet. Preferably, mix either one into the soil, and retest the soil after 4 to 6 months to determine if further applications are needed. Option #2 works slower, but is longer lasting, and safer, especially for blueberries. Option #1 works faster and is better for obtaining blue hydrangeas. Take care not to over apply either one to existing plants, and it is safest to apply no more than 5 pounds of aluminum sulfate per 100 square feet per month until the full amount has been applied.

991. "Explanation of Soil Tests, Note 1" and other referenced notes are viewable at www.soiltest.vt.edu under Report Notes.

223. FERTILIZER RECOMMENDATIONS: Apply 2 lbs (4 1/2 cups) of 10-10-10 per 100 square feet. For additional information on fertilization, see Note 19.

677. Soluble Salts are not high enough to cause salt injury.

Virginia Cooperative Extension

Soil Test Report

Questions? Contact:
Fairfax County Office
12011 Government Center Pkwy.
Suite 1050
Fairfax, VA 22035-1111
703-324-5369

Virginia Tech Soil Testing Laboratory
145 Smyth Hall (0465)
185 Ag Quad Ln
Blacksburg, VA 24061
www.soiltest.vt.edu

SEE NOTES:
1 19
at www.soiltest.vt.edu under Report Notes

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ASHLEY MAY
4603 38TH ST

BRENTWOOD, MD 20722

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ALEKSANDRA GEORGE RUIZ

SAMPLE HISTORY

Sample ID	Field ID	LAST CROP		LAST LIME APPLICATION		SOIL INFORMATION				
		Name	Yield	Months Prev.	Tons/Acre	SMU-1 %	SMU-2 %	SMU-3 %	Yield Estimate	Productivity Group
3										

LAB TEST RESULTS (see Note 1)

Analysis	P (lb/A)	K (lb/A)	Ca (lb/A)	Mg (lb/A)	Zn (ppm)	Mn (ppm)	Cu (ppm)	Fe (ppm)	B (ppm)	S.Salts (ppm)
Result	42	144	8576	661	8.1	24.7	0.1	2.3	1.5	256
Rating	H -	M	VH	VH	SUFF	SUFF	SUFF	SUFF	SUFF	L

Analysis	Soil pH	Buffer Index	Est.-CEC (meq/100g)	Acidity (%)	Base Sat. (%)	Ca Sat. (%)	Mg Sat. (%)	K Sat. (%)	Organic Matter (%)
Result	7.6	6.60	24.3	0.0	100.0	88.0	11.2	0.8	

FERTILIZER AND LIMESTONE RECOMMENDATIONS

Crop: VEGETABLE GARDEN (210)

619. Lime recommendations: NONE NEEDED.
630. Soil pH needs to be lower. So first, do NOT apply any liming material, including wood ashes. To help reduce the pH, do one of the following. OPTION #1 - Apply 10 pounds of aluminum sulfate per 100 square feet. OPTION #2 - Apply one and a half pounds of elemental ("free"/85-100% pure) sulfur (as a fine powder, called "flowers of sulfur") per 100 square feet. Preferably, mix either one into the soil, and retest the soil after 4 to 6 months to determine if further applications are needed. Option #2 works slower, but is longer lasting, and safer, especially for blueberries. Option #1 works faster and is better for obtaining blue hydrangeas. Take care not to over apply either one to existing plants, and it is safest to apply no more than 5 pounds of aluminum sulfate per 100 square feet per month until the full amount has been applied.
991. "Explanation of Soil Tests, Note 1" and other referenced notes are viewable at www.soiltest.vt.edu under Report Notes.
223. FERTILIZER RECOMMENDATIONS: Apply 2 lbs (4 1/2 cups) of 10-10-10 per 100 square feet. For additional information on fertilization, see Note 19.
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ALEKSANDRA GEORGE RUIZ

SAMPLE HISTORY

Sample ID	Field ID	LAST CROP		LAST LIME APPLICATION		SOIL INFORMATION				
		Name	Yield	Months Prev.	Tons/Acre	SMU-1 %	SMU-2 %	SMU-3 %	Yield Estimate	Productivity Group
2										

LAB TEST RESULTS (see Note 1)

Analysis	P (lb/A)	K (lb/A)	Ca (lb/A)	Mg (lb/A)	Zn (ppm)	Mn (ppm)	Cu (ppm)	Fe (ppm)	B (ppm)	S.Salts (ppm)
Result	40	187	8696	536	9.4	17.1	0.1	1.7	1.3	141
Rating	H -	H -	VH	VH	SUFF	SUFF	SUFF	SUFF	SUFF	L

Analysis	Soil pH	Buffer Index	Est.-CEC (meq/100g)	Acidity (%)	Base Sat. (%)	Ca Sat. (%)	Mg Sat. (%)	K Sat. (%)	Organic Matter (%)
Result	7.5	6.60	24.1	0.0	100.0	89.9	9.1	1.0	

FERTILIZER AND LIMESTONE RECOMMENDATIONS

Crop: VEGETABLE GARDEN (210)

619. Lime recommendations: NONE NEEDED.

630. Soil pH needs to be lower. So first, do NOT apply any liming material, including wood ashes. To help reduce the pH, do one of the following. OPTION #1 - Apply 10 pounds of aluminum sulfate per 100 square feet. OPTION #2 - Apply one and a half pounds of elemental ("free"/85-100% pure) sulfur (as a fine powder, called "flowers of sulfur") per 100 square feet. Preferably, mix either one into the soil, and retest the soil after 4 to 6 months to determine if further applications are needed. Option #2 works slower, but is longer lasting, and safer, especially for blueberries. Option #1 works faster and is better for obtaining blue hydrangeas. Take care not to over apply either one to existing plants, and it is safest to apply no more than 5 pounds of aluminum sulfate per 100 square feet per month until the full amount has been applied.

991. "Explanation of Soil Tests, Note 1" and other referenced notes are viewable at www.soiltest.vt.edu under Report Notes.

223. FERTILIZER RECOMMENDATIONS: Apply 2 lbs (4 1/2 cups) of 10-10-10 per 100 square feet. For additional information on fertilization, see Note 19.

677. Soluble Salts are not high enough to cause salt injury.

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SAMPLE HISTORY

Sample ID	Field ID	LAST CROP		LAST LIME APPLICATION		SOIL INFORMATION				
		Name	Yield	Months Prev.	Tons/Acre	SMU-1 %	SMU-2 %	SMU-3 %	Yield Estimate	Productivity Group
1										

LAB TEST RESULTS (see Note 1)

Analysis	P (lb/A)	K (lb/A)	Ca (lb/A)	Mg (lb/A)	Zn (ppm)	Mn (ppm)	Cu (ppm)	Fe (ppm)	B (ppm)	S.Salts (ppm)
Result	8	141	9112	387	2.4	10.5	0.1	0.7	0.7	205
Rating	L	M	VH	VH	SUFF	SUFF	SUFF	SUFF	SUFF	L

Analysis	Soil pH	Buffer Index	Est.-CEC (meq/100g)	Acidity (%)	Base Sat. (%)	Ca Sat. (%)	Mg Sat. (%)	K Sat. (%)	Organic Matter (%)
Result	7.8	6.60	24.5	0.0	100.0	92.8	6.5	0.7	

FERTILIZER AND LIMESTONE RECOMMENDATIONS

Crop: VEGETABLE GARDEN (210)

619. Lime recommendations: NONE NEEDED.

630. Soil pH needs to be lower. So first, do NOT apply any liming material, including wood ashes. To help reduce the pH, do one of the following. OPTION #1 - Apply 10 pounds of aluminum sulfate per 100 square feet. OPTION #2 - Apply one and a half pounds of elemental ("free"/85-100% pure) sulfur (as a fine powder, called "flowers of sulfur") per 100 square feet. Preferably, mix either one into the soil, and retest the soil after 4 to 6 months to determine if further applications are needed. Option #2 works slower, but is longer lasting, and safer, especially for blueberries. Option #1 works faster and is better for obtaining blue hydrangeas. Take care not to over apply either one to existing plants, and it is safest to apply no more than 5 pounds of aluminum sulfate per 100 square feet per month until the full amount has been applied.

991. "Explanation of Soil Tests, Note 1" and other referenced notes are viewable at www.soiltest.vt.edu under Report Notes.

221. FERTILIZER RECOMMENDATIONS: Apply 4 lbs (10 cups) of 5-10-10 or 2 lbs of 10-20-20 per 100 square feet. For additional information on fertilization, see Note 19.

