



The Town of
Brentwood

**MEETING OF THE MAYOR & TOWN COUNCIL
OF BRENTWOOD MARYLAND**

Tuesday, January 20, 2026 | 7:00 PM

The meeting is being held in Person and can also be watched on YouTube.
For public comment during the meeting, email info@brentwoodmd.gov

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

A. Councilmember Glenn Harris Jr.	☐ Present	☐ Absent
B. Councilmember Juan Arango Millan	☐ Present	☐ Absent
C. Councilmember Julia Elrod	☐ Present	☐ Absent
D. Vice Mayor Jerry Burgess	☐ Present	☐ Absent
E. Mayor Rocio Treminio-Lopez	☐ Present	☐ Absent

IV. Approval of the Agenda

V. Upcoming Events

- A. Black History Month Event—Friday, February 20, 2026 (6 PM-9 PM)
- B. Spring Cleaning Kickoff—Saturday, March 7, 2026 (9 AM--12 PM)

VI. Public Comments (2 Minute Limit)

VII. Proclamation

- A. Martin Luther King Jr.

VIII. Reports

- A. Police Chief Report for Month of December
- B. Treasurers Deposit & Activity Report

C. Town Administrators Report

D. Code Compliance Report

IX. Mayor and Council Reports

A. Cable TV Authority—Council Member Juan Arango Millan

B. Green Team/Tree Committee—Council Member Juan Arango Millan

C. Public Works—Council Member Glenn Harris Jr.

D. Special Events—Council Member Julia Elrod

E. Community Advisory Committee—Vice Mayor Jerry Burgess

F. Mayors Report—Mayor Rocio Treminio-Lopez

X. Legislation

XI. Approval of Minutes

A. August 2025, September 2025, October 2025, November 2025

XII. Old Business

XIII. New Business

A. Food Waste Composting

B. Letter of Support for the Maryland Bottle Bill

C. Maryland Mayors Association Winter Conference

D. Brentwood Police Department Laptop Purchase

E. Request of \$5,000.00 for planters at Intersection of 37th Street and Volta

F. Fiscal Year 2027 Budget

G. Volta Avenue Charrette

XIV. Public Comment (2 Minute Limit)

XV. Adjourn

XVI. Closed Session This meeting will be closed under the Following the provisions below, all from General Provisions Art. § 3-305(b): (1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals” (7) “To consult with counsel to obtain legal advice” This Closed Session will take place following the Regularly Scheduled Work Session.

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.



MARTIN LUTHER KING JR: CIVIL RIGHTS DAY JANUARY 19, 2026

WHEREAS: the Town of Brentwood recognizes and honors the legacy of Dr. Martin Luther King Jr., a leader whose unwavering commitment to racial justice, economic equity, peace and human dignity continues to shape movements for social change in the United States and around the world; and

WHEREAS: Dr. King reminded us that " the ultimate measure of a person is not where they stand in moments of convenience and comfort, but where they stand at times of challenge and controversy.", calling upon communities to act with courage, moral clarity, and compassion in the face of injustice; and

WHEREAS: Dr. King' s teachings compel us to move beyond rhetoric and meaningful action, emphasizing responsibility to prioritize justice, equity and the fundamental dignity of every person over personal comfort or societal pressure; and

WHEREAS: we honor Dr. King' s ultimate sacrifice and acknowledge the progress made through decades of collective struggle, while also recognizing that the work of advancing justice, peace and equality remains unfinished; and

WHEREAS: we recommit ourselves to the ongoing efforts to confront, violence, racism, classism, sexism and gender- based discrimination, and to remove barriers that prevent individuals from fully realizing their constitutionally guaranteed rights and potential; and

WHEREAS: in a time marked by persistent inequities and daily reminders of injustice, we draw strength from Dr. King' s belief that courageous action in the present can help build a more justice, peaceful and inclusive future for all;

NOW, THEREFORE BE IT PROCLAIMED, I, Rocio Treminio-Lopez., as Mayor and on behalf of the Town Council do hereby proclaim Monday, January 19, 2026, **as The Dr. Martin Luther King, Jr. Day and a day of service.** We encourage and call upon all residents to join communities across the nation in observing this day through reflection, education, service and civic engagement in honor of the life, legacy, and enduring vision of Dr. Martin Luther King Jr.



THE TIME IS ALWAYS
RIGHT
TO DO WHAT IS
RIGHT

A blue ink signature of Rocio Treminio-Lopez, written in a cursive style. Below the signature is a horizontal line.

Rocio Treminio-Lopez, Mayor



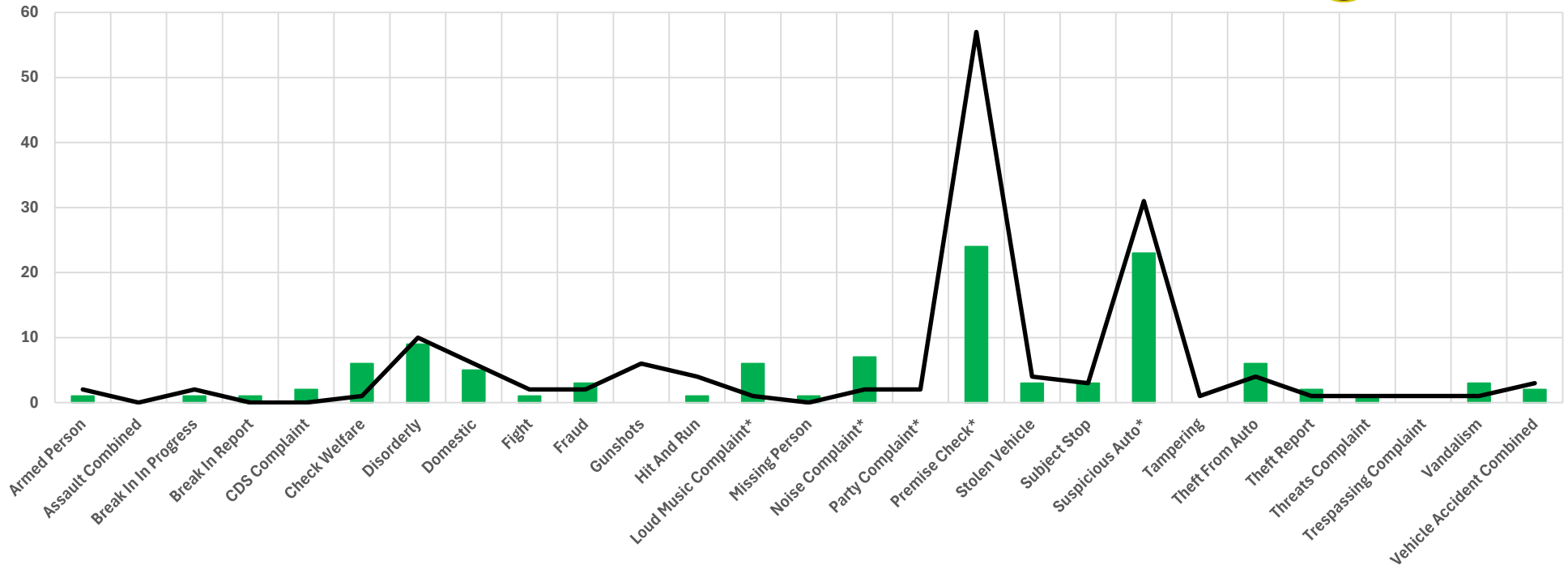
BRENTWOOD POLICE DEPARTMENT

Service Calls December 2025

INCIDENT TYPE	DECEMBER 2025	DECEMBER 2024	CHANGE
Armed Person	1	2	-50%
Assault Combined	0	0	0%
Break In In Progress	1	2	100%
Break In Report	1	0	100%
CDS Complaint	2	0	0%
Check Welfare	6	1	500%
Disorderly	9	10	-10%
Domestic	5	6	-17%
Fight	1	2	-50%
Fraud	3	2	50%
Gunshots	0	6	-100%
Hit And Run	1	4	-75%
Loud Music Complaint*	6	1	500%
Missing Person	1	0	0%
Noise Complaint*	7	2	250%
Party Complaint*	0	2	100%
Premise Check*	24	57	-58%
Stolen Vehicle	3	4	-25%
Subject Stop	3	3	0%
Suspicious Auto*	23	31	-26%
Tampering	0	1	0%
Theft From Auto	6	4	100%
Theft Report	2	1	100%
Threats Complaint	1	1	100%
Trespassing Complaint	0	1	-100%
Vandalism	3	1	0%
Vehicle Accident Combined	2	3	-33%
Total Service Calls	111	147	-24%



BPD Service Calls December 2025



2024

2025

*NOTES:

Break in Report:

Loud Music Complaint:

Noise Complaint:

OTHER ACTIVITY:

Traffic Citations	4
Impounds	6
Warning citations	7
Arrest	0
Parking Citations	7



ATE Program Data



Overall Program & Citation Funnel

	November	December	Totals
Events Detected	22152	20386	42538
Violations Forwarded	5155	3351	8506
Approved	3995	3315	7310
Mailed	3947	3315	7262
Rejected	29	30	59
Pending	1106	0	1106
Voided	35	11	46
Violations Forwarded (Daily Average)	132	111	
Violations Forwarded (Weekly Average)	987	829	

Volta Ave & 37th St NWB

	November	October	Totals
Events Detected	2692	2398	6056
Violations Forwarded	882	521	2165
Approved	653	516	1915
Mailed	646	516	1908
Rejected	6	3	11
Pending	220	0	231
Voided	3	2	8
Violations Forwarded (Daily Average)	29	17	
Violations Forwarded (Weekly Average)	221	130	

Volta Ave & 38th St SEB

	November	October	Totals
Events Detected	2903	2332	6078
Violations Forwarded	639	455	1646
Approved	509	451	1496
Mailed	501	451	1488
Rejected	3	4	7
Pending	120	0	127
Voided	10	1	22
Violations Forwarded (Daily Average)	21	15	
Violations Forwarded (Weekly Average)	160	114	

Allison St & 37th St WB

	November	October	Totals
Events Detected	6778	4974	14616
Violations Forwarded	1932	830	3889
Approved	1433	818	3316
Mailed	1422	818	3305
Rejected	9	12	30
Pending	479	0	493
Voided	16	3	57
Violations Forwarded (Daily Average)	64	28	
Violations Forwarded (Weekly Average)	483	208	



ATE Program Data



Volta Ave & 38th NWB

	November	October	Totals
Events Detected	2015	3945	4694
Violations Forwarded	276	513	805
Approved	251	508	771
Mailed	246	508	766
Rejected	1	4	1
Pending	24	0	28
Voided	1	1	6
Violations Forwarded (Daily Average)	9	17	
Violations Forwarded (Weekly Average)	69	128	

34th St & Windom Rd Northbound

	November	October	Totals
Events Detected	4813	4828	10841
Violations Forwarded	1142	864	2847
Approved	916	858	2565
Mailed	905	858	2554
Rejected	8	6	18
Pending	214	0	241
Voided	5	1	30
Violations Forwarded (Daily Average)	38	29	
Violations Forwarded (Weekly Average)	286	216	

34th St & Webster St Northbound

	November	October	Totals
Events Detected	2951	1909	7020
Violations Forwarded	284	168	939
Approved	233	164	869
Mailed	227	164	863
Rejected	2	1	6
Pending	49	0	52
Voided	0	3	13
Violations Forwarded (Daily Average)	9	6	
Violations Forwarded (Weekly Average)	71	42	

The Town of Brentwood
Treasurer's Report
December 2025

	Truist (GF Checking)	Truist (Capital Fund)	PNC* (Money Mkt)	Truist* (Money Mkt)	Truist (Merchant Acct)	Truist (Checking)	Totals
	\$1,057,227.70	\$235,272.33	\$348,023.04	\$190,236.51	\$70,570.56	\$394,793.16	\$2,296,123.30
Unrestricted Funds:							
Interest/Investment Income	\$0.00	\$0.00	\$1,142.39	\$154.28	\$57.65	\$344.82	\$1,699.14
Pending Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$153,695.96	\$0.00	\$0.00	\$0.00	\$0.00	\$66,345.81	\$220,041.77
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposits	\$79,091.81	\$0.00	\$0.00	\$0.00	\$4,792.63	\$1,515.00	\$85,399.44
Subtotal - Unrestricted Deposit Fund Activity	\$232,787.77	\$0.00	\$1,142.39	\$154.28	\$4,850.28	\$68,205.63	\$307,140.35
Restricted Funds:							
Anacostia Trails Heritage Area (ATHA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Veterans Memorial Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal - Restricted Fund Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Cash Available Before Disbursements	\$1,290,015.47	\$235,272.33	\$349,165.43	\$190,390.79	\$75,420.84	\$462,998.79	\$2,603,263.65
Other Disbursements:							
Payroll - Net Salary	(\$60,285.42)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$60,285.42)
Payroll - Taxes	(\$24,728.87)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$24,728.87)
Payroll - Fees	(\$867.69)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$867.69)
Checks Cashed/Other	(\$113,233.77)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$113,233.77)
Non-payroll/Disbursements/Adjs.	(\$426,230.73)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$426,230.73)
Service Charge	\$0.00	\$0.00	\$0.00	\$0.00	(\$229.80)	(\$36.05)	(\$265.85)
Total Cash Disbursed	(\$625,346.48)	\$0.00	\$0.00	\$0.00	(\$229.80)	(\$36.05)	(\$625,612.33)
Ending Balance @ 12/31/2025	\$664,668.99	\$235,272.33	\$349,165.43	\$190,390.79	\$75,191.04	\$462,962.74	\$1,977,651.32

*Notes:

YTD Reserved Funds

*Operating Reserves

\$539,556.22

Town of Brentwood

FY2026 Budget vs. Actuals Summary

July - December, 2025

	Actual	Budget	Over Budget
Income			
41003 Property Taxes	1,136,793.40	1,571,421.00	-434,627.60
41004 Other Taxes	258,582.23	582,009.00	-323,426.77
43000 Licenses and Permits	62,367.90	141,400.00	-79,032.10
44004 Intergovernmental	2,035.00	8,380.00	-6,345.00
44009 BPD Revenue	751,263.62	182,800.00	568,463.62
44012 Public Safety Funds		237,685.00	-237,685.00
46006 Fines Revenue	135.00	800.00	-665.00
47004 Cable Franchise Fee Revenue	8,198.37	36,500.00	-28,301.63
47041 BPD - Crime Prevention Grant	11,200.00		11,200.00
48004 Misc. Revenue	209,374.86	12,650.00	196,724.86
49000 Restricted Revenue		307,618.00	-307,618.00
49005 Prior Year Carry Over		104,529.00	-104,529.00
49006 International Day Vendor Income		100.00	-100.00
49101 Grant Revenue	100,000.00	262,500.00	-162,500.00
Total Income	\$ 2,539,950.38	\$ 3,448,392.00	-\$ 908,441.62
Gross Profit	\$ 2,539,950.38	\$ 3,448,392.00	-\$ 908,441.62
Expenses			
51000 General Government	468,557.39	653,481.00	-184,923.61
51248 Senior Tax Credit		250.00	-250.00
51251 Debt Service - CDA Bond Loan	23,077.20	51,000.00	-27,922.80
52000 Elected Officials Expense	21,235.03	56,275.00	-35,039.97
53000 Code Dept Expense	68,149.66	192,255.00	-124,105.34
54000 BPD Expense	559,987.47	764,945.00	-204,957.53
54066 BPD Grant Overtime	1,170.00		1,170.00
54525 BPD BPD Allc Ind Supplies	270.00		270.00
56000 Fire Dept Expense	6,000.00	6,000.00	0.00
57000 Maintenance Dept. Expense	309,868.32	410,243.00	-100,374.68
58000 Highway Expense	44,426.48	121,500.00	-77,073.52
59000 Sanitation Expense	97,954.01	205,400.00	-107,445.99
59040 Restricted Expense	88,534.66	573,140.00	-484,605.34
59101 Grants & Bonds	99,070.25	162,500.00	-63,429.75
59203 Brentwood Business Association		500.00	-500.00
59206 Recreation Expense	13,457.52	124,000.00	-110,542.48
59401 Cable Expense	4,168.55	82,181.00	-78,012.45
59600 Town Center Expenses	1,355.00		1,355.00
59805 Unforeseen Contingency		12,682.00	-12,682.00
59919 Bartlett Park Expense	341.76	5,850.00	-5,508.24
59945 Veterans Park	1,150.00	2,500.00	-1,350.00
59950 Pocket Park		1,250.00	-1,250.00
60000 State of Emergency	2,627.26		2,627.26

Town of Brentwood
FY2026 Budget vs. Actuals Summary
 July - December, 2025

	Actual	Budget	Over Budget
62000 Mayor and Council Projects		22,440.00	-22,440.00
Bank Charges & Fees	640.80		640.80
Repairs & Maintenance	400.00		400.00
Total Expenses	\$ 1,812,441.36	\$ 3,448,392.00	-\$ 1,635,950.64
Net Operating Income	\$ 727,509.02	\$ 0.00	\$ 727,509.02
Net Income	\$ 727,509.02	\$ 0.00	\$ 727,509.02