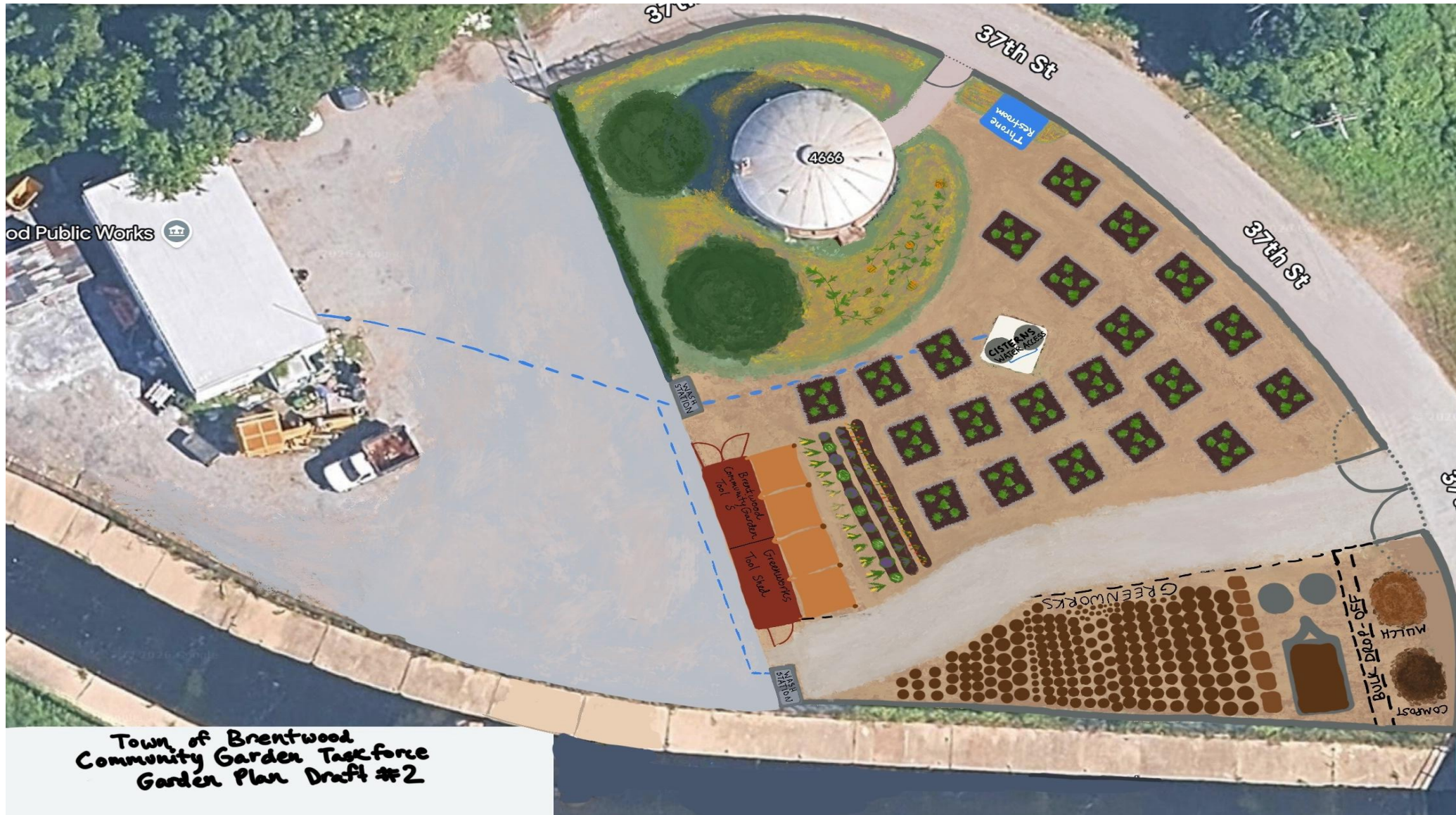
677. Soluble Salts are not high enough to cause salt injury.



BRENTWOOD COMMUNITY GARDEN PROPOSAL

PREPARED BY:
BRENTWOOD COMMUNITY
GARDEN TASKFORCE

PRESENTED TO THE TOWN OF BRENTWOOD MAYOR AND COUNCIL ON AUGUST 18, 2026



Town of Brentwood
Community Garden Taskforce
Garden Plan Draft #2

Proposed Infrastructure Plan

Suggestions for Infrastructure Projects

- Fixing and Securing Fence and Gated Entrances
- Leveling and designing land
- Water access
- Waste Management
- ADA Accessibility
- Pest Prevention and Management

Suggestions for Land Use

- Right: Community Garden
 - 20 garden beds assigned to individual community members
- Left: GreenWork area
- General Public Use Areas
 - Area 1: Food forest and pollinator gardens
 - Area 2: Shipping container and patio
 - Area 3: Communal growing area for all
 - Bulk materials drop off for mulch, compost, etc.

Proposed Brentwood Community Garden Budget

	Total Funding Needed	Total Funding Secured	Proposed Budget for Town to Fill	Amount Requested in Grant	Joe's Movement /Greenworks Contribution	Cash and In-Kind Donation Match
<i>Total supplies</i>	\$29,950.00	\$17,945.00	\$11,005.00	\$10,745.00	\$7,600.00	\$600.00
<i>Total contractual</i>	\$14,100.00	\$3,000.00	\$11,100.00	\$0.00	\$3,000.00	\$0.00
<i>TOTAL</i>	\$44,050	\$20,945	\$22,105	\$10,745	\$10,600	\$300

Community Agreements Discussion Questions

Community Engagement Gardener Survey

Q&A

Thank you for your time!

We appreciate your support for the Brentwood Community Garden.

GREENWORKS

Since 2023, GreenWorks has employed and prepared young adults for green jobs with the goal to create a community-driven movement towards a cleaner, healthier, and more sustainable environment.

- 12 Employed and trained
- 2350 Trees planted since 2023
- 10 Municipal partnerships
- 70+ Workshops and community engagement events reaching 4500+ Community Members
- 250,000 sf of invasives plants removed
- 4+ tons of trash removed from green spaces



GREENWORKS & BRENTWOOD COMMUNITY GARDEN

RESOURCES TO CONTRIBUTE:

1. Design a native landscape with the community
2. Purchase and install native plants, shrubs and trees
3. Support additional expenses, ex. signage and printing
4. Install the shared canopy and worktable
5. Purchase access items, such as new lock
6. Plan community invasive removal events with volunteers
7. Provide a residential native tree planting program
8. Support Brentwood's street tree plans
9. Coordinate chip drop services

GREENWORKS & BRENTWOOD COMMUNITY GARDEN

REQUEST:

1. Access to space to set up for Fall planting season
2. Coordination to clear and level area for trees
3. Address storage container needs
4. Allow for material drop offs in 4 weeks
5. Coordinate scope of work for water line
6. Access to water spicket with our hoses until installed



The Town of
Brentwood
Police Department

Robert P. Althoff Jr. Chief of Police

Chief's Report June 2026

June:

Preparation for Brentwood Day

1: Meeting with other police commanders with assisting us with parade

2: Formalize Parade Route

3: Participated

Meeting with Lt. Krouse – Background Investigation – Police Lt.

Conducting background investigation on Police Applicant.

Liaison with Prince George's County Police Homicide Division

Participated in *Juneteenth Event*

Meeting with Obvio on contract Addendum

Conversation with Mr. DeLoach on Addendum Approval

Reviewed Stop Sign Camera Violations – Approval /Disapproval

Met with Chief Antolik Berwyn Heights Police Department FTO/ Firearms Qualifications for police department personnel.

Respectfully Submitted,

Chief Robert P. Althoff, Jr.