Bill Payment List
Town of Brentwood
December 13, 2025-January 16, 2026

	Date	Num	Vendor	Amount
11010 Cash Truist GF Checking				
	12/18/2025	29094	Ana Contreras	-200.00
	12/18/2025	29095	Martha Aguilar	-200.00
	12/18/2025	29096	Charlissee Suarez	-200.00
	12/18/2025	29097	Terrence Goode	-200.00
	12/18/2025	29098	Jorge Gonzalez	-200.00
	12/18/2025	29099	Luis Garcia Valiente	-200.00
	12/18/2025	29100	Larry Moran	-200.00
	12/18/2025	29101	Joseph Hawkins IV	-200.00
	12/18/2025	29102	Melvin Watkins	-200.00
	12/18/2025	29103	Angelo Williams	-200.00
	12/18/2025	29104	Matthew Carl	-200.00
	12/18/2025	29105	Danny's Auto Service	-2,897.54
	12/18/2025	29106	Donald H. Matthews	-200.00
	12/18/2025	29107	Eric Reyes	-200.00
	12/18/2025	29108	Frank Campbell	-200.00
	12/18/2025	29109	Andre Dent	-200.00
	12/18/2025	29110	Shelley Dorsey-Washington	-200.00
	12/18/2025	29111	Tamara love	-100.00
	12/22/2025	29112	Total Drain Solutions	-809.00
	12/22/2025	29113	Total Drain Solutions	-1,867.95
	01/09/2026	29115	Total Drain Solutions	-2,144.80
	12/16/2025		Eben-Ezer Auto Repair	-250.00
	12/16/2025		MissionSquare	-320.00
	12/16/2025		Robert Half	-1,361.55
	12/16/2025		Vestis / DBA Aramark	-284.15
	12/16/2025		MissionSquare	-320.00
	12/16/2025		Prince George's Community College	-4,630.00
	12/18/2025		Boxhub Inc.	-2,170.00
	12/22/2025		Robert Half	-974.21
	12/22/2025		Maryland State Retirement and Pension System	-127,358.00
	12/29/2025		Washington Suburban Sanitation Com	-4.00
	12/31/2025		CivicPlus	-5,555.00
	12/31/2025		It's Time Graphics	-825.00
	12/31/2025		A. Morton Thomas and Associates, Inc	-6,800.00
	12/31/2025		MissionSquare	-320.00
	01/09/2026		Vestis / DBA Aramark	-1,649.91
	01/09/2026		NATIONAL LEAGUE OF CITIES	-981.00

Bill Payment List
Town of Brentwood
December 13, 2025-January 16, 2026

	Date	Num	Vendor	Amount
11010 Cash Truist GF Checking				
	01/09/2026		Uline	-1,895.94
	01/09/2026		ASCAP	-458.00
	01/09/2026		PEPCO	-4,575.96
	01/09/2026		Prince George's County (3)	-2,131.87
	01/09/2026		VERIZON (1)	-276.31
	01/09/2026		Navitas Credit Corp	-423.35
	01/09/2026		WASHINGTON GAS (1)	-271.18
	01/09/2026		Alert 360	-479.40
	01/09/2026		Prince George's County (3)	-2,021.43
	01/09/2026		Washington Suburban Sanitation Com	-119.60
	01/09/2026		WASHINGTON GAS (1)	-28.75
	01/09/2026		DEPT. OF BUDGET AND MANAGEMENT	-14,481.56
	01/09/2026		JAMM Hauling and Transportation	-15,950.00
	01/09/2026		COMCAST XFINITY	-479.88
	01/09/2026		T-Mobile	-813.52
	01/09/2026		ALEXANDER & CLEAVER (1)	-1,514.80
	01/09/2026		PT Armor Inc.	-1,307.00
	01/09/2026		Robert Half	-3,509.51
	01/09/2026		LEXIPOL LLC	-7,055.50
	01/09/2026		C.V Security	-105.00
	01/09/2026		Maryland Environmental Svcs	-119.00
	01/09/2026		PETRO Home Services	-1,178.00
Checking				-\$224,017.67
		TOTAL		-\$224,017.67

Town of Brentwood

FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
Income			
41003 Property Taxes			0.00
41005 Real Estate Revenue (town tax)	999,298.48	1,424,621.00	-425,322.52
41010 Incorp Personal Property Rev.	92,614.79	62,000.00	30,614.79
41015 Utility Personal Property Tax	44,880.13	82,800.00	-37,919.87
41020 Int. & Penalties Prop Tax		2,000.00	-2,000.00
Total 41003 Property Taxes	\$ 1,136,793.40	\$ 1,571,421.00	-\$ 434,627.60
41004 Other Taxes			0.00
42005 Income Taxes (local taxes)	179,527.69	410,000.00	-230,472.31
42010 Admission & Amusement Tax	229.53	2,000.00	-1,770.47
42015 Highway User Tax	78,825.01	170,009.00	-91,183.99
Total 41004 Other Taxes	\$ 258,582.23	\$ 582,009.00	-\$ 323,426.77
43000 Licenses and Permits			0.00
43005 Building Permits	-360.04	15,000.00	-15,360.04
43006 Noise Permit		100.00	-100.00
43010 Liquor Licenses		300.00	-300.00
43017 PG COUNTY BUSINESS LICENSES	137.94	600.00	-462.06
43020 Residential Parking Permits	640.00	1,200.00	-560.00
43025 Single Family Home Rental Lcn.	600.00	19,600.00	-19,000.00
43027 MultiFamily Home Rental Lcn.	54,300.00	1,200.00	53,100.00
43030 Dumpster Permits	75.00	1,500.00	-1,425.00
43035 Business License Tier I		1,500.00	-1,500.00
43036 Business Licenses Tier II	4,575.00	10,600.00	-6,025.00
43037 Business License Tier III	200.00	2,000.00	-1,800.00
43038 Business License Tier IV	200.00	500.00	-300.00
43039 Vacant Lot Registration Fee	300.00	1,200.00	-900.00
43040 Business Licenses Late Fees		500.00	-500.00
43041 Vacant Lot ReRegistration		1,200.00	-1,200.00
43042 Blight Bldg Violation		300.00	-300.00
43044 Vacant Bldg RegistrationComm.	300.00	2,400.00	-2,100.00
43045 Multi Rental Dwelling Fee	1,400.00	75,000.00	-73,600.00
43047 Vacant Bldg Regist. Resident		4,000.00	-4,000.00
43048 Vacant Bldg ReRegist. Comm		2,400.00	-2,400.00
43049 Vacant Bldg ReRegis Residen		300.00	-300.00
Total 43000 Licenses and Permits	\$ 62,367.90	\$ 141,400.00	-\$ 79,032.10
44004 Intergovernmental			0.00
44005 Disposal Fee Rebate	2,035.00	8,380.00	-6,345.00
Total 44004 Intergovernmental	\$ 2,035.00	\$ 8,380.00	-\$ 6,345.00
44009 BPD Revenue			0.00
44013 Speed Camera Fines Gross Reven	31,351.84	70,000.00	-38,648.16
44016 State AidePolice Protect	24,318.00	59,000.00	-34,682.00
44019 Red Light Camera Revenue	2,859.18	1,500.00	1,359.18
44022 Stop Sign Camera Gross Revenue	690,509.60	40,000.00	650,509.60
46005 Parking Ticket Fines	750.00	7,000.00	-6,250.00

Town of Brentwood

FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
46007 Vehicle Release	1,050.00	2,000.00	-950.00
46009 Parking Tickets Past 30 Days	425.00	3,000.00	-2,575.00
46013 Parking Tickets Flag Release		300.00	-300.00
Total 44009 BPD Revenue	\$ 751,263.62	\$ 182,800.00	\$ 568,463.62
44012 Public Safety Funds		237,685.00	-237,685.00
46006 Fines Revenue	135.00		135.00
46010 Animal Violations		200.00	-200.00
46015 Ordinance Violations		600.00	-600.00
Total 46006 Fines Revenue	\$ 135.00	\$ 800.00	-\$ 665.00
47004 Cable Franchise Fee Revenue			0.00
47005 Comcast Cable Fran. Fee (5%)	3,202.39	9,000.00	-5,797.61
47010 Comcast Cable Fran. Fee (3%)		5,000.00	-5,000.00
47015 Verizon Qtrly Fee (5%)	4,995.98	14,000.00	-9,004.02
47020 Verizon Qtrly Fee (3%)		8,500.00	-8,500.00
Total 47004 Cable Franchise Fee Revenue	\$ 8,198.37	\$ 36,500.00	-\$ 28,301.63
47041 BPD - Crime Prevention Grant	11,200.00		11,200.00
48004 Misc. Revenue	175,524.14		175,524.14
48005 Interest Income	5,089.53	12,000.00	-6,910.47
48010 Semi Annual Bus Shelter Adv.		250.00	-250.00
48020 Other Revenues, Mulch & Misc		100.00	-100.00
48030 Refunds & Reimbursements	10,034.77		10,034.77
48035 Gazebo Rental	50.00	100.00	-50.00
48040 Special Events Rental Income		200.00	-200.00
49012 Other Income	17,580.07		17,580.07
Late Fee Income	1,096.35		1,096.35
Total 48004 Misc. Revenue	\$ 209,374.86	\$ 12,650.00	\$ 196,724.86
49000 Restricted Revenue			0.00
49011 Veterans Fund(1)		100.00	-100.00
49165 Special Approp. Campos		1,000.00	-1,000.00
49404 Hwy User Revenue Encumbrance		306,518.00	-306,518.00
Total 49000 Restricted Revenue	\$ 0.00	\$ 307,618.00	-\$ 307,618.00
49005 Prior Year Carry Over			0.00
47008 Cable TV Encumbrance PrYr		54,254.00	-54,254.00
49013 Windom Rd Encumbrance		7,275.00	-7,275.00
49015 Equity Training Encumbrance		18,000.00	-18,000.00
49016 ARPA Encumbrance		25,000.00	-25,000.00
Total 49005 Prior Year Carry Over	\$ 0.00	\$ 104,529.00	-\$ 104,529.00
49006 International Day Vendor Income		100.00	-100.00
49101 Grant Revenue			0.00
49160 Anacostia Trail Herit (ATHA)		2,500.00	-2,500.00
49209 Safe Streets Grant		160,000.00	-160,000.00
49217 MNCPPC Cultural Arts Grant	100,000.00	100,000.00	0.00
Total 49101 Grant Revenue	\$ 100,000.00	\$ 262,500.00	-\$ 162,500.00
Total Income	\$ 2,539,950.38	\$ 3,448,392.00	-\$ 908,441.62

Town of Brentwood FY2026 Budget vs. Actuals

July - December, 2025

	Actual		Budget		Over Budget
	\$		\$		-\$
Gross Profit	2,539,950.38		3,448,392.00		908,441.62
Expenses					
51000 General Government					0.00
51001 Gen Govt Salary and Benefits					0.00
51005 Gen Gov Town Admin Salary	60,000.00		130,000.00		-70,000.00
51010 Gen Gov Town Treasurer Sal.	36,817.13		71,000.00		-34,182.87
51015 Gen Gov Town Clerk Salary	35,345.15		60,989.00		-25,643.85
51016 Gen Gov Overtime	2,462.13		8,000.00		-5,537.87
51018 Communication Specialist	7,593.80				7,593.80
51020 Gen Gov Employee Incentives	700.00		600.00		100.00
51025 Gen Gov FICA Taxes(employer)	6,698.29		20,654.00		-13,955.71
51027 Gen Gov MD State Unemploment	208.36		5,000.00		-4,791.64
51035 Gen Gov Health/Life Insurance	17,150.92		39,000.00		-21,849.08
51040 Gen Gov ICMA Retirement Plan	4,063.62		19,388.00		-15,324.38
51041 Pension Plan	134,006.28				134,006.28
Total 51001 Gen Govt Salary and Benefits	\$ 305,045.68		\$ 354,631.00		-\$ 49,585.32
51002 Gen Govt Administrative Cost	-803.63				-803.63
51045 Gen Gov Legal Fees	9,878.80		15,000.00		-5,121.20
51050 Gen Gov Auditing Fees	2,207.03		14,000.00		-11,792.97
51055 Gen Gov Accounting Fees	-2,852.90		500.00		-3,352.90
51057 Personnel Employment Exp			3,850.00		-3,850.00
51060 Gen Gov Insurance & Bonds	21,469.50		21,000.00		469.50
51065 Gen Gov Security System	449.70		1,000.00		-550.30
51067 Gen Gov - Cell Phone	3,374.26		5,000.00		-1,625.74
51070 Gen Gov Telephone	917.50		7,000.00		-6,082.50
51075 Gen Gov Utilities	552.62				552.62
51076 Gen Gov - Water and Sewer	4,899.07		6,000.00		-1,100.93
51077 Gen Gov - Gas	662.29		800.00		-137.71
51078 Gen Gov - Electric	24,588.00		23,000.00		1,588.00
Total 51075 Gen Gov Utilities	\$ 30,701.98		\$ 29,800.00		\$ 901.98
51080 Gen Gov Postage			1,000.00		-1,000.00
51083 Business License Special Paper			100.00		-100.00
51085 Gen Gov Advertising	320.00		1,000.00		-680.00
51086 Gen Gov Printing			1,250.00		-1,250.00
51090 Gen Gov Newsletter Printing			12,000.00		-12,000.00
51091 Gen Gov Newsletter Postage			1,500.00		-1,500.00
51095 Gen Gov Office Supplies/Equip	4,098.70		9,000.00		-4,901.30
51100 Gen GvTown Hall Bld Maint/Sup	2,721.29		4,000.00		-1,278.71
51101 Community Center Repair & Maintenance	2,156.95		2,000.00		156.95
51105 Gen Gov IWIF Workers Comp	28,894.00		55,000.00		-26,106.00
51115 Gen Gov Copier Lease	465.61		7,200.00		-6,734.39
51120 Gen Gov Employee Training	1,370.00		3,000.00		-1,630.00
51135 Gen Gov Computer Equip/Soft	6,273.94		4,500.00		1,773.94
51136 Gen Gov - Peake	7,386.17		15,000.00		-7,613.83

Town of Brentwood FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
51140 Gen Gov Computer Sys Network	2,540.10	2,000.00	540.10
51145 Gen Gov Office Equipment(no)		2,500.00	-2,500.00
51150 Gen Gov Office Furnishings		1,000.00	-1,000.00
51155 Gen Gov Office Machine Maint	1,664.28	100.00	1,564.28
51160 Gen Gov Ordinance/Charter Rev		2,000.00	-2,000.00
51165 Gen Gov Bank Fees	1,898.20	2,600.00	-701.80
51170 Gen Gov Finance Chrg/Late Fee		250.00	-250.00
51175 Gen Gov Contribution/Donation	5,000.00	6,500.00	-1,500.00
51180 Gen Gov Membership/Dues/Sub	6,929.96	7,200.00	-270.04
51185 Gen Gov Conventions & Conf.		4,500.00	-4,500.00
51190 Gen Gov MML Conference		6,000.00	-6,000.00
51195 Gen Gov Travel Reimbursement	-522.96	200.00	-722.96
51200 Gen Gov Fire Ext. Maintenance		800.00	-800.00
51207 Gen Gov Translation Services		23,000.00	-23,000.00
51225 Gen Gov Payroll Services/Soft	1,064.20	6,000.00	-4,935.80
51230 Gen Gov Web Site	7,125.00	6,500.00	625.00
51235 Gen Gov Town Hall Bldg Repair	17,209.49	5,000.00	12,209.49
51240 Gen Gov Misc./Other	1,574.54		1,574.54
51250 Gen Gov Strg Planning Consult		1,000.00	-1,000.00
51252 Genv Gov - Communication Outreach		8,000.00	-8,000.00
Total 51002 Gen Govt Administrative Cost	\$ 163,511.71	\$ 298,850.00	-\$ 135,338.29
Total 51000 General Government	\$ 468,557.39	\$ 653,481.00	-\$ 184,923.61
51248 Senior Tax Credit		250.00	-250.00
51251 Debt Service - CDA Bond Loan	23,077.20	51,000.00	-27,922.80
52000 Elected Officials Expense	2,750.00		2,750.00
52001 Elected Official Wage Expense			0.00
52005 Elected Official Mayor Salary	3,800.00	9,000.00	-5,200.00
52010 Elected Official Council Salary	7,470.96	24,000.00	-16,529.04
52015 Elected Official FICA	1,036.92	2,525.00	-1,488.08
Total 52001 Elected Official Wage Expense	\$ 12,307.88	\$ 35,525.00	-\$ 23,217.12
52003 Elected Official Admin Cost			0.00
52020 Elected Off Mayor/Council Exp	200.00	750.00	-550.00
52022 Elected Off Mayor Exp/Conf	1,761.00	5,500.00	-3,739.00
52023 Elected Officials C.Mtg/Conf	3,141.53	12,500.00	-9,358.47
52025 Elected Official Election Cost		200.00	-200.00
52040 Elected Official - Cell Phone	1,074.62	1,800.00	-725.38
Total 52003 Elected Official Admin Cost	\$ 6,177.15	\$ 20,750.00	-\$ 14,572.85
Total 52000 Elected Officials Expense	\$ 21,235.03	\$ 56,275.00	-\$ 35,039.97
53000 Code Dept Expense			0.00
53001 Code Dept Salary and Benefits			0.00
53005 Code Enforcement Supervisor	31,287.27	67,000.00	-35,712.73
53010 Code Overtime	5,128.37	5,225.00	-96.63
53011 Code Code Enforcement Officer	1,184.65	61,180.00	-59,995.35
53015 Code Employee Incentives	200.00	400.00	-200.00

Town of Brentwood FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
53025 Code FICA	3,313.40	10,205.00	-6,891.60
53030 Code Health/Life Insurance	24,533.77	22,000.00	2,533.77
53035 Code ICMA Retirement Plan	1,146.94	9,485.00	-8,338.06
Total 53001 Code Dept Salary and Benefits	\$ 66,794.40	\$ 175,495.00	-\$ 108,700.60
53002 Code Dept Admin Cost			0.00
53045 Code Fuel Expense		500.00	-500.00
53050 Code Computer Equip/Soft.		2,500.00	-2,500.00
53053 Code Parking Citation Booklet		1,000.00	-1,000.00
53054 Code - Cell Phone	305.87	660.00	-354.13
53055 Code Supplies		200.00	-200.00
53060 Code Postage		300.00	-300.00
53062 Code - Uniform/Clothing		600.00	-600.00
53065 Code Dues/Subscriptions		500.00	-500.00
53066 Code Vehicle Repairs & Maint	1,049.39	3,000.00	-1,950.61
53080 Code Employee Training		2,000.00	-2,000.00
53081 Code - MML Conference		2,500.00	-2,500.00
53090 Code Capital Other		3,000.00	-3,000.00
Total 53002 Code Dept Admin Cost	\$ 1,355.26	\$ 16,760.00	-\$ 15,404.74
Total 53000 Code Dept Expense	\$ 68,149.66	\$ 192,255.00	-\$ 124,105.34
54000 BPD Expense			0.00
54001 BPD Salary and Benefits	5,996.33		5,996.33
54011 BPD - COPS Grant Expense	750.00		750.00
54020 BPD Police Chief Salary	37,487.42	104,500.00	-67,012.58
54023 BPD - Police Cpt	6,246.14	83,600.00	-77,353.86
54025 BPD FICA (employer)	13,726.84	29,817.00	-16,090.16
54026 Pension Benefits	-2,425.23		-2,425.23
54030 BPD FT Officer II Salary	42,149.47	59,565.00	-17,415.53
54035 BPD FT Officer 1 Salary	36,623.80	65,046.00	-28,422.20
54037 BPD FT Police Officer Lt	36,080.22	57,000.00	-20,919.78
54040 BPD FT Police Clerk	29,672.86	62,038.00	-32,365.14
54045 BPD Overtime	19,436.19	15,000.00	4,436.19
54046 BPD Employee Incentives	2,000.00	1,200.00	800.00
54055 BPD Hlth/Life Ins.	37,385.94	60,000.00	-22,614.06
54060 BPD Retirement Plan	7,627.20	33,519.00	-25,891.80
Total 54001 BPD Salary and Benefits	\$ 272,757.18	\$ 571,285.00	-\$ 298,527.82
54002 BPD Admin Cost	269.00		269.00
54044 BPD Insurance Expense	19,449.50	19,000.00	449.50
54047 BPD Emergency Fund	650.00		650.00
54063 BPD Legal Fees	100.00	5,000.00	-4,900.00
54065 BPD Landline Phone/Fax		6,720.00	-6,720.00
54070 BPD Chief Cell Phone	0.00	600.00	-600.00
54075 BP DOfficer Duty Phone	1,275.00	600.00	675.00
54080 BPD Supplies	9,565.29	3,000.00	6,565.29
54085 BPD Postage		400.00	-400.00

Town of Brentwood FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
54090 BPD Printing/Photo Copying		200.00	-200.00
54095 BPD Memberships		1,500.00	-1,500.00
54100 BPD Dues/Subscriptions	75.00	850.00	-775.00
54110 BPD Security System	4,787.00	500.00	4,287.00
54115 BPD Cit./Viol/Imp Booklets	3.44	500.00	-496.56
54125 BPD Internet Access		1,740.00	-1,740.00
54126 BPD - Peake	7,386.15	20,000.00	-12,613.85
54127 BPD Internet Web Site/Host	1,274.99	1,500.00	-225.01
54128 Lexipol	7,055.50	10,000.00	-2,944.50
54135 BPD Prof. Devlp/Training	4,740.00	10,500.00	-5,760.00
54140 BPD Conventions/Conferences		3,000.00	-3,000.00
54145 BPD Offc Computer/Printer/Soft		3,500.00	-3,500.00
Total 54002 BPD Admin Cost	\$ 56,630.87	\$ 89,110.00	-\$ 32,479.13
54003 BPD Employment Expense			0.00
54165 BPD Medical Testing		1,000.00	-1,000.00
54170 BPD Pyschological Testing	545.00	1,800.00	-1,255.00
54171 Mental Health		6,600.00	-6,600.00
54175 BPD Background Investigations	50.00	600.00	-550.00
Total 54003 BPD Employment Expense	\$ 595.00	\$ 10,000.00	-\$ 9,405.00
54004 BPD Uniform Expense	1,124.41		1,124.41
54180 BPD Uniform (clothing & shoes)	2,674.88	5,000.00	-2,325.12
54190 BPD Rain Coat/Winter Coat		500.00	-500.00
Total 54004 BPD Uniform Expense	\$ 3,799.29	\$ 5,500.00	-\$ 1,700.71
54006 BPD Equipmment/Specialty Items	2,170.00		2,170.00
54197 BPD Mounted Car Radios		2,500.00	-2,500.00
54210 BPD Ammunition (Duty)		750.00	-750.00
54215 BPD Ammunition (Training)	918.49	2,250.00	-1,331.51
Total 54006 BPD Equipmment/Specialty Items	\$ 3,088.49	\$ 5,500.00	-\$ 2,411.51
54008 BPD Vehicle Expense			0.00
54265 BPD Vehicle Fuel	3,896.40	15,000.00	-11,103.60
54270 BPD Vehicle Equip/Computers		4,000.00	-4,000.00
54275 BPD Vehicle Maintenance	6,067.42	7,000.00	-932.58
54280 BPD Vehicle Marking/Upfitting	825.00	2,000.00	-1,175.00
54285 BPD Vehicle Tires		2,000.00	-2,000.00
Total 54008 BPD Vehicle Expense	\$ 10,788.82	\$ 30,000.00	-\$ 19,211.18
54009 BPD - Other			0.00
54320 BPD Community Outreach		2,000.00	-2,000.00
54323 BPD Youth Crime Prevention		2,000.00	-2,000.00
54325 BPD Business Watch Outreach		500.00	-500.00
54330 BPD Ntl Night Out(nongrant)	550.00	2,000.00	-1,450.00
54335 BPD Gang Prevention		1,500.00	-1,500.00
54340 BPD Public Relations		1,000.00	-1,000.00
54405 BPD Speed Camera Admin. Cost	11,848.22	28,350.00	-16,501.78
54406 Stop Sign Camera Admin Cost	199,929.60	16,200.00	183,729.60

Town of Brentwood

FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
Total 54009 BPD - Other	\$ 212,327.82	\$ 53,550.00	\$ 158,777.82
Total 54000 BPD Expense	\$ 559,987.47	\$ 764,945.00	-\$ 204,957.53
54066 BPD Grant Overtime	1,170.00		1,170.00
54525 BPD BPD Allc Ind Supplies	270.00		270.00
56000 Fire Dept Expense			0.00
56005 Volunteer Fire Dept	6,000.00	6,000.00	0.00
Total 56000 Fire Dept Expense	\$ 6,000.00	\$ 6,000.00	\$ 0.00
57000 Maintenance Dept. Expense	912.35		912.35
57001 Maintenance Salary and Benefits			0.00
57005 Maint Foreman Salary	21,130.56	62,700.00	-41,569.44
57010 Maint Labor I Salary	39,668.49	51,671.00	-12,002.51
57015 Maint Labor II Salary	21,296.20	44,125.00	-22,828.80
57020 Maint Labor III Salary	21,854.37	45,646.00	-23,791.63
57023 Maint PW Laborer	32,478.66	44,125.00	-11,646.34
57025 Maint Overtime (OT)	5,882.16	2,500.00	3,382.16
57030 Maint Employee Incentives	1,200.00	1,000.00	200.00
57040 Maint FICA Taxes (employer)	8,808.45	19,186.00	-10,377.55
57045 Maint Health/Life Insurance	31,679.17	45,000.00	-13,320.83
57050 Maint Retirement Plan	4,321.94	18,000.00	-13,678.06
Total 57001 Maintenance Salary and Benefits	\$ 188,320.00	\$ 333,953.00	-\$ 145,633.00
57002 Maintenance - General			0.00
57055 Maint Uniforms/Mats	9,684.79	10,000.00	-315.21
57060 Maint Employee Training		1,500.00	-1,500.00
57065 Maint Temporary Help	10,576.58		10,576.58
57067 Maint Utilities Heating Oil	1,178.00	3,000.00	-1,822.00
57068 Maint Telephone	611.98	660.00	-48.02
57070 Maint Vehicle Gas	3,961.03	14,000.00	-10,038.97
57073 Maint Vehicle Tires		1,500.00	-1,500.00
57075 Maint Truck Repairs	2,945.28	5,000.00	-2,054.72
57080 Maint Supplies	3,304.43	2,500.00	804.43
57081 Pest Control	150.00	600.00	-450.00
57085 Maint - Tree Services	13,835.00	20,000.00	-6,165.00
57090 Maint Security System	479.40	500.00	-20.60
57095 Maint Mosquito/Rodent Educ.		530.00	-530.00
57105 Maint Misc Tool & Equip Pur	2,004.37	3,000.00	-995.63
57110 Maint Building Repair	5,687.00	2,500.00	3,187.00
57115 Maint Leaf Machine Repair		500.00	-500.00
57120 Maint Bobcat Repair	1,245.92	2,500.00	-1,254.08
57121 Maint Fence Maint.		2,000.00	-2,000.00
57125 Maint Other Large Equip Repair	69.24	6,000.00	-5,930.76
Total 57002 Maintenance - General	\$ 55,733.02	\$ 76,290.00	-\$ 20,556.98
57003 Maint Vehicle Expense	60,402.95		60,402.95
57200 Repair & Maintenance	4,500.00		4,500.00
Total 57000 Maintenance Dept. Expense	\$ 309,868.32	\$ 410,243.00	-\$ 100,374.68

Town of Brentwood

FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
58000 Highway Expense			0.00
58005 Highway Lighting		70,000.00	-70,000.00
58015 Snow Removal		2,500.00	-2,500.00
58020 Street & Sidewalk Maintenance	44,216.48	46,000.00	-1,783.52
58025 Sign Purchase/Replacement	210.00	3,000.00	-2,790.00
Total 58000 Highway Expense	\$ 44,426.48	\$ 121,500.00	-\$ 77,073.52
59000 Sanitation Expense			0.00
59005 Sanitation Cont Trash Removal	79,044.09	156,600.00	-77,555.91
59010 Sanitation Contract Rolloffs	1,196.92	7,000.00	-5,803.08
59015 Sanitation Resident Trash Can		1,500.00	-1,500.00
59020 Sanitation Bulk Landfill Fee		500.00	-500.00
59025 Sanitation Recycling PickUp	17,400.00	34,800.00	-17,400.00
59030 Sanitation Rcyc/Tipping/Other	313.00	5,000.00	-4,687.00
Total 59000 Sanitation Expense	\$ 97,954.01	\$ 205,400.00	-\$ 107,445.99
59040 Restricted Expense			0.00
54010 Public Safety Services	64,034.66	237,685.00	-173,650.34
59001 National Nite Out	-500.00		-500.00
59089 Windom Rd Project			0.00
59092 Windom Rd Project - Encumbrance		3,937.00	-3,937.00
Total 59089 Windom Rd Project	\$ 0.00	\$ 3,937.00	-\$ 3,937.00
59095 ARPA Disbursement Encumbrance	25,000.00	25,000.00	0.00
59404 Hwy User Grant Encumbrance		306,518.00	-306,518.00
Total 59040 Restricted Expense	\$ 88,534.66	\$ 573,140.00	-\$ 484,605.34
59101 Grants & Bonds			0.00
59190 Anacostia Trial Hert. (ATHA)	4,000.00	2,500.00	1,500.00
59200 Police Dept Equip(GOCCP)	-3,850.00		-3,850.00
59406 Safe Streets Grant	98,920.25	160,000.00	-61,079.75
Total 59101 Grants & Bonds	\$ 99,070.25	\$ 162,500.00	-\$ 63,429.75
59203 Brentwood Business Association		500.00	-500.00
59206 Recreation Expense			0.00
59205 Recreation Town Activities	4,080.10	10,000.00	-5,919.90
59204 Town Events Back to School	-500.00	1,000.00	-1,500.00
Total 59205 Recreation Town Activities	\$ 3,580.10	\$ 11,000.00	-\$ 7,419.90
59215 Recreation Brentwood Day		10,000.00	-10,000.00
59220 Recreation International Day	1,845.00	2,500.00	-655.00
59230 Recreation - Performing Arts Expense	6,878.08	6,000.00	878.08
59231 Recreation - Veterans Day	114.34	1,500.00	-1,385.66
59232 Recreation - Black History		2,500.00	-2,500.00
59233 Recreation - Hispanic Heritage	1,040.00	2,500.00	-1,460.00
59234 Recreation - Pride Month		1,500.00	-1,500.00
59235 Recreation - MNCPPC Project Charge		86,500.00	-86,500.00
Total 59206 Recreation Expense	\$ 13,457.52	\$ 124,000.00	-\$ 110,542.48
59401 Cable Expense	64.51		64.51
59402 Cable Salary and Benefits			0.00

Town of Brentwood

FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
59405 Cable Salary	3,748.75	18,000.00	-14,251.25
59407 Cable FICA Expense	155.29	1,377.00	-1,221.71
59410 Cable Employee Incentives	200.00	300.00	-100.00
Total 59402 Cable Salary and Benefits	\$ 4,104.04	\$ 19,677.00	-\$ 15,572.96
59414 Cable - Other			0.00
59415 Cable Equipment & Supplies		1,250.00	-1,250.00
59417 Cable Maintenance & Repairs		200.00	-200.00
59422 Cable INet Fees		4,100.00	-4,100.00
59425 Cable Training		200.00	-200.00
59430 Cable Capital Outlay		2,500.00	-2,500.00
59432 Cable TV Encumbrance		54,254.00	-54,254.00
Total 59414 Cable - Other	\$ 0.00	\$ 62,504.00	-\$ 62,504.00
Total 59401 Cable Expense	\$ 4,168.55	\$ 82,181.00	-\$ 78,012.45
59600 Town Center Expenses			0.00
59605 Town Center Restoration	1,355.00		1,355.00
Total 59600 Town Center Expenses	\$ 1,355.00	\$ 0.00	\$ 1,355.00
59805 Unforeseen Contingency		12,682.00	-12,682.00
59919 Bartlett Park Expense			0.00
59210 Recreation Landscap. & Maint	341.76	5,000.00	-4,658.24
59920 Bartlett Restroom Supplies		500.00	-500.00
59930 Bart ParkSprinkler Supplies		200.00	-200.00
59940 Bart ParkSprinkler Maint		150.00	-150.00
Total 59919 Bartlett Park Expense	\$ 341.76	\$ 5,850.00	-\$ 5,508.24
59945 Veterans Park			0.00
59946 Veterans Park - Maint Supplies		250.00	-250.00
59947 Veterans Park - Repair & Maint	1,150.00	750.00	400.00
59948 Veterans Park - Landscaping		1,000.00	-1,000.00
59949 Veterans Park - Misc Expense		500.00	-500.00
Total 59945 Veterans Park	\$ 1,150.00	\$ 2,500.00	-\$ 1,350.00
59950 Pocket Park			0.00
59951 Pocket Park - Maint Supplies		250.00	-250.00
59952 Pocket Park - Repairs & Maint		250.00	-250.00
59953 Pocket Park - Landscaping		750.00	-750.00
Total 59950 Pocket Park	\$ 0.00	\$ 1,250.00	-\$ 1,250.00
60000 State of Emergency			0.00
59097 ARPA Disbursements	2,617.79		2,617.79
60004 Maint COVID-19	9.47		9.47
Total 60000 State of Emergency	\$ 2,627.26	\$ 0.00	\$ 2,627.26
62000 Mayor and Council Projects			0.00
62002 Committee Projects		5,240.00	-5,240.00
62003 Pocket Park Redesign		6,200.00	-6,200.00
62004 Plant Network		1,000.00	-1,000.00
62005 Gateway CDC Outreach Project		10,000.00	-10,000.00
Total 62000 Mayor and Council Projects	\$ 0.00	\$ 22,440.00	-\$ 22,440.00

Town of Brentwood

FY2026 Budget vs. Actuals

July - December, 2025

	Actual	Budget	Over Budget
Bank Charges & Fees	640.80		640.80
Repairs & Maintenance	400.00		400.00
Total Expenses	\$ 1,812,441.36	\$ 3,448,392.00	-\$ 1,635,950.64
Net Operating Income	\$ 727,509.02	\$ 0.00	\$ 727,509.02
Net Income	\$ 727,509.02	\$ 0.00	\$ 727,509.02



"The Greatness Of A Community Is Most Accurately Measured By the Compassionate Actions Of Its Members"
By: Coretta Scott King

Town Administrator Report

Council Meeting: January 20, 2026 UPDATE TO MAYOR AND COUNCIL (by SDW)

Town Administrator

1. 38th Place Sidewalk –
 - a. Waiting on final design plan
2. SS4A –
 - a. No new updates from consultant
 - b. Waiting to receive the maps of Volta
 - i. Need to schedule charrette
3. 4400 Rhode Island Ave – New owner has cleared lot and would like to activate the site on a short term basis (Lease for 2-3 years).
 - a. Parking
 - b. Events
4. Speed Humps – Had contractor and DPIE come out an measure to ensure compliance
5. Information Technology –
 - a. CivicPlus Meeting & Agenda software – 100% complete
6. Trolley Trail meeting on 01/30/26
7. Climate Action Plan next steps
 - a. Adopt Plan
 - b. Build Awareness (staff and community)
 - c. Training
 - d. Implementation
 - e. Budget appropriations
 - f. Tracking progress
8. Composting
 - a. Cost estimate: \$5,000/month (just as much as trash due to weight, collect with yard waste); exploring other options that may be available
 - i. Community compost bins that Public Works will dispose of weekly
 - ii. Collaborating with Hyattsville to pickup community compost bins
9. Requesting support/approval to install 2 planters at the Brentwood Market Place – NTE \$5,000
10. Preparing 2025 Recap Announcement and Video

Meetings:

- Met with Gateway CDC and Owner, Peter Psaromatis, of 4440 Rhode Island Ave.