Brentwood Police Department
CALLS FOR SERVICE TOTALS
06/1/2026 TO 06/31/2026

INCIDENT TYPE	Totals	2025
911 DISCONNECT	25	22
ACCIDENT	4	4
ADDED INFORMATION	1	0
ANIMAL COMPLAINT	1	2
ARMED PERSON	1	2
ASSAULT COMBINED	1	1
ASSAULT REPORT	1	0
ATT SUICIDE COMBINED	2	0
BLS COMBINED	1	1
BREAK IN REPORT	2	2
CHECK WELFARE	9	9
CHECK WELFARE COMBINED	5	4
DISORDERLY	14	5
DISPUTE WITH WEAPONS	1	1
DOMESTIC	3	3
DOMESTIC COMBINED	1	0
DOMESTIC STANDBY	2	0
DWI DRIVER	1	0
FAMILY DISPUTE	2	9
FOUND	3	1
FRAUD	3	1
GUNSHOTS	3	0
HIT AND RUN	3	7
HOMICIDE	1	0
LOCK OUT	1	1
LOST PROPERTY	2	1
LOUD MUSIC COMPLAINT	10	1
MISC CALLS	1	0
MISC POLICE INCIDENT	13	13
NOISE COMPLAINT	2	2
PARKING ENFORCEMENT	1	0
PARTY COMPLAINT	1	1
PAST SUSPICIOUS PERSON	1	0
PREMISE CHECK	11	56
PROPERTY ALARM COMMERCIAL	2	2
PROPERTY DAMAGE	1	2

SHOOTING	1	0
SHOOTING COMBINED	2	0
STOLEN VEH	3	8
SUSPICIOUS AUTO	4	14
SUSPICIOUS OCC AUTO	4	1
SUSPICIOUS PERSON	7	3
TAMPERING	1	0
TEXT REQUEST FROM EMER SERV	1	0
THEFT FROM AUTO	6	1
THEFT J O	1	0
THEFT REPORT	3	5
TRAFFIC COMPLAINT	2	0
TRANSFER TO MOUNT RAINIER	1	0
TRESPASSING COMPL	1	2
UNKNOWN TROUBLE	14	9
VANDALISM	2	2
VEHICLE ACCIDENT COMBINED	1	0
TOTAL CALLS	193	237
TOTAL CALLS FOR SERVICE	189	229



The Town of
Brentwood
Police Department

Robert P. Althoff Jr. Chief of Police

Chief's Report July 2026

July

Review, approve or disapprove stop sign cameras violations

Continued liaison with Prince George's County Homicide Division

Police Chief's Interview with Vice Mayor on Police Chief Candidate

Spoke with Chief David Morris, Cheverly Police Department on assisting with background investigation on new police chief.

Met with Lt. Colonel Jennifer Krause, Cheverly Police Department, on possible police applicants and background investigation relating to the Chief of Police

Spoke with Lt. Krouse on going background investigation – police lieutenant

Continued background investigation on Police Applicant

Completing reports for the Governor's Office Crime Control and Prevention

Signed documents from Obvio to present additional locations for stop sign cameras, which were discussed, to Prince George's County Council

Signed applications for Maryland Department of Transportation placement of Stop Sign Cameras on 38th Street.

Respectfully,

Chief Robert P. Althoff, Jr



Brentwood Police Department
CALLS FOR SERVICE TOTALS
07/1/2026 TO 07/31/2026

INCIDENT TYPE	Totals	2025
911 DISCONNECT	17	23
ACCIDENT	1	8
ALS COMBINED	1	0
ANIMAL COMPLAINT	5	1
ANIMAL COMPLAINT COMBINED	1	0
ASSIST	1	0
ASSIST FIRE EMS	2	0
ATT SUICIDE COMBINED	2	0
BREAK IN IN PROGRESS	1	0
BREAK IN REPORT	2	0
CDS COMPLAINT	1	0
CHECK WEALFARE	5	3
CHECK WEALFARE MENTAL	2	1
DEATH REPORT	1	0
DISORDERLY	31	17
DISPUTE WITH WEAPONS	1	0
DOMESTIC	3	5
DWI DRIVER	1	1
FAMILY DISPUTE	5	5
FOUND	3	3
FRAUD	1	1
HIT AND RUN	2	3
LOCK OUT/IN COMBINED	1	0
LOST PROPERTY	2	0
LOUD MUSIC COMPLAINT	7	1
MISC CALLS	2	1
MISC POLICE INCIDENT	13	8
NEIGHBOR COMPLAINT	1	0
NOISE COMPLAINT	4	1
PAST SUSPICIOUS PERSON	1	0
PEDESTRIAN STRUCK COMBINED	1	0
PREMISE CHECK	38	69
PROPERTY ALARM COMMERCIAL	2	1
PROPERTY DAMAGE	2	0

REPORTED CIT ROBBERY	1	0
RESIDENTIAL ALARM	4	2
SEXUAL ASALT REPORT	1	0
SIGNAL 100 SERVICE	1	0
STOLED VEH	10	6
SUBJECT STOP	1	0
SUICIDE	1	0
SUSPICIOUS AUTO	8	29
SUSPICIOUS OCC AUTO	1	1
SUSPICIOUS PERSON	2	1
THEFT FROM AUTO	2	0
THEFT REPORT	6	2
THREATS COMPLAINT	1	0
TRAFFIC COMPLAINT	10	0
TRANSFER TO MOUNT RAINIER	1	1
TRESPASSING COMPL	6	7
UNKNOWN TROUBLE	14	11
VANDALISM	7	0
VEHICLE ALARM	1	0
TOTAL CALLS	248	247
TOTAL CALLS FOR SERVICE	241	238

The Town of Brentwood
Treasurer's Report
 July 2026

	Truist (GF Checking)	Truist (Capital Fund)	PNC* (Money Mrkt)	Truist* (Money Mrkt)	Truist (Merchant Acct)	Truist (Checking)	Totals
	\$527,652.80	\$235,271.62	\$355,635.70	\$191,232.92	\$110,220.16	\$575,694.51	\$1,995,707.71
Unrestricted Funds:							
Interest/Investment Income	\$0.00	\$0.00	\$1,077.56	\$144.60	\$84.71	\$474.54	\$1,781.41
Pending Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$25,514.12	\$0.00	\$0.00	\$0.00	\$0.00	\$100,596.80	\$126,110.92
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$4,656.47	\$0.00	\$4,656.47
Subtotal - Unrestricted Deposit Fund Activity	\$25,514.12	\$0.00	\$1,077.56	\$144.60	\$4,741.18	\$101,071.34	\$132,548.80
Restricted Funds:							
Anacostia Trails Heritage Area (ATHA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Veterans Memorial Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal - Restricted Fund Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Cash Available Before Disbursements	\$553,166.92	\$235,271.62	\$356,713.26	\$191,377.52	\$114,961.34	\$676,765.85	\$2,128,256.51
Other Disbursements:							
Payroll - Net Salary	(\$60,370.95)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$60,370.95)
Payroll - Taxes	(\$25,022.07)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$25,022.07)
Payroll - Fees	(\$1,044.94)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,044.94)
Checks Cashed/Other	(\$187,720.60)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$187,720.60)
Non-payroll/Disbursements/Adjs.	(\$5,008.42)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,008.42)
Service Charge	\$0.00	\$0.00	\$0.00	\$0.00	(\$276.11)	(\$50.47)	(\$326.58)
Total Cash Disbursed	(\$279,166.98)	\$0.00	\$0.00	\$0.00	(\$276.11)	(\$50.47)	(\$279,493.56)
Ending Balance @ 07/31/2026	\$273,999.94	\$235,271.62	\$356,713.26	\$191,377.52	\$114,685.23	\$676,715.38	\$1,848,762.95

*Notes:

YTD Reserved Funds

*Operating Reserves

\$548,090.78

Town of Brentwood
Bill Payment List
July 16-August 14, 2026

11010 Cash Truist GF Checking

Date	Num	Vendor	Amount
07/27/2026	ach07152026-2	Maryland State Retirement and Pension System	-2,613.98
07/27/2026	ach07152026-3	Maryland State Retirement and Pension System	-1,853.13
08/03/2026	ach07152026-4	THE HARTFORD	-1,124.81
08/04/2026	ACH08062026	JumpWorks, LLC	-3,595.24
08/14/2026	ACH08142026	VERIZON (1)	-286.31
07/16/2026	0002109678	LINDSEY & ASSOCIATES	-687.00
07/20/2026	0002120854	THE PRINCE GEORGE'S POST	-280.00
07/20/2026	0002121138	Gold Coast Armory	-1,201.94
07/22/2026		MissionSquare	-25.00
07/22/2026		MissionSquare	-25.00
07/22/2026	0002128825	Vestis / DBA Aramark	-1,591.81
07/22/2026	0002128850	Vestis / DBA Aramark	-261.06
07/22/2026	0002128867	Washington Suburban Sanitation Com	-27.79
07/22/2026	0002129000	PEPCO	-178.61
07/22/2026	0002128999	PEPCO	-1,909.18
07/22/2026	0002130307	WASHINGTON GAS (1)	-55.16
07/22/2026	0002130313	VERIZON (1)	-172.05
07/23/2026	0002134938	DEPT. OF BUDGET AND MANAGEMENT	-15,985.48
07/27/2026		Navitas Credit Corp	-423.35
07/27/2026	0002143067	Chesapeake Employers Insurance	-31,232.00
07/27/2026	0002143085	Vestis / DBA Aramark	-261.06
07/29/2026	0002151919	COMCAST XFINITY	-495.98
07/29/2026	0002151943	T-Mobile	-787.36
07/29/2026	0002153421	XEROX	-226.08
08/03/2026	0002168625	Staples	-66.47
08/03/2026	0002169047	Peake Technology Partners	-3,427.54
08/03/2026	0002169356	Peake Technology Partners	-3,498.67
08/03/2026	0002169360	C.V. SECURITY, INC.	-119.85
08/03/2026	0002169388	Vestis / DBA Aramark	-261.06
08/03/2026		JAMM Hauling and Transportation	-15,950.00
08/06/2026	0002181912	Gateway Community Development Corp.	-10,000.00
08/06/2026	0002182116	Home Paramount Pest Control	-50.00
08/06/2026	0002182124	Washington Suburban Sanitation Com	-111.16
08/06/2026	0002182137	Washington Suburban Sanitation Com	-2,591.15
08/06/2026		MissionSquare	-25.00
08/10/2026	0002193663	ANACOSTIA TRAILS HERITAGE AREA	-957.00
08/13/2026	0002208702	Maryland Environmental Svcs	-30.00
08/13/2026	0002208711	WASTE MANAGEMENT RECYCLE AMERICA	-353.11
08/13/2026	0002208731	WASHINGTON GAS (1)	-31.27
08/13/2026	0002208735	Washington Suburban Sanitation Com	-23.00
08/13/2026	0002208781	PEPCO	-21.78
08/13/2026	0002208848	Chesapeake Employers Insurance	-6,785.00
TOTAL OF ALL BILLS			-\$109,601.44