HR

Vacancy Update:

Town Hall | 4300 39th Place | Brentwood, Maryland 20722
(301) 927-3344 | info@brentwoodmd.gov

1. Clerk – Filled internally
2. Police Chief - Advertised
3. Treasurer – Advertised
4. Police Officer – Advertised
5. Admin Asst - Advertised

Training:

- a. Developed Safety Program per OSHA/MOSHA requirements

Community Center

2. Pantry – Open every Friday from 10:00am – 2:00pm
3. Summer Camp Program –
 - a. MNCPPC/Parks and Recs - Would like to visit the community center before committing to having a summer camp program
 - b. Parks and Recs – Ask that the town support getting at least 15 kids enrolled

Public Works Department:

1. MD Occupational Safety and Health visited the public works yard and the following are necessary:
 - a. Implement a Safety Program – Training on 01-20-2026
 - b. Training on bobcat – Training on 01-21-2026
 - c. Crystalline Silica training (reducing exposure) – Training on 01-22-2026
 - d. Fixed exposed live electrical wires and remove dead wires
 - e. Electrical knock out covers
 - ~~f. Fire extinguishers for 5 trucks~~
 - ~~g. Stickers for fire extinguishers in the building~~
 - ~~h. First Aid kits 5 trucks~~
 - ~~i. Ear protection (ear plugs)~~
 - ~~j. Eyewash station~~
 - k. Voltage written on electrical box
2. Traffic Message Board – Programmed GVW restriction announcement and installed on Rhode Island Avenue.
3. Repainting sign post
4. Evaluating signage around town for removal of excess signage
5. Recommendation for street paving in progress

Grants:

1. Façade Grant Award - \$75,000
2. Submitted BPD – State Aid For Police Protection Grant for FY2027

BPD:

1. Created new schedule to include coverage til 11:30pm Friday - Saturday
2. Officer will remain in town unless assistance is requested under the mutual aid agreement.
3. Weapon replacement – Order placed

Events:

12-19-2025 Kids Holiday Celebration

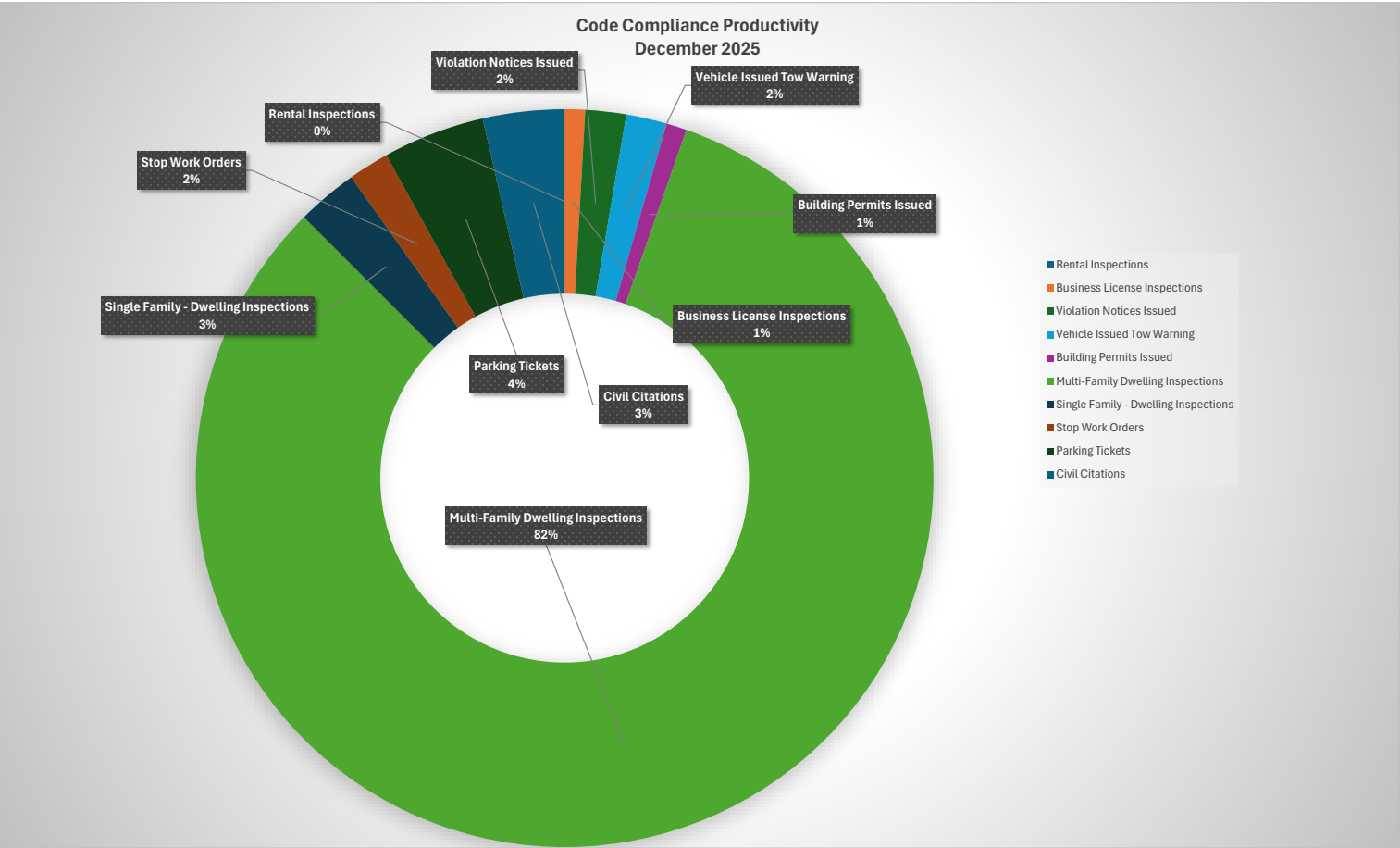
Reminders/Tips:

- **Pets**
 - **Dogs should be on a leash**
 - Dogs not on leash can be impounded
 - 1st Offense is \$50; 2nd offense is \$200
 - **Pick up your dogs waste**
 - Violations are \$100
- **Managing Native Plants:**
 - **Strategic Pruning:** Pruning can help control height, shape, and prevent plants from shading out others.
 - **Weeding:** While some native plants may benefit from being left alone, overly aggressive species should be removed to maintain balance.
 - **Deadheading:** Removing spent flowers (deadheading) can encourage further blooming and prevent excessive reseeding.
 - **Mulching:** Mulching can help suppress weeds, retain moisture, and regulate soil temperature.
- **Utility Assistance:**
 - **Pepco:**
 - Call 202-833-7500
 - **WSSC:**
 - Contact PG Hopp Program at (30) 567-3330.
 - **Washington Gas:**
 - MD Dept of Human Resources at (800) 332-6347

Areas currently being maintained by PW within the town:

Town Hall
Property next to Brentwood Market
Public Works Yard
Hill at Webster
Pocket Park
Bartlett Park
Veterans Park
Entrance of Trail (M-NCPPC does the actual trail)
Windom Rd Barrier including alley
Alley on 38th St. between Taylor and Shepherd
Alley on 40th St. across/near Pocket Park
Volta – area w/gate & lock
Alley behind daycare

Submitted By: Shelley Dorsey-Washington



Type	(Current Data) December		July	August	September	October	November	January	February	March	April	May	June
Rental Inspections	0	P r i o r M o n t h s	1	3	3	0	0						
Business License Inspections	1		19	5	5	3	0						
Violation Notices Issued	2		25	4	7	6	5						
Vehicle Issued Tow Warning	2		8	4	6	2	2						
Building Permits Issued	1		6	1	1	4	4						
Multi-Family Dwelling Inspections	92		0	0	0	14	0						
Single Family - Dwelling Inspections	3		0	0	0	4	3						
Stop Work Orders	2		2	2	0	1	2						
Parking Tickets	5		2	0	1	2	5						
Civil Citations	4		3	8	6	9	0						
Total Activities Performed	112		66	27	29	45		0	0	0	0	0	0

Events/Trainings: 2 Events

Alleged Nuisance Of Commercial Establishments:

4313 38th Street (vacant lot)

4401 Rhode Island Avenue (vacant lot)

4100 Block of 40th Street (seeking abatement) - Court date 11/19/2025; Status: Successful

4400 Block of 38th Street (seeking abatement) - Court date 12/17/2025; Status: Successful



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, August 6, 2025

Call to order at 7:03 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Vice Mayor Jerry Burgess, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Police Chief Marcus Jones, Interim Town Treasurer Shelley Dorsey Washington.

Pledge of Allegiance & Moment of Silence

Pledge of Allegiance by Vice Mayor Burgess

Statement for the Record-Closed Session Meeting (Wednesday, July 2, 2025):

Mayor Rocio Treminio-Lopez read into the record in Accordance with the General Provisions Article, Section 3-306(c)(2) of the annotated Code of Maryland. This meeting was closed Pursuant to General Provisions Art., Section 3-305(B)(1) To Discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific Individuals. Section 3- 305(B)(7) To consult with counsel to obtain legal advice.

Motion made by: Mayor Rocio Treminio-Lopez

Second by: Vice Mayor Burgess

Action taken: No Action was Taken

Closed Session Adjourned: 8:18 PM

	Present/Voted Yes	Absent	Abstain
Mayor Rocio Treminio Lopez	Yes		
Vice Mayor Jerry Burgess	Yes		
Council Member Glenn Harris Jr.	Yes		
Council Member Juan Arango Millan	Yes		
Council Member Julia Elrod	Yes		
Town Administrator Shelley Dorsey Washington	Present		
Town Clerk Larry Moran	Present		
Town Attorney Jason DeLoach	Present		

Public Comments:

1. Brain, a resident on 40th Street, speaks on issues on Volta Avenue and thanks the Town council and Town staff for a few quick fix measures on Volta Avenue including delineators and Speed signs. Mr. Brain hopes for a permanent Solution as the Safe streets for all begins to move forward.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, August 6, 2025

2. Mr. Wally a resident from 37th Street speaks on petitions that got submitted about a year ago, and questions what is going on with this project and what is being done to control the traffic that occurs on 37th Street.
3. (Email Comment) Mr. Johnatan speaks on the aggressiveness Stop sign cameras program but supports Safe Streets for all work being done.
4. Mr. Ray from 37th Street follows on Mr. Wallys Comments and questions what is being done to assist the Traffic issues on 37th Street.

Legislation:

Ordinance 2025-11 Gross Vehicle Weight Limit- An Ordinance Establishing Weight Limits and Prohibiting the use of such Roads by Overweight Vehicles and providing Penalties for Violations. **(First Reading and introduction done by Vice Mayor Jerry Burgess)**

- This Ordinance will be have its Second Reading during the next Town Council Meeting which will take place on Tuesday, August 19, 2025. A Public Hearing for this Ordinance will take place on Tuesday, August 19, 2025.

Resolution 2025-12 Real Property Adjustment-A Resolution Establishing A Temporary Adjustment to Real Estate Property Tax Rate for Fiscal Year FY2026

(First Reading done by Town Administrator Shelley Doresy-Washington)

- Town Administrator Speaks on what this Resolution carries. With Resolution 2025-12 Residents will not see a difference in their Tax rates.
- Vice Mayor Suggests certain Language should be removed including Fiscal Year 2027. Just in case the Current Council switches the rate. Town Administrator suggests the addition of the following "Unless otherwise Adjusted by Mayor and Council".
- Council Member Elrod asks for Clarification on why this resolution is being put forward. Town Administrator Shelley Doresy-Washington Explains that during the Budget Process for FY2026, it was to be published and when the public hearing was supposed to be held. Unfortunately, the Town did 5 Days instead of 7 Days which made this resolution come about.
- Vice Mayor Jerry Burgess and Mayor Rocio Treminio-Lopez add that while a budget was passed it will not be the full budget in which the Town will Operate due to the Tax Rate Change.

AGENDA ITEMS

1. Brentwood Volunteer Fire Department Disbursement Request
 - Vice Mayor Burgess speaks on the Brentwood Volunteer Fire Department Request do Disperse allocated funds.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, August 6, 2025

- Council Member Glenn Harris Jr. asks how much the allocated funds will do for the Fire Department. Vice Mayor Burgess suggests inviting the Fire Department which Council Member Harris Jr. will reach out to have a Representative at the next town Meeting.

- 2. Meeting Agenda & Minutes Management Software
 - Town Administrator Shelley Dorsey-Washington Speaks on the different Software demos that have taken place to see which one would be the best fit for the Town.
 - This Software will help with transparency with residents as well as a better push on Minutes.
 - Town Administrator Shelley Dorsey Washington recommends Civic Plus as the town already uses them for various other Software's, the Cost for this program is \$8,000.00.
 - Vice Mayor Jerry Burgess asks if there can be a live demo done during the meeting to show the bells and whistles in a sense live. Town Administrator Shelley Dorsey Washington states she will work on it.

- 3. Public Safety Updates Regarding 37th Street and Volta Avenue and Speed Limit Signage
 - Town Administrator Shelley Dorsey Washington speaks on the quick fixes that took place on 37th Street. Such as the Temporary Speed Humps that did not work as expected.
 - Volta Avenue has taken a small change that seems effective but may change once the Safe Streets for all suggestions begin to make their way in.
 - During the next town meeting (Tuesday, August 19, 2025) a Resolution regarding Parking Permits to become a requirement on 37th Street.
 - Town Administrator Shelley Dorsey Washington also Speaks on a bigger addition of Speed Limit signs as the Town has very limited Speed limit signs.

- 4. Gateway Arts District Management Nominations
 - Presented by Town Administrator Shelley Dorsey Washington.
 - Gateway arts District is asking for Two Nominations from the Town that will be a part of a Management team that will have no more than 19 Members. An ask of 21% of Municipal representation is being asked for.

- 5. Sale of Property located at Rhode Island & Webster Street
 - Presented by Town Administrator Shelley Dorsey Washington, 4404 Rhode Island Avenue is a Property that has been put up for sale.
 - This Property is priced at \$875,000.00 with about a total of 8 lots.
 - This Property is Zoned as mixed use.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, August 6, 2025

6. Request for Participation in the American Recycling Resources Program
- Presented by Town Administrator Shelley Dorsey Washington.
 - A Program collects used clothing and later is donated.
 - Town Administrator Shelley Dorsey Washington Suggests placing these containers around the former Town hall.
 - Vice Mayor Jerry Burgess adds that more research should be done on such projects before moving forward.
 - Police Chief Marcus Jones comments that in his experience sometimes these containers do become a burden with maintenance issues and people just dropping items in front of the bin that cannot be taken.

Motion to adjourn at 8:32 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, August 19, 2025

Call to order at 7:04 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Police Chief Marcus Jones, Interim Town Treasurer Shelley Dorsey Washington.

Pledge of Allegiance & Moment of Silence

Pledge of Allegiance by Mayor Rocio Treminio-Lopez

Public Comments:

1. Brain, a resident on 40th Street, speaks on issues on Volta Avenue and thanks the Town council and Town staff for a few quick for Ordinances to Assist with the Issues not just on Volta Avenue but in the Entirety of the Town.

Departmental Records:

Brentwood Police Department (BPD)

Chief of Police Marcus Jones provided an update on a few grants he has applied to. Chief Jones begins with the Crime Control and Prevention Grant that awarded funding for Ballistic Vest in the amount of \$1,550. The Brentwood Police Department was also awarded a Gun Violence Reduction Grant in the Amount of \$10,000. Chief Jones Speaks on two grants that are still being worked on (Project Safe Neighborhoods in the amount of \$100,000 as well as an Edward J. Burn Justice Grant in the amount of \$50,000). Chief Jones also speaks on a minor roadblock for the Towns Police force due to a Member being on a No-Duty Status.

Finances

Interim Treasurer Shelley Dorsey-Washington reads over the Cash Report, Bill Payment Report with a total of \$390,820.95.

Administration

Town Administrator Shelley Dorsey-Washington gives an update on the 38th Place Sidewalk Project. The town is waiting on plans with designs. Safe Streets for all is in progress and there will be a Survey going out soon to gather comments and feedback from town Residents. The Town was awarded a Grant in the amount of \$1,500.00 this grant will be used to design and create a Mural at the Towns Community Center.

The towns Public Works also gained two new Pickup trucks with a new Plow Attachment.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, August 19, 2025

Code Compliance Report

In the Month of July, the Code Enforcement team did 19 Business Inspections, 19 Violations Notices sent out, 25 Tow Warnings issued, 8 Building Permits Issued, and 2 Parking Citations issued.

Mayor & Council Reports:

Cable TV Authority/Green Team/Tree Committee Report (CM Juan Arango Millan)

Council Member Juan Arango Millan is working with various Organizations to come to Brentwood and help inform residents that help is within reach. CM Arango Millan is also working on holding a Citizenship Mock test in a few different languages (English, Spanish, French) to prepare residents for the Citizenship test.

Council Member Juan Arango Millan touches on work recently done at the Towns Community Center (Rain Garden). Various work is being done to continue efforts for Bartlett Park flooding, Continuation of Pocket Park as well as the Towns Sustainability status. CM Arango Millan also asks for residents to Volunteer for projects that are coming out soon.

Public Works (CM Glenn Harris Jr.)

Council Member Glenn Harris Jr. Speaks on the Safe Streets for all taskforce and, also speaks on upcoming Ordinances that are being worked on to improve residents' welfare.

Special Events (CM Julia Elrod)

Council Member Julia Elrod thanks the Town staff for the great work within the last town events. CM Elrod also speaks on holding a kick off meeting for the committee prior to the member nominations in October.

Citizens Advisory (VM Jerry Burgess)

Read by Town Clerk Larry Moran. The Citizens Advisory Committee met on August 14, 2025 with 8 Members. This Committee will work hand in hand with the Mayor and Town Council by providing feedback on Certain Town Ordinances, Town Purchases, and Town Interests.

Mayors Report (Mayor Rocio Treminio-Lopez)

Mayor Rocio Treminio Lopez still worked during the Town Council Recess. As a member of the Municipal League of the Legislative Committee Mayor Treminio-Lopez has been in meetings to see what legislation can be proposed in the Month of January in Annapolis. Mayor Treminio-Lopez has also been working with Eco Latinos to provide assistance to town residents to learn more about Landscaping.

The Town of Brentwood is in the Prince Georges Gateway Development that got awarded \$600,00 but will have to be divided with six different Municipalities.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, August 19, 2025

Legislation:

Ordinance 2025-11 Gross Vehicle Weight Limit- An Ordinance Establishing Weight Limits and Prohibiting the use of such Roads by Overweight Vehicles and providing Penalties for Violations. **(Introduction done by Vice Mayor Jerry Burgess, Second Reading TA Shelley Dorsey Washington)**

- A Public Hearing will be held on Tuesday, September 2, 2025, at 6 PM.

Ordinance 2025-12 Traffic Safety Measures- An Ordinance reinforcing Speed Limits adjacent to Public Parks and authorizing the installation of Traffic Control Devices in the interest of Public Safety, Welfare, and Fiscal Responsibility for Volta Avenue Between Rhode Island Avenue and 37th Street **(First Reading and introduction by Police Chief Jones)**

- A Public Hearing will be held on Tuesday, September 2, 2025, at 6 PM.

Ordinance 2025-13 Ethics Code Amendments- An Ordinance of the Mayor and Town Council of the Town of Brentwood to Amend Chapter 19 Ethics Code within the Charter and Code for the Town of Brentwood **(First Reading and introduction by TA Shelley Dorsey Washington)**

- Mayor Rocio Treminio-Lopez clears up that this work is usually done by the Ethics Committee.
- A Public Hearing will be held on Tuesday, September 2, 2025, at 6 PM

Ordinance 2025-14 Jackson Street Parking Restrictions-An Ordinance of the Town of Brentwood to Restrict parking on one side of Jackson Street Between Taylor Street and Tilden Street. **(First Reading and introduction by TA Shelley Dorsey Washington)**

- A Public Hearing will be held on Tuesday, September 2, 2025, at 6 PM

Resolution 2025-12 Real Property Adjustment-A Resolution Establishing A Temporary Adjustment to Real Estate Property Tax Rate for Fiscal Year FY2026

(Second Reading done by Town Administrator Shelley Doresy-Washington)

- Town Administrator Speaks on what this Resolution carries. With Resolution 2025-12 Residents will not see a difference in their Tax rates.
- Motion made by CM Arango Millan to approve Resolution 2025-12 Real Property Adjustment
- This Motion was Seconded by CM Harri Jr.
- All in Favor



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, August 19, 2025

AGENDA ITEMS

1. Brentwood Volunteer Fire Department Disbursement Request
 - Brentwood Volunteer President Broadus Speaks on the Request.
 - President Broadus explains that funding has been minimized from Hall rentals due to the Farmers market using the Station on Saturdays.
 - President Broadus Speaks on Minimal Income coming in and at times income being unpredictable.
 - Mayor Rocio Treminio-Lopez asks how many current Volunteers the Station has. President Broadus states there is a total of 30 Volunteers.
 - Mayor Rocio Treminio-Lopez states that other municipalities should begin assisting not just Cottage City, Brentwood, and North Brentwood as this station services other jurisdictions.
 - Motion made by CM Glenn Harris Jr. Motion to Disburse \$6,000.00 to the Brentwood Volunteer Fire Department
 - Second by CM Elrod
 - All in Favor
2. Meeting Agenda & Minutes Management Software
 - Town Administrator Shelley Dorsey-Washington requests the Civic Plus Minute and Meeting Software.
 - Motion made by CM Elrod motion to Approve the Purchase of the Meeting agenda and Minute Software without the Media at the cost of \$6,000.00.
 - Second by CM Arango Millan
 - All in Favor
3. Town Council Hybrid Meetings
 - The idea is to have Town Work Sessions via Zoom and Regular Town Meeting in person. This give a better chance for more residents to attend and know about meetings happening.
 - Motion made by CM Harris Jr. Motion to have Work Session Meetings via Zoom and Regular Town Meetings in Person.
 - Second by CM Elrod
 - All in Favor



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, August 19, 2025

Public Comments:

1. Brain from 40th Street Speaks on certain Ordinances discussed tonight. He will follow up with the council with a few recommendations for other Traffic devices.
2. President Brodaus gives his thank you to Police Chief Jones on his recent blood drives, and hopes to see more Blood Drive Events in the near future.

Motion to adjourn at 9:01 pm made by Council Member Glenn Harris Jr.. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-PUBLIC HEARING & SPECIAL MEETING

Date: Tuesday, September 2, 2025

Call to order at 6:00 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Vice Mayor Jerry Burgess, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Police Chief Marcus Jones, Interim Town Treasurer Shelley Dorsey Washington.

Public Comments:

1. Brain a Resident from 40th Street speaks in support for the Following ordinances being presented that would limit access of bulk vehicles to make their way into the Town.

Legislation:

Ordinance 2025-11 Gross Vehicle Weight Limit- An Ordinance Establishing Weight Limits and Prohibiting the use of such Roads by Overweight Vehicles and providing Penalties for Violations. **(First Reading and introduction done by Vice Mayor Jerry Burgess)**

- Second Reading done by Town Administrator Shelley Dorsey Washington
- Vote during Special Meeting
- Motion by Vice Mayor Burgess Second by Council Member Juan Arango Millan
- All in favor (5 Yea, 0 Nay)

Ordinance 2025-13 Ethics Code Amendments- An Ordinance off the Mayor and Town Council of the Town of Brentwood to Amend Chapter 19 Ethics Code Within the Charter and Code for the Town of Brentwood

(First Reading done by Town Administrator Shelley Doresy-Washington)

- Second Reading Done by Town Administrator Shelley Dorsey-Washington
- Vote during Special Meeting
- Motion by Vice Mayor Jerry Burgess Second by Council Member Julia Elrod
- All in favor (5 Yea, 0 Nay)

Ordinance 2025-14 Jackson Street Parking- An Ordinance of the Town of Brentwood to Restrict Parking on Northbound side of Jackson Street Between Taylor Street and Tilden Street

- Second Reading by Town Administrator Shelley Dorsey-Washington
- Vote during Special Meeting
- Motion by Vice Mayor Jerry Burgess Second by Council Member Juan Arango Millan
- All in favor (5 Yea, 0 Nay)



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-PUBLIC HEARING & SPECIAL MEETING

Date: Tuesday, September 2, 2025

Motion to adjourn at 6:47 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, September 2, 2025

Call to order at 7:02 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Interim Town Treasurer Shelley Dorsey Washington, Town Attorney Jason Deloach.

Pledge of Allegiance & Moment of Silence

Pledge of Allegiance by Mayor Rocio Treminio Lopez

Public Comments:

1. Brain, a resident on 40th Street, speaks on his full support for legislation that continues to push for a more safer Brentwood for all residents.

Upcoming Events:

1. Read by Mayor Rocio Treminio-Lopez

Public Art Presentation:

1. Presentation by Allie Oneil

Legislation:

Ordinance 2025-15 37th Street Parking Permit- An Ordinance Establishing Residential Permit Parking for residents on the Southbound Side of 37th Street, Between Allison Street to Volta Avenue. **(First Reading and introduction done by Council Member Julia Elrod)**

Resolution 2025-13 Traffic Safety Measures- A Resolution Reinforcing Speed Limits adjacent to Public Parks and Authorizing the installation of Traffic Control Devices in the Interest of Public Safety, welfare and Financial Responsibility for Volta Avenue Between Rhode Island Avenue and 37th Street. **(First Reading and introduction done by Town Administrator Shelley Dorsey Washington)**

- Will be presented at the Meeting taking place on Tuesday, September 16, 2025.

AGENDA ITEMS

- A. Municipal Single Use Bottle Policy
 - Vice Mayor Burgess presents a proposal to **strengthen the town's existing informal policy against single-use plastic bottles** in municipal operations and events.



THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, September 2, 2025

- Background: The town had placed water filling stations in public buildings and discouraged single-use bottles at police events; however, with changes in staff leadership, the policy needs reinvigoration.
- Burgess outlines multiple reasons for the policy:
- **Environmental impact:** It takes approximately **1.2 to 1.4 gallons of water to produce one bottled water.**
- **Microplastic contamination:** High levels of microplastics are found in human bodies, posing potential health risks.
- **Longevity of plastic waste:** Plastic bottles take roughly **450 years to decompose** and cause harm to wildlife.
- **Financial considerations:** Bottled water is surprisingly expensive compared to common fluids like motor oil.
- The policy targets eliminating **true single-use plastic bottles** (particularly disposable water bottles), while allowing flexibility for alternatives such as **paper cups, reusable bottles, or metal/aluminum containers.**

B. 4401 Rhode island Avenue Discussion

- The property at 4401 Rhode Island Avenue is available for sale with an asking price around \$850,000.
- Several parties have expressed interest, but no movement yet; the market is softening, so waiting might be advantageous.
- The town has considered whether to pursue acquisition; no firm plans exist yet.
- Maintenance on the property has been poor, and code enforcement is working to address issues like grass cutting.
- Council members discuss potential uses:
- Using the property as a parking lot temporarily while formulating long-term plans.
- Potential for residential or mixed-use development in partnership with private developers, capitalizing on nearby revitalization efforts in Northeast DC.
- Recognizing the financial constraints due to recent expenditures on town projects.
- Challenges include the lengthy permitting process and political environment at the county level, which have hindered previous development attempts.
- There are concerns about the viability and financial feasibility of development, especially given the lack of parking solutions for nearby projects.
- A nearby warehouse property on Volta Avenue is also under discussion; a developer has funding but has stalled due to parking plan approval issues and has not submitted required plans to the town council.
- Council members emphasize the importance of community input and parking considerations for any development.
- The town intends to continue monitoring and following up with developers and county officials.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, September 2, 2025

CLOSED SESSION:

Mayor Rocio Treminio-Lopez requests a motion to adjourn the work session and move into a **closed session** under General Provisions article 3-305B sections 1: To discuss the Appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. and 7: To consult with counsel to obtain Legal advice.

The closed session will cover personnel matters and legal advice, with attendance including the Mayor, Town Council, Town Administrator, and Town Attorney.

The motion is made by Mayor Rocio Treminio-Lopez and second by Vice Mayor Jerry Burgess, and the session is adjourned accordingly.

Motion to adjourn at 8:49 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

Call to order at 7:04 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Police Chief Marcus Jones, Interim Town Treasurer Shelley Dorsey Washington.

Upcoming Events:

Read by Mayor Rocio Treminio-Lopez

Pledge of Allegiance & Moment of Silence

Pledge of Allegiance by Mayor Rocio Treminio-Lopez

Public Comments:

1. Brain, a resident on 40th Street, expressed strong support for the resolution focused on traffic safety enhancements around Avenue and Brentwood, noting its potential positive impact.
2. Stefan Leggin a resident on Varnum Street represented residents of 37th Street, urging the council to continue advancing traffic safety projects, including "quick build" solutions. He emphasized the importance of clear public communication about these efforts to maintain community trust and engagement.

Statement for the Record-Closed Session Meeting (Tuesday, September 2, 2025):

Mayor Rocio Treminio-Lopez read into the record in Accordance with the General Provisions Article, Section 3-306(c)(2) of the annotated Code of Maryland. This meeting was closed Pursuant to General Provisions Art., Section 3-305(B)(1) To Discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific Individuals.

Section 3- 305(B)(7) To consult with counsel to obtain legal advice.

Motion made by: Mayor Rocio Treminio-Lopez

Second by: Vice Mayor Burgess

Action taken: No Action was Taken

Closed Session Adjourned: 8:59 PM

	Present/Voted Yes	Absent	Abstain
Mayor Rocio Treminio Lopez	Yes		
Vice Mayor Jerry Burgess	Yes		



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

Council Member Glenn Harris Jr.	Yes		
Council Member Juan Arango Millan	Yes		
Council Member Julia Elrod	Yes		
Town Administrator Shelley Dorsey Washington	Present		
Town Clerk Larry Moran			
Town Attorney Jason DeLoach	Present		

Departmental Records:

Brentwood Police Department (BPD)

Newly appointed Police Chief Anthony Ayers introduced himself, emphasizing:

- Proactive policing philosophy: Focus on addressing social issues to reduce crime before incidents occur.

Community engagement: Increased presence at community events and monthly “Coffee with the Chief” sessions scheduled across different times (morning, evening, weekend) to maximize accessibility.

Monthly mandatory officer training: To include resource education for better community service and problem resolution beyond just law enforcement.

Team building and officer empowerment: Encouraging officers to engage in projects that foster job satisfaction and community benefit.

Finances

- Year-to-date income: \$222,918
- Year-to-date expenses: \$243,713.59
- Resulting deficit: \$41,544.41 (significantly improved compared to typical deficits of \$125,000 to \$200,000 at this time of year).
- Property tax revenue is anticipated to remain stable despite general economic concerns.
- Total bills submitted for review: \$159,955.86 (through September 15).

Administration

- 38th Street Sidewalk: Awaiting draft plan for council review.
- Safe Streets Update: Covered by prior public meeting.
- Legislative Updates:
- SB820 permits municipalities to assess up to \$5,000 in fees for ordinance enforcement (increased from \$1,000).
- SB390 allows trained technicians (not necessarily officers) to review speed camera citations.
- CB0722025 accelerates restaurant permitting in underserved areas.
- School Safety: Crosswalk and parking support provided at Thomas Stone Elementary; county deployed two crossing guards reducing officer workload.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

- Emergency Management: Ongoing efforts to solicit artists for Gateway Arts District and community center mural; job posting for code enforcement position imminent.
- Inet Installation: Comcast and county engineers plan aerial installation to improve connectivity at town buildings, expected to start within 2-3 weeks.

Code Compliance Report

- August activities dropped from 66 in July, attributed to staff absences, not compliance improvements.
- Recruitment underway for a second code enforcement officer to replace a departing staff member.
- Ongoing concerns about Capitol Square apartment complex:
 1. Recent ownership change with efforts to address issues.
 2. Inspections pending lead certification before entry permitted.
 3. Previous meetings held with property owners and police to discuss remediation; follow-up meeting recommended.
 4. Unsafe conditions including pest control and unit updates noted by council members during community door knocking.
 5. Legal recourse discussed, including potential state intervention as seen in recent large-scale settlements in Prince George's County.
 6. Proposal for elected officials to conduct a walk-through, with coordination help offered from other municipalities experienced in similar Situations.

Mayor & Council Reports:

Cable TV Authority/Green Team/Tree Committee Report (CM Juan Arango Millan)

- Native Plant Swap & Share scheduled for September 27, 9:00 a.m. to 12:00 p.m., Bartlett Park, free and open to public participation.
- Recent activities include first informational table at Gateway Farmers Market, recruitment of new members, and a WhatsApp group for outreach.
- Ongoing pocket park maintenance (weeding, watering, cleaning) with volunteer support requested.
- Climate Action Plan nearing completion; expected release in October by MNCPPC.
- Grant applications submitted/planned for watershed assistance, green streets/jobs/towns, and youth engagement projects.
- Committee meetings held virtually on second Wednesdays at 8:00 p.m., next on October 8.
- Cable Committee collaborating with University of Maryland data analytics students on town projects and communication strategies; focus on addressing literacy and language barriers in outreach.
- Recent "Know Your Rights" event well attended, with extensive community outreach including door knocking.

Public Works (CM Glenn Harris Jr.)



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

Recap of Safe Streets meeting: approximately 30 residents attended, highlighting traffic safety issues:

- Speeding and red-light violations on 37th, 34th, Allison Streets.
- Discussion on installation and design of speed bumps and other traffic calming measures.