Friday, August 14, 2026 11:57 AM GMT-04:00

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
41003 Property Taxes	8,145.57	1,571,421.00	-1,563,275.43
41004 Other Taxes	5,200.84	582,009.00	-576,808.16
43000 Licenses and Permits	4,105.85	141,400.00	-137,294.15
44004 Intergovernmental		8,380.00	-8,380.00
44009 BPD Revenue	228,631.80	182,800.00	45,831.80
44012 Public Safety Funds		237,685.00	-237,685.00
46006 Fines Revenue		800.00	-800.00
47004 Cable Franchise Fee Revenue		36,500.00	-36,500.00
48004 Misc. Revenue	350.00	12,650.00	-12,300.00
49000 Restricted Revenue		307,618.00	-307,618.00
49005 Prior Year Carry Over		104,529.00	-104,529.00
49006 International Day Vendor Income		100.00	-100.00
49101 Grant Revenue	31.81	262,500.00	-262,468.19
Total Income	\$246,465.87	\$3,448,392.00	\$ -3,201,926.13
GROSS PROFIT	\$246,465.87	\$3,448,392.00	\$ -3,201,926.13
Expenses			
51(3) FICA Expense	1,044.94		1,044.94
51000 General Government	137,895.65	653,481.00	-515,585.35
51222 Gen Gov Community Engagement	180.18		180.18
51223 Gen Gov- Employee Appreciation	37.00		37.00
51248 Senior Tax Credit		250.00	-250.00
51251 Debt Service - CDA Bond Loan		51,000.00	-51,000.00
52000 Elected Officials Expense	5,796.84	56,275.00	-50,478.16
53000 Code Dept Expense	26,762.66	192,255.00	-165,492.34
54000 BPD Expense	172,229.26	764,945.00	-592,715.74
56000 Fire Dept Expense		6,000.00	-6,000.00
57000 Maintenance Dept. Expense	48,995.13	410,243.00	-361,247.87
58000 Highway Expense	3,186.00	121,500.00	-118,314.00
59000 Sanitation Expense	34,164.71	205,400.00	-171,235.29
59040 Restricted Expense	1,700.00	573,140.00	-571,440.00
59101 Grants & Bonds	957.00	162,500.00	-161,543.00
59203 Brentwood Business Association		500.00	-500.00
59206 Recreation Expense	79.19	124,000.00	-123,920.81
59401 Cable Expense	1,300.00	82,181.00	-80,881.00
59805 Unforeseen Contingency		12,682.00	-12,682.00
59919 Bartlett Park Expense	32,619.95	5,850.00	26,769.95
59945 Veterans Park		2,500.00	-2,500.00
59950 Pocket Park		1,250.00	-1,250.00
62000 Mayor and Council Projects	10,000.00	22,440.00	-12,440.00
Total Expenses	\$476,948.51	\$3,448,392.00	\$ -2,971,443.49
NET OPERATING INCOME	\$ -230,482.64	\$0.00	\$ -230,482.64

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
NET INCOME	\$ -230,482.64	\$0.00	\$ -230,482.64

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
41003 Property Taxes			
41005 Real Estate Revenue (town tax)		1,424,621.00	-1,424,621.00
41010 Incorp Personal Property Rev.	8,145.57	62,000.00	-53,854.43
41015 Utility Personal Property Tax		82,800.00	-82,800.00
41020 Int. & Penalties Prop Tax		2,000.00	-2,000.00
Total 41003 Property Taxes	8,145.57	1,571,421.00	-1,563,275.43
41004 Other Taxes			
42005 Income Taxes (local taxes)	5,200.84	410,000.00	-404,799.16
42010 Admission & Amusement Tax		2,000.00	-2,000.00
42015 Highway User Tax		170,009.00	-170,009.00
Total 41004 Other Taxes	5,200.84	582,009.00	-576,808.16
43000 Licenses and Permits			
43005 Building Permits	560.85	15,000.00	-14,439.15
43006 Noise Permit		100.00	-100.00
43010 Liquor Licenses		300.00	-300.00
43017 PG COUNTY BUSINESS LICENSES		600.00	-600.00
43020 Residential Parking Permits	70.00	1,200.00	-1,130.00
43025 Single Family Home Rental Lcn.		19,600.00	-19,600.00
43027 MultiFamily Home Rental Lcn.	1,500.00	1,200.00	300.00
43030 Dumpster Permits	75.00	1,500.00	-1,425.00
43035 Business License Tier I		1,500.00	-1,500.00
43036 Business Licenses Tier II	1,800.00	10,600.00	-8,800.00
43037 Business License Tier III		2,000.00	-2,000.00
43038 Business License Tier IV	100.00	500.00	-400.00
43039 Vacant Lot Registration Fee		1,200.00	-1,200.00
43040 Business Licenses Late Fees		500.00	-500.00
43041 Vacant Lot ReRegistration		1,200.00	-1,200.00
43042 Blight Bldg Violation		300.00	-300.00
43044 Vacant Bldg RegistrationComm.		2,400.00	-2,400.00
43045 Multi Rental Dwelling Fee		75,000.00	-75,000.00
43047 Vacant Bldg Regist. Resident		4,000.00	-4,000.00
43048 Vacant Bldg ReRegist. Comm		2,400.00	-2,400.00
43049 Vacant Bldg ReRegis Residen		300.00	-300.00
Total 43000 Licenses and Permits	4,105.85	141,400.00	-137,294.15
44004 Intergovernmental			
44005 Disposal Fee Rebate		8,380.00	-8,380.00
Total 44004 Intergovernmental		8,380.00	-8,380.00
44009 BPD Revenue			
44013 Speed Camera Fines Gross Reven	4,840.00	70,000.00	-65,160.00
44016 State AidePolice Protect		59,000.00	-59,000.00
44019 Red Light Camera Revenue	0.00	1,500.00	-1,500.00
44022 Stop Sign Camera Gross Revenue	222,806.80	40,000.00	182,806.80

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
46005 Parking Ticket Fines	985.00	7,000.00	-6,015.00
46007 Vehicle Release		2,000.00	-2,000.00
46009 Parking Tickets Past 30 Days		3,000.00	-3,000.00
46013 Parking Tickets Flag Release		300.00	-300.00
Total 44009 BPD Revenue	228,631.80	182,800.00	45,831.80
44012 Public Safety Funds		237,685.00	-237,685.00
46006 Fines Revenue			
46010 Animal Violations		200.00	-200.00
46015 Ordinance Violations		600.00	-600.00
Total 46006 Fines Revenue		800.00	-800.00
47004 Cable Franchise Fee Revenue			
47005 Comcast Cable Fran. Fee (5%)		9,000.00	-9,000.00
47010 Comcast Cable Fran. Fee (3%)		5,000.00	-5,000.00
47015 Verizon Qtrly Fee (5%)		14,000.00	-14,000.00
47020 Verizon Qtrly Fee (3%)		8,500.00	-8,500.00
Total 47004 Cable Franchise Fee Revenue		36,500.00	-36,500.00
48004 Misc. Revenue			
48005 Interest Income		12,000.00	-12,000.00
48010 Semi Annual Bus Shelter Adv.		250.00	-250.00
48020 Other Revenues, Mulch & Misc		100.00	-100.00
48035 Gazebo Rental		100.00	-100.00
48040 Special Events Rental Income	350.00	200.00	150.00
Total 48004 Misc. Revenue	350.00	12,650.00	-12,300.00
49000 Restricted Revenue			
49011 Veterans Fund(1)		100.00	-100.00
49165 Special Approp. Campos		1,000.00	-1,000.00
49404 Hwy User Revenue Encumbrance		306,518.00	-306,518.00
Total 49000 Restricted Revenue		307,618.00	-307,618.00
49005 Prior Year Carry Over			
47008 Cable TV Encumbrance PrYr		54,254.00	-54,254.00
49013 Windom Rd Encumbrance		7,275.00	-7,275.00
49015 Equity Training Encumbrance		18,000.00	-18,000.00
49016 ARPA Encumbrance		25,000.00	-25,000.00
Total 49005 Prior Year Carry Over		104,529.00	-104,529.00
49006 International Day Vendor Income		100.00	-100.00
49101 Grant Revenue	31.81		31.81
49160 Anacostia Trail Herit (ATHA)		2,500.00	-2,500.00
49209 Safe Streets Grant		160,000.00	-160,000.00
49217 MNCPPC Cultural Arts Grant		100,000.00	-100,000.00
Total 49101 Grant Revenue	31.81	262,500.00	-262,468.19
Total Income	\$246,465.87	\$3,448,392.00	\$ -3,201,926.13
GROSS PROFIT	\$246,465.87	\$3,448,392.00	\$ -3,201,926.13