Emphasis on developing a comprehensive traffic safety plan incorporating best practices and community input.

Special Events (CM Julia Elrod)

- Official launch of the Special Events Committee focusing on logistical planning with town staff collaboration.
- Development of reusable checklists for event planning to improve efficiency.
- International Day planning includes multicultural film screenings, international cuisine, and community engagement activities.
- Strategy to integrate educational opportunities such as police explorer program recruitment during events.
- Encouragement for council participation and volunteer support during events, noting past manpower shortages.

Citizens Advisory (VM Jerry Burgess)

- Citizens Advisory Group produced a newsletter update on stop sign cameras for transparency.
- Reviewing potential charter amendments and considering implementation of a food pantry initiative; next meeting October 2.
- Coordinating with county officials regarding food pantry access at Corby Woods.

Mayors Report (Mayor Rocio Treminio-Lopez)

- Participation in multiple county-level meetings including visits by county executives to Brentwood arts and community sites.
- Discussion with county executive addressing storm water management, pump station failures, and vacant County-owned buildings.
- Active involvement in Prince George's Gateway Development Authority coordinating six municipalities' revitalization efforts with \$600,000 in state funding pending allocation.
- Recognition as Maryland's first Latina mayor by Maryland State Archives; event scheduled for October 6 during Hispanic Heritage Month.
- Engagement with schools and daycare centers to address safety and community support, including backpack and food donations.
- Met with fire department leadership regarding station status and volunteer recruitment efforts.

Legislation:



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

Ordinance 2025-15 37th Street Parking Permit- An Ordinance Establishing Residential Permit Parking for residents on the Southbound Side of 37th Street, Between Allison Street to Volta Avenue. **(First Reading and introduction done by Council Member Julia Elrod)**

- Discussion focused on process to add streets for permit parking: currently requires ordinance amendment; proposal to allow future additions via resolution for efficiency.
- Pros of current ordinance process: public input, multiple readings, transparency.
- Cons of ordinance amendment process: slower, more formal.
- Consensus to maintain current ordinance process for now due to public engagement benefits, especially given community sensitivity on 37th Street.
- Public hearing scheduled for Friday at 6:00 p.m. via Zoom with flyer distribution to residents for notification.
- Ordinance summary read aloud, establishing permit parking on southbound 37th Street between Allison Street and Volta Avenue, effective 30 days after adoption.

Ordinance 2025-16 Prohibiting Solicitation Townwide- An Ordinance regulating Door-to-Door Solicitation within the Town of Brentwood **(First Reading and introduction by Town Administrator Shelley Dorsey-Washington)**

- Purpose: To regulate solicitation to protect residents' privacy, safety, and prevent harassment.
- Key provisions:
 - Solicitation requires a permit.
 - Prohibited at properties with no solicitation signs.
 - Restricted hours: 9:00 a.m. to 7:00 p.m. (currently Sunday and federal holidays; discussion on possibly including Saturdays and weekends).
 - Permit applications require detailed information and background checks; permit may be denied for criminal convictions related to fraud, theft, or violence.
 - Exemptions: political canvassing, religious proselytizing, and registered charitable organizations (501c3), subject to time/place restrictions.
- Enforcement: Civil infractions; fines up to \$150 for repeat offenses, permit revocation.
- Discussion points:
 - Operationalization of permit verification (suggested that solicitors carry permits and residents may request to see them).
 - Consideration of weekend restrictions to avoid excluding religious groups or youth organizations.
 - Balance between controlling unwanted solicitation and allowing beneficial activities like Girl Scout cookie sales.
 - Acknowledgment that ordinance fills a regulatory gap and provides enforcement tools currently lacking.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

Ordinance 2025-03 Speed Camera Enforcement Penalties- An Ordinance regulating collection of outstanding Penalties: Fees for Speed Camera and Red-Light Camera Enforcement Programs **(First Reading and introduction by police Chief Anthony Ayers)**

- Updated penalty schedule aligned with Maryland state legislation introducing tiered fines based on miles per hour over speed limit:
 - 12 to 15 \$40
 - 16 to 19 \$70
 - 20 to 29 \$120
 - 30 to 39 \$230
 - 40+ \$425
- Ordinance adoption required by October 1, 2025.
- Motion to waive full reading and approve amendment passed unanimously.

Resolution 2025-13 Traffic Safety Measures- A Resolution Reinforcing Speed Limits adjacent to Public Parks and Authorizing the installation of Traffic Control Devices in the Interest of Public Safety, welfare and Financial Responsibility for Volta Avenue Between Rhode Island Avenue and 37th Street. **(First Reading and introduction done by Town Administrator Shelley Dorsey Washington)**

- Amendment to include “but not limited to asphalt speed humps and flexible traffic delineator posts” in traffic control installations on Volta Avenue between Rhode Island Avenue and 37th Street.
- Resolution passed unanimously.
- Discussion on removal of existing speed bumps due to vehicle damage complaints; public works instructed to remove ineffective bumps.

Resolution 2025-14 Creation of the Citizens Advisory Committee-A Resolution creating a Citizens Advisory Committee and Appointing a Liaison to the Committees for 2025-2027

- Committee to elect chair and recordkeeper annually; no legislative or administrative powers without council approval.
- Vice Mayor Jerry Burgess was appointed as committee liaison.
- Resolution passed unanimously.

AGENDA ITEMS

1. Municipal Single Use Bottle Policy

- Policy introduced to eliminate use of single-use plastic water bottles in municipal operations.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

- Revisions were made to clarify definitions, notification procedures, and potential refill station locations.
- Policy approved unanimously, reflecting town's environmental commitment.

2. Obivo Presentation (Stop Sign Cameras)

- Presenter from Let's Drive Safer shared traffic violation data from installed stop sign cameras and pilot locations across Brentwood.
- Key data points:
 - **45% reduction in high and medium severity violations** since camera installation.
 - Majority of violations (over 90% in some locations) committed by non-residents using Brentwood roads as cut-throughs.
 - Pilot sites reported violation rates as high as 92% and daily violation counts exceeding 2,000 at some intersections (e.g., 38th and Allison).
- Discussion on enhancing public awareness through electronic signage or displays warning drivers of stop sign cameras to promote compliance rather than revenue generation.
- Future technologies including distracted driving detection under consideration pending legislative approval.
- Clarification provided on citation issuance logic to avoid overwhelming repeat offenders.
- Multiple payment options available for citations including online, phone, or mail.
- Privacy assurances: data stored securely, non-violations erased within 24 hours, no sharing with external agencies beyond law enforcement use.

3. Gateway Farmers Market Request for Support

- Request for \$4,000 donation to support the annual Fall Festival organized by Gateway Farmers Market.
- Discussion highlighted:
 - Importance of the market as a community hub, economic booster, and marketing tool for Brentwood.
 - Market currently operates under a nonprofit partner (Market Matters) due to loss of its own 501c3 status.
 - Legal considerations of donations versus sponsorships, with sponsorships implying reciprocal benefits and formal agreements.
 - Council preference expressed for formal sponsorship approach to ensure benefits such as bilingual promotional materials and visibility for town partners like the volunteer fire department.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

- Motion passed to donate \$4,000 with expectation that promotional materials include bilingual outreach to engage Brentwood's Latino community.

4. Brentwood Police Department Service Window (Quotes)

- Two bids received for installation of ballistic-rated transaction window at police department front office:
- Haj's Window Glass: \$4,787 (Level 1 ballistic protection).
- Brian Rose Doors and Glass: \$17,800 (Level 3 ballistic protection).
- Chief and council favored proceeding with lower-cost Level 1 protection citing safety needs and budget constraints.
- Discussion about balancing security needs with community perception of accessibility and trust; consensus on installing a sliding window for flexibility and safety.
- Motion approved to proceed with installation not to exceed \$7,000, allowing time to obtain further bids for sliding window option.

5. Maryland Municipal League (MML) Fall Conference

- Scheduled for October 12-15 near Wisp Ski Resort, Western Maryland.
- Three council members confirmed attendance; staff attendance undecided.
- Opportunity to attend core and elective classes for municipal governance excellence.

6. Stop Sign Camera Location Additions

- List of 18 potential camera sites submitted for county and state approval to streamline future deployment decisions.
- Motion passed with one council member expressing desire for more comprehensive planning.
- Clarification that submission does not commit the town to immediate installation at all sites; final selections and implementation decisions remain pending.

7. Stop Sign Camera Post Artwork

- Proposal to wrap stop sign camera poles in public art designs to enhance visual appeal and integrate with Brentwood's Arts District identity.
- Council members expressed support and suggested public engagement via online polls to select preferred designs.
- Coordination planned with ongoing sidewalk and Gateway Art District projects to maintain artistic consistency.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, September 16, 2025

Motion to adjourn at 10:32 pm made by Council Member Glenn Harris Jr.. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: R. Treminio



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, October 7, 2025

Call to order at 7:02 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, (Council Member Julia Elrod Excused).

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Interim Town Treasurer Shelley Dorsey Washington, Police Chief Anthony Ayers, Town Attorney Jason Deloach.

Public Comments:

1. Brain, a resident on 40th Street, expressed support for Ordinance 2025-11 (restricting large commercial vehicles on neighborhood streets) and Resolution 2025-13 (traffic calming on Volta Avenue). Suggested signage to be attention-grabbing, clear, and enforceable.

Upcoming Events:

1. Read by Mayor Rocio Treminio-Lopez

Upcoming Traffic Changes: Read by Town Administrator Shelley Dorsey Washington

- 37th Street: Permit parking only starting October 8, 2025; fines for violations begin October 20, 2025.
- Jackson Street: No parking restriction effective October 8, 2025; fines enforced starting October 20, 2025.

Proclamation:

- Vice Mayor Burgess introduced a proclamation designating October 28 as National Immigrants Day in Brentwood.
- Key points of the proclamation:
 - Recognizes immigrants' contributions to the U.S. since its founding, including historical immigrant groups and their roles.
 - Acknowledges Maryland's 152,200 foreign-born residents, about 17% of the population.
 - Celebrates the cultural, economic, and social enrichment from immigrants.
 - Reaffirms Brentwood's commitment as a sanctuary city with non-interference ordinances and support for residents regardless of documentation status.
- The proclamation encourages community celebration, inclusivity, and solidarity with immigrant neighbors.
- Signed by Mayor Treminio Lopez on October 7, 2025.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, October 7, 2025

Legislation:

Ordinance 2025-16 Prohibiting Solicitation Townwide- An Ordinance regulating Door-to-Door Solicitation within the Town of Brentwood (**First Reading and introduction by Town Administrator Shelley Dorsey-Washington**)

- Updates made following prior discussions:
 - Solicitation prohibited before 9:00 a.m. and one hour after sunset.
 - Applications for solicitation permits must be submitted one week in advance.
 - Permit application fees established.
 - Solicitors must carry permits and produce them upon request.
- Purpose: To regulate solicitation to protect peace, safety, and privacy of residents.
- The ordinance requires solicitors to have a town-issued permit before conducting solicitation.
- Discussion on scheduling a public hearing for this ordinance:
 - It is suggested to hold it at the next in-person meeting, preferably at 6:30 p.m. to accommodate attendees.
 - The hearing would be the sole ordinance item on the agenda.

Resolution 2025-15 Establishing a Solicitation Permit Fee- A Resolution . (**First Reading and introduction done by Town Administrator Shelley Dorsey Washington**)

- Will be presented at the Meeting taking place on Tuesday, September 16, 2025.

AGENDA ITEMS

A. Chapter 283 Trees

- Current tree ordinance dates back to the mid-1990s and has not been updated since.
- Historical data:
 - 1990s: Brentwood's urban tree canopy was approximately 8%.
 - Circa 2020-21: Tree canopy improved to around 28-30%, but recent years show a slight decline.
 - Prince George's County overall has about 50% canopy, with a slight increase recently.
- The need to update the ordinance stems from climate change concerns and the need to preserve and expand tree canopy.
- Past and ongoing efforts include draft ordinances developed by Green Team members and University of Maryland collaborators.
- Key discussion points for new ordinance content:
 - Whether to extend protections beyond town property to private properties for certain large trees.
 - Educational initiatives to support tree care and planting.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, October 7, 2025

- Inclusion of funding allocations for planting mature trees and replacing lost trees at a ratio (e.g., one lost tree replaced by two new).
- Consideration of types of trees planted, especially regarding height restrictions to avoid interference with power lines.
- Potential for hiring a permanent town arborist for expert guidance.
- Residents and council members are encouraged to provide input early in the drafting process to influence the ordinance effectively.

B. Safe Streets for All

- Public survey results (86 respondents):
 - 93% walk or bike in town.
 - Primary reasons: Fun/exercise (43%) and visiting parks/playgrounds (28%).
 - Safety perceptions: 31% feel unsafe while walking/biking, 43% somewhat safe, 7% safe.
- Main safety concerns:
 - Speeding vehicles.
 - Cars and motorcycles not stopping at stop signs.
 - Broken or narrow sidewalks.
- Traffic calming recommendations for Volta Avenue and 38th Street intersection:
- Two main proposals:
 - State Highway's option: Volta Avenue as a one-way street heading into town.
 - Safe Streets Task Force's preferred option: Volta Avenue as a one-way street heading out of town (from 37th Street to Rhode Island Avenue).
- Concerns about medians and vehicle maneuverability discussed.
- Additional considerations include the effect on adjacent one-way streets (40th and 40th Place), delivery truck routes, and daycare traffic.
- Enforcement of existing truck weight restrictions is expected to reduce large truck traffic.
- Council members support the safe streets recommendation (one-way out of town) but want further data and community input before finalizing.
- Traffic counters and monitoring before and after implementation were discussed for measuring effectiveness.
- Impacts on neighboring municipalities (e.g., North Brentwood) and access routes were considered.

C. Resident Relief Fund

- Originally started in March 2020 during COVID-19 pandemic, funded by CARES Act and subsequent council allocations.
- Provided aid primarily via grocery gift cards (\$100) and utility bill payments (checks sent directly to utility companies such as Pepco and Washington Gas).
- Proposal to reinstate the fund in light of current economic hardships including federal employee layoffs and family income disruptions.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, October 7, 2025

- Suggested initial budget: \$10,000 to \$30,000, with funding potentially sourced from camera enforcement revenue managed carefully to comply with public safety fund requirements.
- Application process would remain simple and non-intrusive, requiring proof of residency (e.g., power bill, rental agreement).
- The program aims to assist residents with dignity and minimal bureaucracy.
- Further formal motions and resolutions to allocate funds are planned for the next meeting.

D. Town Seal Usage

- Current process for using the town seal is complex, requiring council approval for elected officials to use it on town-related matters such as event promotion or merchandise.
- Proposal to allow elected officials to use the seal more freely for official duties.
- Concerns raised about misuse, particularly for campaign materials or inappropriate contexts.
- Town attorney Jason Deloach to research and provide guidance on establishing clear parameters and guardrails for seal use.
- Follow-up and formal discussion scheduled for the next meeting.

E. Sown Scholarship Program Recommendations

- Council Member Juan Arango Millan proposed starting a scholarship fund to support Brentwood residents pursuing higher education or workforce training.
- Personal commitment to donate a portion of salary to seed the fund.
- Partnership with Prince George's Community College (PGCC) is planned, where the college could administer scholarship selection to ensure impartiality.
- Discussion on the legality and process of using public funds for scholarships, including criteria and compliance with regulations, to be clarified by town attorney.
- Potential for matching donations from other council members or constituents to grow the fund.
- Similar scholarship programs by local delegates and senators were noted to be typically funded through fundraising events.
- Further legal and procedural guidance will be sought.

F. Know your Rights Initiative

- Proposal to provide printed and digital resources related to "Know Your Rights," including affidavits and red cards for immigrant and vulnerable community members.
- Funding requested to cover printing costs due to shortages among partner organizations.
- Existing brochures and materials are available at the town hall but could be expanded and better promoted.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, October 7, 2025

- Partnerships with local organizations such as Casa and others to supply materials and support the initiative.
- A virtual information session with elected officials and Senator Augustine scheduled for Friday to educate the community.
- The initiative aims to empower residents with legal and civic knowledge.

G. Community Center use (4300 39th Place)

- Proposal to allow small nonprofit organizations to utilize underused office spaces in the Community Center or Town Hall as satellite offices to provide services directly to residents.
- Examples include literacy programs (e.g., SALS) and other service providers focusing on local constituent needs.
- Discussion on balancing space usage with existing event rentals, town programming, and operational considerations such as utilities, parking, and security.
- Concerns raised about scheduling conflicts, the need for careful management, and ensuring equitable access for all community groups.
- Suggestion to hold a strategic planning meeting to develop a comprehensive vision for the community center's programming and space usage.
- Consideration of upcoming renovations and funding availability affecting space use.
- Emphasis on collaboration with advisory committees and community input for future planning.

H. Stop Sign Cameras Pole Art (Results)

- A public online poll collected 33 responses to select designs for stop sign camera pole art.
- Designs numbered 5 and 17 received the most votes.
- Both designs will be used for the stop sign camera installations.
- Installation expected within a few weeks, coordinated with the sign company Obvio.

I. Request for Town Hall Closure on Thurs, Oct 23, 2025 (Staff in-service Day)

- Request to close the Town Hall office for a half day (10 AM to 2 PM) on Thursday, October 23, 2025, for staff in-service training.
- Training topics include policy reviews (credit card, purchasing, ring policy), sexual harassment, respectful workplace, and workplace culture/core values discussions.