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Expenses			
51(3) FICA Expense	1,044.94		1,044.94
51000 General Government			
51001 Gen Govt Salary and Benefits			
51005 Gen Gov Town Admin Salary	15,000.00	130,000.00	-115,000.00
51010 Gen Gov Town Treasurer Sal.	14,110.60	71,000.00	-56,889.40
51013 Gen Gov Admin Assist.	7,809.39		7,809.39
51015 Gen Gov Town Clerk Salary	4,684.86	60,989.00	-56,304.14
51016 Gen Gov Overtime	1,184.08	8,000.00	-6,815.92
51018 Communication Specialist	6,354.47		6,354.47
51020 Gen Gov Employee Incentives		600.00	-600.00
51025 Gen Gov FICA Taxes(employer)	3,715.47	20,654.00	-16,938.53
51027 Gen Gov MD State Unemploment		5,000.00	-5,000.00
51035 Gen Gov Health/Life Insurance	61.10	39,000.00	-38,938.90
51040 Gen Gov ICMA Retirement Plan	2,688.17	19,388.00	-16,699.83
51041 Pension Plan	0.00		0.00
Total 51001 Gen Govt Salary and Benefits	55,608.14	354,631.00	-299,022.86
51002 Gen Govt Administrative Cost			
51045 Gen Gov Legal Fees	800.00	15,000.00	-14,200.00
51050 Gen Gov Auditing Fees	1,474.50	14,000.00	-12,525.50
51055 Gen Gov Accounting Fees		500.00	-500.00
51057 Personnel Employment Exp		3,850.00	-3,850.00
51060 Gen Gov Insurance & Bonds	23,522.00	21,000.00	2,522.00
51065 Gen Gov Security System	119.85	1,000.00	-880.15
51067 Gen Gov - Cell Phone	196.84	5,000.00	-4,803.16
51070 Gen Gov Telephone	812.99	7,000.00	-6,187.01
51075 Gen Gov Utilities			
51076 Gen Gov - Water and Sewer	2,753.10	6,000.00	-3,246.90
51077 Gen Gov - Gas	86.43	800.00	-713.57
51078 Gen Gov - Electric	2,212.38	23,000.00	-20,787.62
Total 51075 Gen Gov Utilities	5,051.91	29,800.00	-24,748.09
51080 Gen Gov Postage	185.49	1,000.00	-814.51
51083 Business License Special Paper		100.00	-100.00
51085 Gen Gov Advertising		1,000.00	-1,000.00
51086 Gen Gov Printing		1,250.00	-1,250.00
51090 Gen Gov Newsletter Printing		12,000.00	-12,000.00
51091 Gen Gov Newsletter Postage		1,500.00	-1,500.00
51095 Gen Gov Office Supplies/Equip	175.64	9,000.00	-8,824.36
51100 Gen GvTown Hall Bld Maint/Sup		4,000.00	-4,000.00
51101 Community Center Repair & Maintenance		2,000.00	-2,000.00
51105 Gen Gov IWIF Workers Comp	38,017.00	55,000.00	-16,983.00
51115 Gen Gov Copier Lease	226.08	7,200.00	-6,973.92
51120 Gen Gov Employee Training		3,000.00	-3,000.00

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
51135 Gen Gov Computer Equip/Soft	1,596.57	4,500.00	-2,903.43
51136 Gen Gov - Peake	3,463.11	15,000.00	-11,536.89
51140 Gen Gov Computer Sys Network	423.35	2,000.00	-1,576.65
51145 Gen Gov Office Equipment(no)		2,500.00	-2,500.00
51150 Gen Gov Office Furnishings		1,000.00	-1,000.00
51155 Gen Gov Office Machine Maint		100.00	-100.00
51160 Gen Gov Ordinance/Charter Rev		2,000.00	-2,000.00
51165 Gen Gov Bank Fees	77.24	2,600.00	-2,522.76
51170 Gen Gov Finance Chrg/Late Fee		250.00	-250.00
51175 Gen Gov Contribution/Donation		6,500.00	-6,500.00
51180 Gen Gov Membership/Dues/Sub	5,100.00	7,200.00	-2,100.00
51185 Gen Gov Conventions & Conf.		4,500.00	-4,500.00
51190 Gen Gov MML Conference		6,000.00	-6,000.00
51195 Gen Gov Travel Reimbursement		200.00	-200.00
51200 Gen Gov Fire Ext. Maintenance		800.00	-800.00
51207 Gen Gov Translation Services		23,000.00	-23,000.00
51225 Gen Gov Payroll Services/Soft	1,044.94	6,000.00	-4,955.06
51230 Gen Gov Web Site		6,500.00	-6,500.00
51235 Gen Gov Town Hall Bldg Repair		5,000.00	-5,000.00
51250 Gen Gov Strg Planning Consult		1,000.00	-1,000.00
51252 Genv Gov - Communication Outreach		8,000.00	-8,000.00
Total 51002 Gen Govt Administrative Cost	82,287.51	298,850.00	-216,562.49
Total 51000 General Government	137,895.65	653,481.00	-515,585.35
51222 Gen Gov Community Engagement	180.18		180.18
51223 Gen Gov- Employee Appreciation	37.00		37.00
51248 Senior Tax Credit		250.00	-250.00
51251 Debt Service - CDA Bond Loan		51,000.00	-51,000.00
52000 Elected Officials Expense			
52001 Elected Official Wage Expense			
52005 Elected Official Mayor Salary	1,500.00	9,000.00	-7,500.00
52010 Elected Official Council Salary	4,000.00	24,000.00	-20,000.00
52015 Elected Official FICA		2,525.00	-2,525.00
Total 52001 Elected Official Wage Expense	5,500.00	35,525.00	-30,025.00
52003 Elected Official Admin Cost			
52020 Elected Off Mayor/Council Exp		750.00	-750.00
52022 Elected Off Mayor Exp/Conf		5,500.00	-5,500.00
52023 Elected Officials C.Mtg/Conf		12,500.00	-12,500.00
52025 Elected Official Election Cost		200.00	-200.00
52040 Elected Official - Cell Phone	296.84	1,800.00	-1,503.16
Total 52003 Elected Official Admin Cost	296.84	20,750.00	-20,453.16
Total 52000 Elected Officials Expense	5,796.84	56,275.00	-50,478.16
53000 Code Dept Expense			

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
53001 Code Dept Salary and Benefits			
53005 Code Enforcement Supervisor	9,412.50	67,000.00	-57,587.50
53010 Code Overtime	2,763.40	5,225.00	-2,461.60
53011 Code Code Enforcement Officer	8,818.32	61,180.00	-52,361.68
53015 Code Employee Incentives		400.00	-400.00
53025 Code FICA	1,576.96	10,205.00	-8,628.04
53030 Code Health/Life Insurance	2,876.48	22,000.00	-19,123.52
53035 Code ICMA Retirement Plan	1,315.00	9,485.00	-8,170.00
Total 53001 Code Dept Salary and Benefits	26,762.66	175,495.00	-148,732.34
53002 Code Dept Admin Cost			
53045 Code Fuel Expense		500.00	-500.00
53050 Code Computer Equip/Soft.		2,500.00	-2,500.00
53053 Code Parking Citation Booklet		1,000.00	-1,000.00
53054 Code - Cell Phone		660.00	-660.00
53055 Code Supplies		200.00	-200.00
53060 Code Postage		300.00	-300.00
53062 Code - Uniform/Clothing		600.00	-600.00
53065 Code Dues/Subscriptions		500.00	-500.00
53066 Code Vehicle Repairs & Maint		3,000.00	-3,000.00
53080 Code Employee Training		2,000.00	-2,000.00
53081 Code - MML Conference		2,500.00	-2,500.00
53090 Code Capital Other		3,000.00	-3,000.00
Total 53002 Code Dept Admin Cost		16,760.00	-16,760.00
Total 53000 Code Dept Expense	26,762.66	192,255.00	-165,492.34
54000 BPD Expense			
54001 BPD Salary and Benefits			
54020 BPD Police Chief Salary	12,692.31	104,500.00	-91,807.69
54023 BPD - Police Cpt	3,377.50	83,600.00	-80,222.50
54025 BPD FICA (employer)	1,229.37	29,817.00	-28,587.63
54030 BPD FT Officer II Salary		59,565.00	-59,565.00
54035 BPD FT Officer 1 Salary	0.00	65,046.00	-65,046.00
54037 BPD FT Police Officer Lt	0.00	57,000.00	-57,000.00
54040 BPD FT Police Clerk	6,149.47	62,038.00	-55,888.53
54045 BPD Overtime	0.00	15,000.00	-15,000.00
54046 BPD Employee Incentives		1,200.00	-1,200.00
54055 BPD Hlth/Life Ins.	2,802.63	60,000.00	-57,197.37
54060 BPD Retirement Plan	0.00	33,519.00	-33,519.00
Total 54001 BPD Salary and Benefits	26,251.28	571,285.00	-545,033.72
54002 BPD Admin Cost	784.38		784.38
54044 BPD Insurance Expense	23,191.00	19,000.00	4,191.00
54063 BPD Legal Fees	500.00	5,000.00	-4,500.00
54065 BPD Landline Phone/Fax		6,720.00	-6,720.00
54070 BPD Chief Cell Phone		600.00	-600.00

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
54075 BP DOfficer Duty Phone	196.84	600.00	-403.16
54080 BPD Supplies		3,000.00	-3,000.00
54085 BPD Postage		400.00	-400.00
54090 BPD Printing/Photo Copying		200.00	-200.00
54095 BPD Memberships		1,500.00	-1,500.00
54100 BPD Dues/Subscriptions		850.00	-850.00
54110 BPD Security System		500.00	-500.00
54115 BPD Cit./Viol/Imp Booklets		500.00	-500.00
54125 BPD Internet Access	196.84	1,740.00	-1,543.16
54126 BPD - Peake	3,463.10	20,000.00	-16,536.90
54127 BPD Internet Web Site/Host		1,500.00	-1,500.00
54128 Lexipol		10,000.00	-10,000.00
54135 BPD Prof. Devlp/Training		10,500.00	-10,500.00
54140 BPD Conventions/Conferences		3,000.00	-3,000.00
54145 BPD Offc Computer/Printer/Soft		3,500.00	-3,500.00
Total 54002 BPD Admin Cost	28,332.16	89,110.00	-60,777.84
54003 BPD Employment Expense			
54165 BPD Medical Testing		1,000.00	-1,000.00
54170 BPD Pyschological Testing		1,800.00	-1,800.00
54171 Mental Health		6,600.00	-6,600.00
54175 BPD Background Investigations		600.00	-600.00
Total 54003 BPD Employment Expense		10,000.00	-10,000.00
54004 BPD Uniform Expense			
54180 BPDUniform (clothing & shoes)		5,000.00	-5,000.00
54190 BPD Rain Coat/Winter Coat		500.00	-500.00
Total 54004 BPD Uniform Expense		5,500.00	-5,500.00
54006 BPD Equipmment/Specialty Items			
54197 BPD Mounted Car Radios		2,500.00	-2,500.00
54210 BPD Ammunition (Duty)		750.00	-750.00
54215 BPD Ammunition (Training)	1,201.94	2,250.00	-1,048.06
Total 54006 BPD Equipmment/Specialty Items	1,201.94	5,500.00	-4,298.06
54008 BPD Vehicle Expense			
54265 BPD Vehicle Fuel		15,000.00	-15,000.00
54270 BPD Vehicle Equip/Computers		4,000.00	-4,000.00
54275 BPD Vehicle Maintenance	1,976.44	7,000.00	-5,023.56
54280 BPD Vehicle Marking/Upfitting		2,000.00	-2,000.00
54285 BPD Vehicle Tires		2,000.00	-2,000.00
Total 54008 BPD Vehicle Expense	1,976.44	30,000.00	-28,023.56
54009 BPD - Other			
54320 BPD Community Outreach	1,434.45	2,000.00	-565.55
54323 BPD Youth Crime Prevention	1,992.00	2,000.00	-8.00
54325 BPD Business Watch Outreach		500.00	-500.00

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
54330 BPD Ntl Night Out(nongrant)	2,000.00	2,000.00	0.00
54335 BPD Gang Prevention	1,426.16	1,500.00	-73.84
54340 BPD Public Relations		1,000.00	-1,000.00
54405 BPD Speed Camera Admin. Cost	1,204.83	28,350.00	-27,145.17
54406 Stop Sign Camera Admin Cost	106,410.00	16,200.00	90,210.00
Total 54009 BPD - Other	114,467.44	53,550.00	60,917.44
Total 54000 BPD Expense	172,229.26	764,945.00	-592,715.74
56000 Fire Dept Expense			
56005 Volunteer Fire Dept		6,000.00	-6,000.00
Total 56000 Fire Dept Expense		6,000.00	-6,000.00
57000 Maintenance Dept. Expense			
57001 Maintenance Salary and Benefits			
57005 Maint Foreman Salary	0.00	62,700.00	-62,700.00
57010 Maint Labor I Salary	7,753.13	51,671.00	-43,917.87
57015 Maint Labor II Salary	6,980.89	44,125.00	-37,144.11
57020 Maint Labor III Salary	6,713.50	45,646.00	-38,932.50
57023 Maint PW Laborer	0.00	44,125.00	-44,125.00
57025 Maint Overtime (OT)	3,639.10	2,500.00	1,139.10
57030 Maint Employee Incentives		1,000.00	-1,000.00
57040 Maint FICA Taxes (employer)	2,611.94	19,186.00	-16,574.06
57045 Maint Health/Life Insurance	6,854.52	45,000.00	-38,145.48
57050 Maint Retirement Plan	2,257.21	18,000.00	-15,742.79
Total 57001 Maintenance Salary and Benefits	36,810.29	333,953.00	-297,142.71
57002 Maintenance - General			
57055 Maint Uniforms/Mats	2,652.60	10,000.00	-7,347.40
57060 Maint Employee Training		1,500.00	-1,500.00
57065 Maint Temporary Help	9,056.44		9,056.44
57067 Maint Utilities Heating Oil		3,000.00	-3,000.00
57068 Maint Telephone		660.00	-660.00
57070 Maint Vehicle Gas		14,000.00	-14,000.00
57073 Maint Vehicle Tires		1,500.00	-1,500.00
57075 Maint Truck Repairs		5,000.00	-5,000.00
57080 Maint Supplies	365.80	2,500.00	-2,134.20
57081 Pest Control	50.00	600.00	-550.00
57085 Maint - Tree Services		20,000.00	-20,000.00
57090 Maint Security System		500.00	-500.00
57095 Maint Mosquito/Rodent Educ.		530.00	-530.00
57105 Maint Misc Tool & Equip Pur		3,000.00	-3,000.00
57110 Maint Building Repair		2,500.00	-2,500.00
57115 Maint Leaf Machine Repair		500.00	-500.00
57120 Maint Bobcat Repair		2,500.00	-2,500.00
57121 Maint Fence Maint.		2,000.00	-2,000.00
57125 Maint Other Large Equip Repair		6,000.00	-6,000.00