J. Gateway Arts District Management Team

- The council sought to appoint two representatives to the Gateway Arts District Management Team, ideally including an artist.
- Only one application received: Edith Estrada, a local artist known for community engagement, including participation in Brentwood Day.
- Council consensus reached to appoint Edith Estrada to the team.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, October 7, 2025

- A formal appointment letter to be drafted and sent.

Motion to adjourn at 9:01 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-PUBLIC HEARING

Date: Tuesday, October 21, 2025

Call to order at 6:01 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Vice Mayor Jerry Burgess, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Interim Town Treasurer Shelley Dorsey Washington, Police Chief Anthony Ayers.

Public Comments:

1. Brain, a resident on 40th Street, thanks the Mayor and Town Council for the Work that is being done. Mr. Skretny also commented that Speed humps/Speed Bumps have been personally measured by himself and recommends that the Speed bump should follow the same measurements.

Legislation: AGENDA ITEMS

Ordinance 2025-16 Prohibiting Solicitation Townwide- An Ordinance regulating Door-to-Door Solicitation within the Town of Brentwood (**First Reading and introduction by Town Administrator Shelley Dorsey-Washington**)

- **Solicitation:** Door-to-door or direct approach to individuals on public/private property for selling goods/services, requesting donations, or distributing commercial materials (excluding official town notices).
- **Solicitor:** Any person engaged in solicitation, whether as principal, agent, or employee.
- **Non-solicitation sign:** A sign posted by residents indicating no solicitors are welcome.
- **Prohibitions:**
 - Solicitation requires a **permit** issued by the town clerk or designated official.
 - No solicitation allowed at properties with **no solicitation/no trespassing signs**.
 - Solicitation prohibited before 9:00 a.m. or after 7:00 p.m., including on Sundays and federal holidays (*note: the inclusion of Sundays and federal holidays is under reconsideration and may be removed*).
- **Exemptions:**
 - Political canvassing, religious proselytizing, and charitable/nonprofit organizations (IRS 501c3 registered) are exempt from permits but must comply with time and non-solicitation restrictions.
- **Permit Application Requirements:**
 - Written application to the town clerk including: applicant's name, address, contact info, nature of goods/services/cause, solicitation dates/times, and background info on solicitors.
 - Permits may be denied for previous convictions involving fraud, theft, or violence, incomplete or false applications.
- **Enforcement and Penalties:**



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-PUBLIC HEARING

Date: Tuesday, October 21, 2025

- First offense: warning.
- Subsequent offenses: fines up to \$150, possible revocation of permits.
- Enforcement by law enforcement officers or municipal staff.
- **Other Provisions:**
- Severability clause protecting the ordinance's validity if one part is invalidated.
- Effective 30 days post-passage (adopted October 21, 2025).

Resident testimony:

Pat Cameron, a long-time Brentwood resident with armed security experience, shared a personal experience involving a persistent solicitor who tried to enter her home uninvited. This incident illustrated the potential risks and the importance of regulating door-to-door solicitation for resident safety. She emphasized the need for vigilance, especially for seniors or more trusting residents.

Motion to adjourn at 6:20 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, October 21, 2025

Call to order at 7:04 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Police Chief Marcus Jones, Interim Town Treasurer Shelley Dorsey Washington.

Upcoming Events:

Read by Mayor Rocio Treminio-Lopez

Pledge of Allegiance & Moment of Silence

Pledge of Allegiance by Mayor Rocio Treminio-Lopez

Public Comments:

1. Brain, a resident on 40th Street, expressed strong support for the resolution focused on traffic safety enhancements around Avenue and Brentwood, noting its potential positive impact.
2. Stefan Leggin a resident on Varnum Street represented residents of 37th Street, urging the council to continue advancing traffic safety projects, including "quick build" solutions. He emphasized the importance of clear public communication about these efforts to maintain community trust and engagement.

Departmental Records:

Finances

- **Budget vs. Actual:**
 - Total income: \$1,469,789.00
 - Total expenses: \$725,153.25
 - Surplus: \$681,447.91 (adjusted after accounting revisions)
- **Notes:**
 - Influx of property tax revenue contributed to improved financial standing.
 - Website upgrade payments have been settled.

Administration

- **Infrastructure & Projects:**
 - 38th Place sidewalk design is 60% complete; moving forward with implementation.
 - Safe Streets grant progress includes installation of one-way traffic and speed humps; quotes awaited.
 - Speed bumps discussed with clarification that upcoming humps will be raised, flat, and possibly marked with arrows for visibility.
 - Code enforcement and treasurer positions advertised; good response for code officer, limited for treasurer.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, October 21, 2025

- Public art installation progressing on Rhode Island Avenue with artist involvement.
- Public Works:
 - Permit parking signage installed on 37th Street; no-parking signs on Jackson Street.
 - Crosswalk painting and curb painting nearing completion; council encouraged to report missed areas.
 - Upcoming street paving recommendations planned for next meeting.
- Community Initiatives:
 - Food pantry installation underway at community center with shelving purchased; partnership with National Food Bank in progress.
 - Reminder issued regarding pet leash laws and fines for violations.
- Financial:
 - Interest rates on town accounts increased significantly, improving monthly interest income.
- Events:
 - Noted upcoming events including Halloween and police academy graduation.
 - Provided updates on CNET internet installation delays due to contractor Peak.

Mayor & Council Reports:

Cable TV Authority/Green Team/Tree Committee Report (CM Juan Arango Millan)

- Working with University of Maryland students to improve website accessibility and communications.
- Outreach efforts include “Know Your Rights” events with local officials.
- Recent “Know Your Rights” event well attended, with extensive community outreach including door knocking.
- Active community outreach at farmers markets, plant swaps, and composting campaigns.
- Planning a community garden at public works yard.
- Sustainable Maryland Silver Certification awarded to Brentwood, recognizing ongoing sustainability efforts since 2015.

Public Works (CM Glenn Harris Jr.)

- Positive feedback on Safe Streets implementation and traffic safety measures.
-

Special Events (CM Julia Elrod)

- Successful International Day with diverse food and entertainment.
- Halloween events led by police chief.
- Upcoming: Veterans Day ceremony, Thanksgiving dinner, senior gala, and kids holiday party.

Citizens Advisory (VM Jerry Burgess)

- Discussed sanctuary city ordinance reaffirmation and resident relief fund.
- Proposed creating an ad hoc paid committee for charter review.

Mayors Report (Mayor Rocio Treminio-Lopez)



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, October 21, 2025

- Participation in multiple county-level meetings including visits by county executives to Brentwood arts and community sites.
- Discussion with county executive addressing storm water management, pump station failures, and vacant County-owned buildings.
- Active involvement in Prince George's Gateway Development Authority coordinating six municipalities' revitalization efforts with \$600,000 in state funding pending allocation.
- Recognition as Maryland's first Latina mayor by Maryland State Archives; event scheduled for October 6 during Hispanic Heritage Month.
- Engagement with schools and daycare centers to address safety and community support, including backpack and food donations.
- Met with fire department leadership regarding station status and volunteer recruitment efforts.

Legislation:

Ordinance 2025-16 Prohibiting Solicitation Townwide- An Ordinance regulating Door-to-Door Solicitation within the Town of Brentwood **(First Reading and introduction by Town Administrator Shelley Dorsey-Washington)**

- First and second readings completed; requires codification location in town code before final approval.
- Motion to table until codification language is inserted.

Ordinance 2025-17 Town Seal Usage Policy- An Ordinance of the Town of Brentwood, Maryland regulating the use of the Official Town Seal and Logo **(First Reading and Introduction by Town Administrator Shelley Dorsey-Washington)**

- Draft ordinance presented regulating official use of town seal and logo.
- Details about permitted and prohibited uses, application for commercial use, enforcement, and penalties.
- Requires revision and second reading before approval.

Chapter 283 (Trees)- An Ordinance amending Chapter 283. Relating to the Preservation of the Urban Tree Canopy of the Town of Brentwood, Maryland. **(First Reading and Introduction by Vice Mayor Jerry Bruggess)**

- A comprehensive 12-page draft ordinance revising tree protection policies from the 1990s.
- Aligns with state and county climate action goals, includes permitting for removal/modification of large trees.
- Calls for urban tree management plan and permanent arborist role.
- Public and council feedback invited before working session review.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, October 21, 2025

Resolution 2025-15 Establishing a Solicitation Permit Fee- A Resolution of the Town of Brentwood Mayor and Town Council Establishing a Solicitation Permit Fee. **(First Reading and introduction done by Town Administrator Shelley Dorsey Washington)**

- Updated fees proposed with reductions from previous version.
- Recommendation to delay approval until ordinance finalized.

Resolution 2025-1 Resident Relief Fund- A Resolution of the Mayor and Town Council of the Town of Brentwood to Replenish the Resident Relief Fund to support residents that are Experiencing due to Loss of Employment.

First Reading and introduction done by Town Administrator Shelley Dorsey Washington)

- Proposal to replenish fund with \$30,000 from general fund plus community donations.
- Provides limited assistance (gift cards up to \$150 per household; total aid not exceeding \$700).
- Eligibility based on verified financial hardship (amendment proposed to broaden eligibility beyond just job loss).
- Established application review committee and monthly treasurer reporting suggested.
- Motion passed to allocate \$30,000 with condition that funds are not disbursed until final documents approved.

AGENDA ITEMS

1. Town Seal Usage Policy (Draft)

- Draft ordinance presented regulating official use of town seal and logo.
- Details about permitted and prohibited uses, application for commercial use, enforcement, and penalties.
- Requires revision and second reading before approval.

2. Town of Brentwood Scholarship (Discussion)

- Town attorney reported no legal precedent for using public funds for scholarships.
- Individual council members may provide personal fundraising for scholarships.
- Alternative support programs (e.g., stipends for municipal-related study) discussed but require further research.

3. Brentwood Police Department Service Window (Quotes)

- Discussion on replacing the service window with bulletproof glass.
- Sliding bulletproof window not recommended by vendors due to weight and functionality issues.
- Chief emphasized safety concerns amid local incidents; preferred solid bulletproof pane.
- Council approved single pane bulletproof glass option while maintaining personal interactions by staff when needed.



THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, October 21, 2025

4. Memorandum of Understanding (MOU) Hyattsville Snow Salt (Removed)

5. Mass Notification Text and Call System

- Town Clerk evaluating platforms: Civic Plus, Text My Gov, and Everbridge.
- Civic Plus offers multi-language voice and text alerts, user group management, and FEMA training.
- Emphasis on accessibility for residents without email or with language barriers.
- Integration with social media and website planned.
- No action taken; awaiting final demos and pricing.

6. Public Art Unveiling (Removed)

7. Request of \$3,000.00 to Purchase a Storage Container

- Request for \$3,000 to purchase a refurbished 40-foot shipping container for secure storage of event supplies.
- Container to be located at Public Works yard, equipped with shelving and possibly artist-painted murals.
- Discussion about lighting and proximity to community garden; further detailed quotes requested.
- Motion passed to approve purchase; further details to be provided at next meeting.

8. Request of \$2,500.00 for Senior Society Thanksgiving Dinner

- Approved \$2,500 for event on November 13, serving early dinner from 5 to 8 p.m.

9. Request of \$4,500.00 for 2025 Thanksgiving Baskets

- Approved \$5,200 for purchase and distribution of approximately 50 Thanksgiving food baskets including turkey/ham and fixings.
- Distribution planned to Thomas Stone and other residents in need.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, October 21, 2025

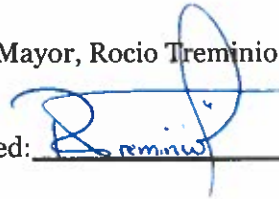
Motion to adjourn at 9:24 pm made by Council Member Julia Elrod. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____





BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, November 4, 2025

Call to order at 7:01 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Interim Town Treasurer Shelley Dorsey Washington, Police Chief Anthony Ayers, Town Attorney Jason Deloach.

Public Comments:

1. Brain, a resident on 40th Street, requested updates on traffic ordinances related to gross vehicle weight limitations and installation of speed humps on Volta Avenue.
2. Stephanie Dorenzo (Route One Corridor Indivisible) raised a request to partner with the town for a food donation collection and distribution program targeting families affected by ICE detentions, working alongside PG County Immigrants Rights Collective and Food Justice DMB. She was directed to connect offline with the mayor, town administrator, and a council member involved in food relief efforts.

Upcoming Events:

1. Read by Vice Mayor Jerry Burgess

Upcoming Traffic Changes: Read by Town Administrator Shelley Dorsey Washington

- 37th Street: Permit parking only starting October 8, 2025; fines for violations begin October 20, 2025.
- Jackson Street: No parking restriction effective October 8, 2025; fines enforced starting October 20, 2025.

Proclamation: Municipal Government Works Month

- Declared November 2025 as Municipal Government Works Month to raise awareness about the role and responsiveness of municipal governments, highlighting Brentwood's incorporation in 1922 and Maryland's 157 municipalities.

Legislation:



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, November 4, 2025

Ordinance 2025-16 Prohibiting Solicitation Townwide- An Ordinance regulating Door-to-Door Solicitation within the Town of Brentwood (**First Reading and introduction by Town Administrator Shelley Dorsey-Washington**)

- Final review scheduled with a public hearing proposed before the November 18th meeting. Ordinance prohibits solicitation before 9:00 AM and one hour after sunset.

Ordinance 2025-17 Town Seal Usage Policy- An Ordinance of the Town of Brentwood, Maryland regulating the use of the Official Town Seal and Logo

- Updated to include correct charter section; scheduled for public hearing rather than immediate reading to ensure every correct process is followed.

(First Reading and Introduction by Town Administrator Shelley Dorsey-Washington)

Chapter 283 (Trees)- An Ordinance amending Chapter 283. Relating to the Preservation of the Urban Tree Canopy of the Town of Brentwood, Maryland. (**First Reading and Introduction by Vice Mayor Jerry Bruggess**)

- **This Item Was Tabled Pending Legal Reviews**

Resolution 2025-16 Resident Relief Fund- A Resolution of the Mayor and Town Council of the Town of Brentwood to Replenish the Resident Relief Fund to support residents that are Experiencing due to Loss of Employment.

First Reading and introduction done by Town Administrator Shelley Dorsey Washington)

- Provides emergency financial assistance to Brentwood residents experiencing hardship due to loss of employment in calendar year 2025.
- Discussion to clarify if "loss of employment" includes furloughs, change of employment status, or broader financial hardships, especially for families impacted by ICE enforcement.
- Council agreed to move forward with the current language and revisit amendments at the next meeting.
- Committee to review applications includes a council member, the police clerk, and the interim treasurer. Applications will be available online and, in the office, including Spanish translations

AGENDA ITEMS

- A. Request to Purchase LED Message Board
- B. Public Works Round House Lighting (Quotes)
 - Existing lighting restored with new LED bulbs; some fixtures require electrician repair estimated under \$1,500.
 - Potential to use roundhouse for storage, possibly reducing need for a new shipping container.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, November 4, 2025

- Further investigation requested to compare storage capacity and explore historical designation grants for funding assistance.
- C. Street Paving and Speed Hump Installation (Quotes)
 - One quote received from Choice Concrete: approximately \$1,800 per speed hump (4 feet wide).
 - Pending additional quotes, but urgency expressed to complete installation before end of November construction season.
 - Special meeting proposed on Friday, November 7th, to approve funding and move forward.
- D. Mass Notification Text and Call Systems
 - Three vendors reviewed: Civic Plus, Text Me Gov, and Everbridge.
 - Civic Plus favored for multilingual support (50 text languages, 25 voice languages), ease of use, and inclusive features.
 - Everbridge used by regional emergency services but has additional fees for dedicated text numbers.
 - Council requested a comparative summary and recommendation for the next meeting.
- E. Public Art Celebration Date Proposal
 - Planned unveiling of new public art installations on Rhode Island Avenue scheduled for Monday, November 24th at 4:00 PM to accommodate daylight and guest availability.
 - Event will be brief and include local dignitaries and community members.
- F. Request for Town Community Center Use (Marimba Classes)
 - A nonprofit organization focused on cultural music education (referred to as "Watermelon Group") seeks to partner with Thomas Elementary for after-school programs starting January 2026.
 - The Town Council expressed support contingent on scheduling coordination to avoid conflicts with existing bookings.
 - Emphasis placed on transparency and communication when council-sponsored partnerships are formed.
- G. Town of Brentwood Charter Review
 - The council acknowledged the need to update the town charter, which is overdue and complex.
 - Options discussed: hiring a consultant, forming a community task force, or leveraging University of Maryland's student programs for academic assistance in review and drafting.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-WORK SESSION

Date: Tuesday, November 4, 2025

- Challenges noted include maintaining legal compliance with deadlines and ensuring public input.
- Council member Elrod volunteered to initiate contact with municipalities that have recently undergone reviews and explore university partnerships.

Motion to adjourn at 8:32 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-SPECIAL MEETING

Date: Friday, November 7, 2025

Call to order at 6:36 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Vice Mayor Jerry Burgess, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Interim Town Treasurer Shelley Dorsey Washington, Police Chief Anthony Ayers.

Public Comments:

1. Brain, a resident on 40th Street, thanks the Mayor and Town Council for the Work that is being done. Mr. Skretny also commented that Speed humps/Speed Bumps have been personally measured by himself and recommends that the Speed bump should follow the same measurements.