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total 57002 Maintenance - General	12,124.84	76,290.00	-64,165.16
57200 Repair & Maintenance	60.00		60.00
Total 57000 Maintenance Dept. Expense	48,995.13	410,243.00	-361,247.87
58000 Highway Expense			
58005 Highway Lighting	3,186.00	70,000.00	-66,814.00
58015 Snow Removal		2,500.00	-2,500.00
58020 Street & Sidewalk Maintenance		46,000.00	-46,000.00
58025 Sign Purchase/Replacement		3,000.00	-3,000.00
Total 58000 Highway Expense	3,186.00	121,500.00	-118,314.00
59000 Sanitation Expense			
59005 Sanitation Cont Trash Removal	26,100.00	156,600.00	-130,500.00
59010 Sanitation Contract Rolloffs		7,000.00	-7,000.00
59015 Sanitation Resident Trash Can		1,500.00	-1,500.00
59020 Sanitation Bulk Landfill Fee		500.00	-500.00
59025 Sanitation Recycling PickUp	5,800.00	34,800.00	-29,000.00
59030 Sanitation Rcyc/Tipping/Other	2,264.71	5,000.00	-2,735.29
Total 59000 Sanitation Expense	34,164.71	205,400.00	-171,235.29
59040 Restricted Expense			
54010 Public Safety Services		237,685.00	-237,685.00
59002 Emergency Response Expense	1,700.00		1,700.00
59089 Windom Rd Project			
59092 Windom Rd Project - Encumbrance		3,937.00	-3,937.00
Total 59089 Windom Rd Project		3,937.00	-3,937.00
59095 ARPA Disbursement Encumbrance		25,000.00	-25,000.00
59404 Hwy User Grant Encumbrance		306,518.00	-306,518.00
Total 59040 Restricted Expense	1,700.00	573,140.00	-571,440.00
59101 Grants & Bonds			
59190 Anacostia Trial Hert. (ATHA)	957.00	2,500.00	-1,543.00
59406 Safe Streets Grant		160,000.00	-160,000.00
Total 59101 Grants & Bonds	957.00	162,500.00	-161,543.00
59203 Brentwood Business Association		500.00	-500.00
59206 Recreation Expense			
59205 Recreation Town Activities	79.19	10,000.00	-9,920.81
59204 Town Events Back to School		1,000.00	-1,000.00
Total 59205 Recreation Town Activities	79.19	11,000.00	-10,920.81
59215 Recreation Brentwood Day		10,000.00	-10,000.00
59220 Recreation International Day		2,500.00	-2,500.00
59230 Recreation - Performing Arts Expense		6,000.00	-6,000.00
59231 Recreation - Veterans Day		1,500.00	-1,500.00
59232 Recreation - Black History		2,500.00	-2,500.00
59233 Recreation - Hispanic Heritage		2,500.00	-2,500.00
59234 Recreation - Pride Month		1,500.00	-1,500.00

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
59235 Recreation - MNCPPC Project Charge		86,500.00	-86,500.00
Total 59206 Recreation Expense	79.19	124,000.00	-123,920.81
59401 Cable Expense			
59402 Cable Salary and Benefits	1,300.00		1,300.00
59405 Cable Salary		18,000.00	-18,000.00
59407 Cable FICA Expense		1,377.00	-1,377.00
59410 Cable Employee Incentives		300.00	-300.00
Total 59402 Cable Salary and Benefits	1,300.00	19,677.00	-18,377.00
59414 Cable - Other			
59415 Cable Equipment & Supplies		1,250.00	-1,250.00
59417 Cable Maintenance & Repairs		200.00	-200.00
59422 Cable INet Fees		4,100.00	-4,100.00
59425 Cable Training		200.00	-200.00
59430 Cable Capital Outlay		2,500.00	-2,500.00
59432 Cable TV Encumbrance		54,254.00	-54,254.00
Total 59414 Cable - Other		62,504.00	-62,504.00
Total 59401 Cable Expense	1,300.00	82,181.00	-80,881.00
59805 Unforeseen Contingency		12,682.00	-12,682.00
59919 Bartlett Park Expense			
59210 Recreation Landscap. & Maint	32,619.95	5,000.00	27,619.95
59920 Bartlett Restroom Supplies		500.00	-500.00
59930 Bart ParkSprinkler Supplies		200.00	-200.00
59940 Bart ParkSprinkler Maint		150.00	-150.00
Total 59919 Bartlett Park Expense	32,619.95	5,850.00	26,769.95
59945 Veterans Park			
59946 Veterans Park - Maint Supplies		250.00	-250.00
59947 Veterans Park - Repair & Maint		750.00	-750.00
59948 Veterans Park - Landscaping		1,000.00	-1,000.00
59949 Veterans Park - Misc Expense		500.00	-500.00
Total 59945 Veterans Park		2,500.00	-2,500.00
59950 Pocket Park			
59951 Pocket Park - Maint Supplies		250.00	-250.00
59952 Pocket Park - Repairs & Maint		250.00	-250.00
59953 Pocket Park - Landscaping		750.00	-750.00
Total 59950 Pocket Park		1,250.00	-1,250.00
62000 Mayor and Council Projects			
62002 Committee Projects		5,240.00	-5,240.00
62003 Pocket Park Redesign		6,200.00	-6,200.00
62004 Plant Network		1,000.00	-1,000.00
62005 Gateway CDC Outreach Project	10,000.00	10,000.00	0.00
Total 62000 Mayor and Council Projects	10,000.00	22,440.00	-12,440.00
Total Expenses	\$476,948.51	\$3,448,392.00	\$ -2,971,443.49

Town of Brentwood

Budget vs. Actuals: Budget_FY27_P&L - FY27 P&L

July 2026 - June 2027

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
NET OPERATING INCOME	\$ -230,482.64	\$0.00	\$ -230,482.64
NET INCOME	\$ -230,482.64	\$0.00	\$ -230,482.64



ADMINISTRATOR REPORT

Council Meeting: August 18, 2026,
UPDATE TO MAYOR AND COUNCIL

Reporting Period: June 6–August 10, 2026,

I. GRANTS & FUNDING

The Town received the following grant awards:

- **NED-2027-Brentwood-00193 - Brentwood Community Center Rehabilitation Project:** \$150,000
- **MRIP 2027-Brentwood-00275-41 - Brentwood Façade Improvement Program:** \$75,000
- **Chesapeake Bay Trust Fund -Award #29284**

The grant awards will be reviewed with Mayor and Council, with implementation and next steps discussed following Council review.

Façade Improvement Program

The initial recommendation is to begin with business along **Route 1**.

II. HUMAN RESOURCES & WORKFORCE

- Developing an updated **HR Policy Framework** covering recruitment, hiring, onboarding, employee relations, performance, and personnel administration.
- Establishing a consistent **background check process** for new hires.
- Recruitment underway for:
 - Public Works Foreman
 - Public Works Laborer
 - Engineer
 - Arborist
- Reviewing position descriptions and current staffing needs.

III. ORGANIZATIONAL OPERATIONS

Administration

- Implemented a **Town-wide Master Calendar** for meetings, events, deadlines, and Town activities.
- Established monthly all-staff meetings and regular meetings with direct reports.
- Transitioned **Human Resources administration under the Town Administrator**.
- Completed a **Key and Access Audit**.
- Continued review of the Charter, employee handbook, job descriptions, administrative practices, and organizational workflows.
- Began organizing administrative records, grants, contracts, and compliance information.



Public Works

- Purchased a **street sweeper** to support Town maintenance operations.
- Reviewed current market pricing for a **new Public Works vehicle and comparable used vehicles** as part of equipment replacement planning.
- Reorganized and cleared the Public Works shop to address safety and OSHA requirements.
- Established summer hydration and departmental communication protocols.
- Instituted weekly Public Works meetings and regular field inspections.
- Conducted ride-alongs and inspections of Town-maintained public spaces.
- Addressed equipment and supply needs.
- Ordered winter uniforms for Public Works staff.

Municipal Communications

Working with the Communications Specialist, established a municipal communications framework addressing:

- Emergency and rapid-response communications
- Resident information and service updates
- Community engagement and feedback
- Community Channel utilization
- Communications content planning
- Standardized communications and event materials
- Resident-facing website and information updates

IV. COMMUNITY ENGAGEMENT & PARTNERSHIPS

- **Senior Society** - senior services and community needs
- **Curbside Composting Green Team** - sustainability and composting
- **Safe Streets Task Force** - Volta Ave traffic safety and pedestrian concerns
- **Pocket Park Team** - park planning and community use
- **NFC Grants Team** - grant opportunities and funding
- **Community Garden Team** - garden planning and implementation
- **Gateway CDC** - community and economic development
- **University of Maryland** - public policy internship partnership

V. MUNICIPAL & PROFESSIONAL DEVELOPMENT

- **Maryland Municipal League Conference** - June
- **Lunch of Municipal Managers** - June
- **MML Summer Series** -July
- **MML Fall Conference -Baltimore**: December

Attendees: Town Administrator, Treasurer, and Administrative Assistant



VI. NEXT STEPS

- Complete the **HR Policy Framework** and background check procedures.
- Continue recruitment for key vacancies.
- Review grant awards with Mayor and Council and establish implementation plans.
- Begin development of the **Façade Improvement Program**, with Route 1 businesses as the initial focus.
- Present the **Brentwood Civic Fellows Program framework** to Mayor and Council for review and discussion.
- Present the **University of Maryland Public Policy internship job description** to Mayor and Council for review.
- Continue planning for **curbside composting** ahead of the March 2027 contract review.
- Continue Public Works operational and staffing improvements.
- Continue implementation of the municipal communications framework.