Proclamation: Veterans Day

- The town council unanimously approved a proclamation recognizing Veterans Day on November 11, 2025.
- The proclamation honored the service and sacrifice of veterans from all branches of the U.S. military, emphasizing:
 - Their courage in facing grave dangers
 - The ultimate sacrifices made in the defense of freedom
 - The ongoing need to support veterans through community resources
- The proclamation was officially signed by Mayor Rosio Treminio-Lopez and sealed by the town.
- This proclamation serves as a public acknowledgment of veterans' contributions and a reminder of community responsibility.

Legislation: AGENDA ITEMS

A. Street Paving and Speed Hump Installation

- A budget of up to \$40,000 was approved for installing speed humps on three streets: Volta, 37th, and Taylor.
- Purpose: To reduce traffic speed and increase safety in residential areas.
- Installation details:
 - Approximately 10 speed humps are expected to be installed/replaced.
 - Speed humps on Taylor are overdue for replacement.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-SPECIAL MEETING

Date: Friday, November 7, 2025

- The width of the speed humps was discussed and increased from an initially proposed 4 feet to 6 feet, deemed sufficient to slow traffic effectively without the higher cost of wider 12-foot humps.
- Coordination with Washington Suburban Sanitary Commission (WSSC) is planned to avoid scheduling conflicts and ensure proper street restoration after any utility work.
- Town Administrator Shelley Dorsey-Washington was entrusted with managing contractor communications, scheduling, and sizing decisions within the approved budget.
- Public and council feedback supported reliance on the town administrator's expertise for final specifications and logistics.

Motion to adjourn at 6:55 pm made by Vice Mayor Jerry Burgess. All in favor

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

Call to order at 7:02 PM

Elected Officials Present: Mayor Rocio Treminio-Lopez, Council Member Glenn Harris Jr., Council Member Juan Arango Millan, Council Member Julia Elrod.

Town staff present: Town Administrator Shelley Dorsey Washington, Town Clerk Larry Moran, Police Chief Marcus Jones, Interim Town Treasurer Shelley Dorsey Washington.

Upcoming Events:

Read by Mayor Rocio Treminio-Lopez

Pledge of Allegiance & Moment of Silence

Pledge of Allegiance by Mayor Rocio Treminio-Lopez

Public Comments:

1. (Email) Brain, a resident on 40th Street, expressing interest in updates on:
 - Ordinance prohibiting use of town roads by overweight vehicles.
 - Resolution for traffic control devices including speed humps on VAV (location specifics *Not specified*).
2. Scott Drews, member of the Brentwood Native Plant Network and sustainability committee: Requests movement on composting initiatives in Brentwood. Notes about prior attempts with previous town administrator were unsuccessful. Emphasizes food waste as a significant issue and community interest in composting options. Offers to assist with policy development and to work with town administrator.

Proclamation: National Native American Heritage Month

- Recognizes the contributions and cultural heritage of American Indians and indigenous peoples.
- Cites federal recognition of November as National American Indian Heritage Month since 1990.
- Emphasizes honoring resilience, sovereignty, and traditions through planned cultural, artistic, educational, and historical activities.
- Officially proclaimed November 2025 as Native American Heritage Month in Brentwood.

Presentation: Marima Academy Proposal

- Presenter: Kelvin Gonzalez, President of Association of What Maltus.
- The Academy aims to bring Guatemalan cultural heritage to local schools through art and music (Marima drum).
 - Proposal requests town partnership to:



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

- Provide a facility space, ideally Thomas Stone Elementary, once a week for 1–2 hours.

- Financial support in the form of grants or funding for instructors and transportation (details still being worked out).
- The academy is a 501©(3) nonprofit.
- Town council showed support; further discussions planned to finalize logistics and schedule (Wednesday or Thursday preferred days).

Departmental Records:

Police Department

- Halloween weekend incidents: large unauthorized parties involving non-residents; parties shut down, owner warned; fines to be issued for future violations.
- Officer graduation from police academy added valuable resource; new officer to lead youth engagement via new Explore program.
- Community outreach:
 - “Lunch with the Chief” at Thomas Stone Elementary.
 - Senior Thanksgiving lunch.
 - Walk-to-school event participation with students, staff, mayor, and council.
- Training: annual firearms qualification upcoming; staff training completed.
- Program updates:
 - “Coffee with the Chief” and “Lunch with the Chief” to continue and expand to middle and high schools.
 - New Explore Post (ages 14–21) and Club (ages 10–13) established in partnership with Boy Scouts of America.
- Registration fees for Explore program:
 - \$100 annual post registration per youth (covers insurance).
 - \$35 annual advisor registration and youth explorers fees.
 - Efforts to secure donations and council funding to cover costs so no child pays out of pocket.
- Five open grants currently being pursued by the department.
- Stop sign camera program is effective, showing violation reductions and revenue generation; data available on resident vs. non-resident violations.
- Focus on repeat offenders and reducing calls for service planned for coming months.

Finances

- Budget vs. Actual Year-to-Date:
 - Income: \$1,671,326.84
 - Expenditures: \$1,103,757.94
 - Net Income: \$568,358.90 (includes \$58,914 late fee)
- Bill payments totaling \$153,865.90 (Oct 17-Nov 14) presented for review.
- Questions addressed:
 - Pepco bill copy requested for review of solar credits.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

- Clarified "Robert Half" charges as temporary staffing agency.
- Bobcat equipment had tire issues but remains operational.
- Confirmation that Pepco rebate (~\$1,900) for AC received.

Administration

- Speed hump installation work delayed due to weather, will start soon at Bolta.
- Salt supply contract renewed with Hyattsville; however, they prioritize their own needs during shortages, possibly limiting salt availability to Brentwood. Town may consider purchasing a truckload (~\$2,500).
- Public art installation event scheduled for Monday, Nov 24, 4 p.m.
- Trolley Trail expansion discussed; potential for Mixed Food Hall to become a hub in Brentwood (planning phase).
- Trash removal: current contractor confirmed composting can be integrated with yard waste pickup (Mondays); pricing pending. Efforts to partner with Mount Rainier for composting unsuccessful.
- Staffing updates:
 - Vacant code position filled (Larry Moran to transition Dec 1, splitting duties with clerk role).
 - Clerk position recruitment underway with ad posted.
 - Treasurer position recruitment ongoing with recommendations pending.
- Food pantry progressing with donations from local businesses and residents; additional shelving may be needed.
- Reminder to residents to leash pets and pick up pet waste to protect community health.
- Salt storage facilities inspected; existing structure has moisture issues and salt is currently rock solid. Plans to improve structure and cover salt with tarps ongoing.
- Inquiry regarding backyard composter sales program (*Not specified*; to be revisited).

Code Compliance

- Breakdown of code officer time:
 - 31% on multifamily inspections
 - 20% on civil citations
 - 13% on violation notices
 - 9% on building permits
 - 9% on single-family inspections
 - 5% on towings
- Two property maintenance issues pending with upcoming court dates (40th and 38th Street blocks).

Mayor & Council Reports:

Cable TV Authority/Green Team/Tree Committee Report (CM Juan Arango Millan)



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

- Working with University of Maryland students to improve town website accessibility; survey forthcoming to gather community input; final recommendations expected by December.
- Active with multiple projects and outreach.
- Secret Santa event reminder for Dec 10.
- Climate action plan feedback pending from MSPPC.
- Native Plant Action Network workshops scheduled for January.
- Community garden grant awaiting notification from Chesapeake Bay Trust.
- Bartlett Park stormwater grant project in phase two; long-term project with construction funding application planned for December.
- Outreach at farmers markets growing community participation.

Public Works (CM Glenn Harris Jr.)

- Ongoing efforts to enhance street safety; upcoming reports on State Highway Administration (SHA) findings anticipated.

Special Events (CM Julia Elrod)

- Recent successful events: Halloween Trunk or Treat, Haunted Hospital, Veterans Day ceremony, Senior Society Gala.
- Upcoming Kids Holiday Party planned for Dec 19, 6 p.m. start; registration will open soon for children ages 0–18.
- Budget request of approximately \$3,000 to begin preparations; local business donations sought to offset costs (last year donations totaled ~\$3,300).
- Black History Month programming planned for February; public input encouraged.

Community Advisory (VM Jerry Burgess)

- Discussed sanctuary city ordinance reaffirmation and resident relief fund.
- Proposed creating an ad hoc paid committee for charter review.

Mayors Report (Mayor Rocio Treminio-Lopez)

- Participated in Ruby Bridges walk and reading to 5th graders.
- Continued food pantry donation efforts.
- Assisted family impacted by ICE enforcement.
- Attended senior dinner and Agape Daycare 30th anniversary.
- Cancelled planned Salt Lake City conference trip; will attend some meetings online related to racial equity cohort and National League of Cities.
- Swore in Brentwood's first Latina police officer, marking historic milestone.

Legislation:



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

Ordinance 2025-16 Prohibiting Solicitation Townwide- An Ordinance regulating Door-to-Door Solicitation within the Town of Brentwood (**First Reading and introduction by Town Administrator Shelley Dorsey-Washington**)

- Motion passed unanimously to approve ordinance regulating door-to-door solicitations within Brentwood.

Chapter 283 (Trees)- An Ordinance amending Chapter 283. Relating to the Preservation of the Urban Tree Canopy of the Town of Brentwood, Maryland. (**First Reading and Introduction by Vice Mayor Jerry Bruggess**)

- Comprehensive amendment to Chapter 283 focusing on:
 - Preservation and expansion of Brentwood's urban tree canopy.
 - Alignment with state and county climate action and tree canopy goals.
 - Establishment of urban canopy fund for tree-related funding and assistance.
 - Definitions covering tree size, types, permits, protected trees, specimen trees, pruning, removal, and public vs. private property distinctions.
 - Responsibilities assigned to town administrator and tree committee for tree management, public outreach, and enforcement.
 - Permit requirements for tree work, including pruning and removal, with exemptions for emergencies and routine maintenance.
 - Criteria for tree removal approval considering tree health, hazards, property impact, and alternatives.
 - Tree replacement requirements with timelines and monitoring.
 - Urban canopy fund to collect fees, fines, and donations used for tree planting, maintenance, and assistance to residents/businesses unable to afford tree care.
 - Appeals process with a three-person panel including town administrator and tree committee member.
 - Enforcement provisions with municipal infractions, misdemeanors, fines, stop work orders, and penalties including jail time for violations.
- Ordinance to take effect 30 days after adoption; fair summary to be published.
- Lengthy reading acknowledged; second reading will include only summary.
- Council encouraged new code enforcement officer to review ordinance for practical implementation.

Resolution 2025-17 Citizens Advisory Name Change- A Resolution of the Town of Brentwood Mayor and Town Council approving the Change of the name from the "Citizens Advisory Committee" to the "Community Advisory Committee"

- Unanimous vote to rename the Citizen Advisory Committee as the Community Advisory Committee.
- Change reflects commitment to inclusion and diversity, welcoming residents, business owners, and stakeholders.
- Purpose, structure, and responsibilities remain unchanged.
- Town staff directed to update all official documents accordingly.



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

- Next meeting scheduled for Dec 11 at 6:30 p.m.; focus on community policing philosophy and public input encouraged.

Office of Senator Augustine: Constituent Support and Follow-up

- Vanessa from Senator Augustine's office expressed availability as a resource for town issues.
- Town representatives requested legislative attention on:
 - Revision of the Bottle Bill this session.
 - Maintenance concerns on Rhode Island Avenue, including state highway upkeep and mowing contracts.
- Senator's office noted state-wide manpower and contract challenges affecting maintenance; ongoing efforts to prioritize Brentwood.
- Positive community feedback conveyed to Senator's office about senator's responsiveness and engagement.

AGENDA ITEMS

1. Acquisition of a Traffic Message Board

- Approved purchase of Insta Alert 24 message board with Bluetooth and radar for \$16,500, funding line item to be determined by treasurer.
- Vice Mayor Burgess abstained from vote; all others approved.

2. Acquisition of a Mass Notification Text and Call System

- Approved purchase of mass notification text and call system via Civic Plus for initial \$5,555, funding line item TBD.
- System supports multi-language notifications (25+ languages) and mobile app access.

3. Storage Container Purchase Request

- Approved purchase of refurbished 40 ft shipping container for storage at cost not to exceed \$3,000.
- Box Hub vendor recommended at \$2,170 including delivery.
- Container to be placed at public works yard; site meeting to confirm location.
- Chief emphasized need for secure, dry, and organized storage for event supplies, bicycles, and police equipment.
- Roundhouse space also available but concerns raised about moisture and mold.
- No shelving required in container; stacking on wood floor preferred.
- Considered as potential community art project (e.g., painted by youth).

4. Axon Contract Renewal (Police Department Cameras)

- Tabled



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

5. Public Works Yard Roundhouse-Update

- Tabled

6. Memorandum of Understanding (MOU) with the City of Hyattsville

- Renewal of memorandum of understanding for joint crisis response program.
- Program deploys behavioral specialists for crisis calls, assisting police officers.
- Not a substitute for mandated mental health program; town continues efforts to comply with state mandates.

7. Brentwood Police Department Service Window (Added)

- Previously approved budget for \$6,000 for police department security window.
- Updated quote for ballistic sliding window is \$9,850; concerns raised about safety and vendor reluctance to install sliding models.
- Chief recommends solid fixed window option for safety; cheapest solid window quote is \$4,787, within current budget.

8. Public Works Salt Spreader Purchase Request

- Approved purchase of a new salt spreader not to exceed \$7,000.
- New model larger with increased capacity, reducing trips to pick up salt and improving efficiency.
- Vendor preference for local supplier in Laurel for quicker delivery.
- Supported strongly due to upcoming winter season and equipment age.

9. Public Hearing Scheduling-Ordinance 2025-17 and Ordinance 2025-18

- Public hearing scheduled for December 2, 2025, at 6:30 p.m., via Zoom.
- Requires at least one or two council members in person for hearing.

Public Comment:

Latasha Presley, Resident a Resident of Tilden Street Expressed concern about increased traffic, parking issues, trash, noise, and debris since recent construction and opening of new facilities. Questioned responsibility for snow removal and sidewalk salting on her street. Expressed frustration with parking permit requirements despite having a driveway; requests clearer communication and improved notification methods (newsletter outdated, QR code expired). Noted challenges with digital communication for elderly residents (mother with dementia).

Motion to adjourn at 9:47 pm made by Council Member Julia Elrod. All in favor



BRENTWOOD Maryland

THE MAYOR AND TOWN COUNCIL OF BRENTWOOD-MEETING

Date: Tuesday, November 18, 2025

Submitted by:

Larry Moran, Town Clerk

Mayor, Rocio Treminio-López

Approved: _____



Tuesday, January 20, 2026

**THE TOWN OF BRENTWOOD STRONGLY SUPPORT A MARYLAND BEVERAGE
CONTAINER RECYCLING REFUND AND LITTER REDUCTION PROGRAM.**

For the Honorable Senator Augustine; Delegates Fennell and Ivey

The Town of Brentwood urges you to support the 2025 legislative session HB 232/SB 346, the Maryland Beverage Container Recycling Refund and Litter Reduction Program, also known as the Maryland Bottle Bill.

Bottle bills are a proven way to drastically increase the rate of recycling for beverage containers, reducing the need to manufacture virgin bottles and lessening the amount incinerated or landfilled. Two states – Michigan and Oregon – have achieved recycling rates of 90% with a 10-cent deposit. This legislation would reduce plastic pollution and litter, reduce greenhouse gas emissions, and create jobs through a beverage container deposit program in Maryland with a 10- or 15-cent refundable deposit on metal, glass, and plastic beverage containers, depending on container size.

About 5.5 billion beverage containers are sold annually in Maryland. yet only one in four is recycled. That means more than 4 billion bottles and cans are thrown away every year, piling up in landfills, spewing toxins in incinerators, or polluting our rivers and streams to threaten wildlife and contaminate drinking water. The Bottle Bill will dramatically increase recycling rates and decrease litter and pollution.

The objective of this program is to reduce beverage container litter and plastic pollution. It would add a refundable deposit to the purchase of beverage containers. The deposit is fully refunded when the empty containers are returned to a convenient retailer or other redemption point. The program would be financed and implemented by beverage producers through a nonprofit beverage container stewardship organization, not by the Town or its residents. The Maryland Department of the Environment would establish and oversee the organization with an advisory council providing support. This program would benefit our residents by incentivizing the recycling of plastics; reducing the amount of municipal solid waste that the county must collect and process; and redirecting litter from the Northwest Branch of the Anacostia River,

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our parks, and our streets. It also directly supports the state, county, and Brentwood Climate Action Plans.

Programs like this have been operating in 10 U.S. states for decades and are the most effective policy for reducing beverage container litter. With a 10-cent deposit on most containers, it could capture 90% of beverage containers sold in the state annually, diverting an additional 3.6 billion beverage containers annually from landfills, incinerators, and the environment, reducing pollution from littered plastic bottles that break down in the environment and get washed into the Chesapeake Bay. Recent polling has found that more than 90% of Maryland's voting public would support the Bottle Bill.

We urge you to support HB 232/SB 346 or its new reincarnation to create savings for municipalities and local taxpayers, provide cleaner parks and waterways, and reduce beverage container litter and plastic pollution.

Best Regards,

Rocio Treminio-Lopez
Mayor, Town of Brentwood