Submitted By: Tanesha Myles





TOWN OF BRENTWOOD

Code Compliance Activity Report

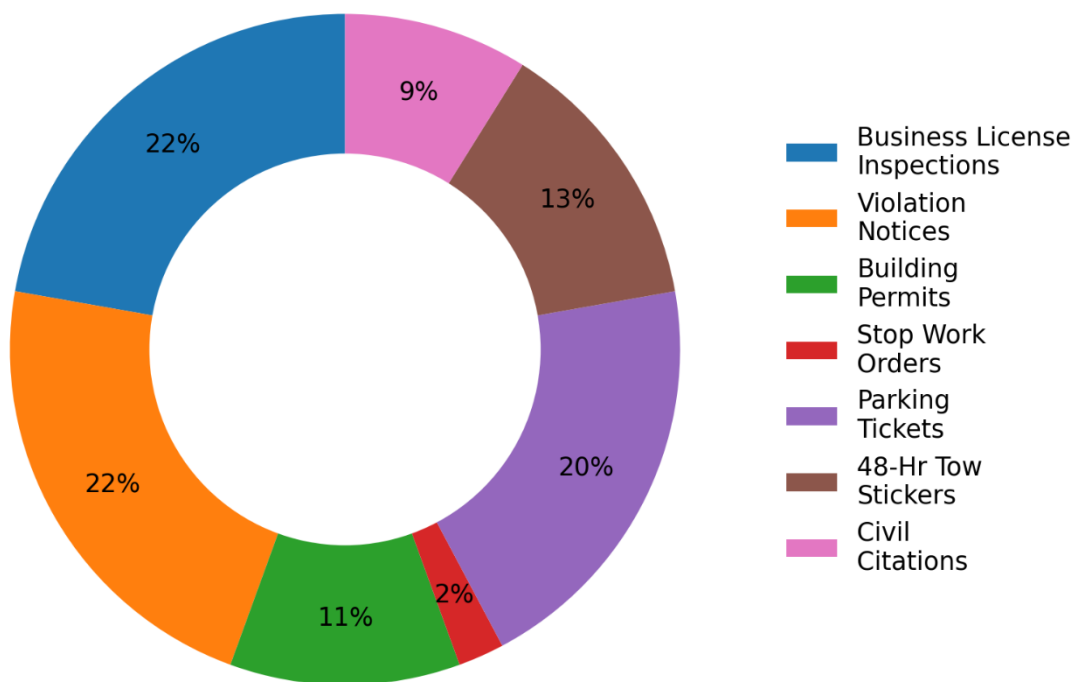
July 2026

Community Events

No events reported for July 2026.

Activity Breakdown

July 2026 Activity Distribution



Monthly Statistics

Activity	Count
Multi-Family Dwelling Inspections	0
Single-Family Dwelling Inspections	0
Business License Inspections	10
Violation Notices	10
Building Permits	5
Stop Work Orders	1

Parking Tickets	9
48-Hour Tow Stickers	6
Civil Citations	4
Total Activities	45



TOWN OF BRENTWOOD

Code Compliance Activity Report

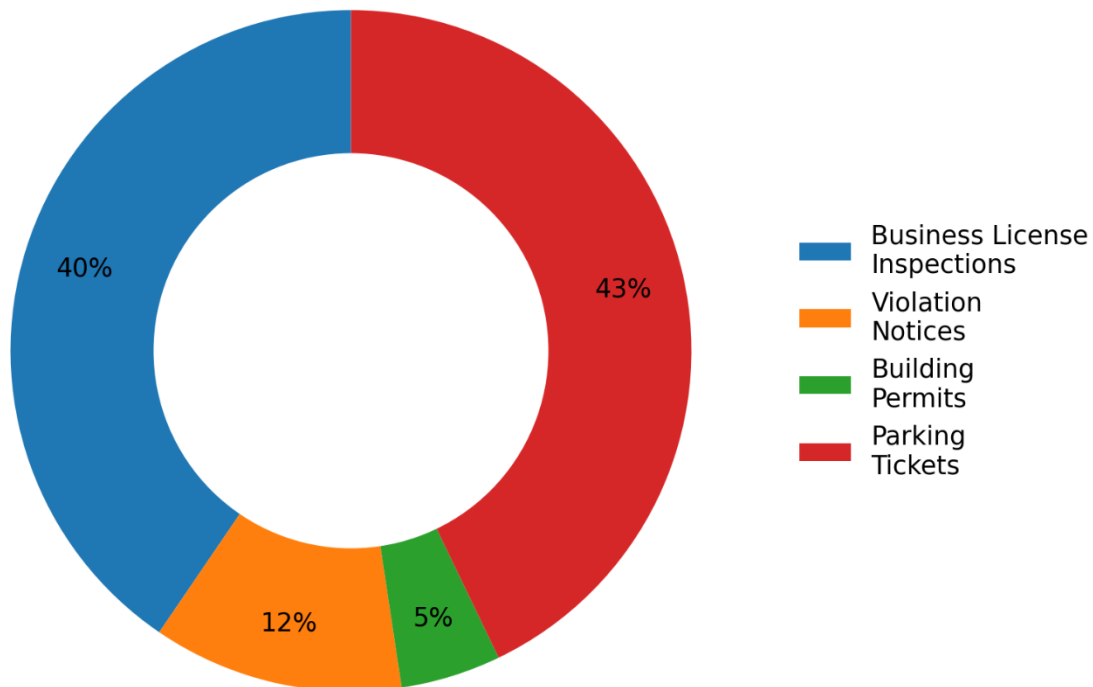
June 2026

Community Engagement

- Brentwood Day
- Pride Month
- MML Summer Conference

Activity Breakdown

June 2026 Activity Distribution



Monthly Statistics

Activity	Count
Business License Inspections	17
Parking Tickets	18

Violation Notices	5
Building Permits	2
Multi-Family Dwelling Inspections	0
Single-Family Dwelling Inspections	0
Stop Work Orders	0
48-Hour Tow Stickers	0
Civil Citations	0
Total Activities	42



QUOTE

NEW HOLLAND AUTO GROUP

508 W MAIN ST. NEW HOLLAND, PA 17557
 Jordan DiClemente - Government / Fleet Sales
 Direct: (717) 351-1636 Cell: (717) 341-1011
 Email: jdiclemente@newhollandauto.com

Quote # 3-19-26-3

Date: March 19, 2026

Customer:

Brentwood Police Department - Bob Althoff
 4300 39th Place Brentwood, MD 20722
 (301) 864-1858 | Email: balthoff@brentwoodmd.gov

InStock - Limited # Remaining Available.
 Approve & Contact ASAP to Secure Vehicle.

DESCRIPTION	
2026 Police Interceptor Utility AWD (K8A)	
(99B) Engine: 3.3L V6 Direct-Injection (44U) 10-Speed Automatic Exterior: (YZ) Oxford White Interior: (9W) Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear Equipment Group 500A Includes: -Wheels: 18" x 8" 5-Spoke Painted Black Steel w/ polished stainless steel hub cover and center caps. -Unique HD Cloth Front Bucket Seats w/Vinyl Rear. Includes: driver 6-way power track, passenger 2-way manual track and built-in steel intrusion plates in both driver/passenger seatbacks. -Radio: AM/FM/MP3 Capable -SYNC Phoenix Includes: hands-free voice command support, 1 USB Port, 8" Color LCD Screen Center-Stack Smart Display, Supports Android Auto & Apple CarPlay Factory Selected Options: (153) Front License Plate Bracket (51R) Driver Only LED Spot Lamp (Unity) (68G) Rear-Door Controls Inoperable (18D) Global Lock / Unlock Feature (59B) Keyed Alike - 1284x (87A) Manual Passenger Seat 4-way (2-way manual track w/ 2-way manual recline) Some Now Standard Features (that use to be optional): * Tail Lamp Prep * Rear Aux A/C System * Dark Car * Red/White Lighting in Cargo Area * Police Engine Idle * Reverse Sensing * 4 Remote Keyless Entry Key Fobs * Heated Sideview Mirrors * 100 Watt Siren/Speaker Prep Kit * H8 AMG Battery	
If you have any questions regarding this Quote please contact: Jordan DiClemente (717) 354-4901 jdiclemente@newhollandauto.com	
TOTAL \$47,365	

Customer Agreement : _____ Date: _____



Ford | Ram | Dodge | Chrysler | Jeep | Toyota | Isuzu